

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #29

April 19, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, April 19, 2016 from 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan and Councillor Wendy Brunetta

ALSO PRESENT: Mark McCaig, CAO, Dawn Galusha, Deputy Treasurer, Patrick Briere, By-Law Enforcement Officer, and Aaron Petrin, Human Resources Manager

REGRETS: Mayor Roy Avis

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 Policy Review- Suggestion Awards Program (Policy 3.14)

2.2 Financial Literacy Course report by Councillor Wendy Brunetta

3. Disclosure of pecuniary interest and the general nature thereof

4. Approval of Previous Committee Minutes

4.1 The Committee considered the following resolution:

Brunetta/Ryan: That the minutes of the previous meeting held on Tuesday, April 5, 2016 be approved as presented. CARRIED

5. In-Camera

6. Items Referred from Council

6.1 Northwestern Hockey Camp Canada Request- The Committee agreed with the recommendation of the Community Services Executive Committee to approve a rate of \$110.00/hour plus HST for ice rental fees for Northwestern Hockey Camp Canada for their 2016 summer hockey school at Memorial Sports Centre as requested.

7. New Business

7.1 P.O.A. Audited Financial Statement as at December 31, 2015- The Committee recommended the acceptance of the Provincial Offences- Fort Frances Court Services Area Trust Fund audited financials for the year ended December 31, 2015.

7.2 O.P.P. Lease Agreement Audited Financial Statement as at December 31, 2015- The Committee recommended the acceptance of the O.P.P. Office Lease Agreement audited financials for the year ended December 31, 2015.

7.3 Policy Review- Cell Phone Use (Policy 3.25)- The Committee recommended approval of the changes specified by the JHSC.

7.4 Policy Review- Health & Safety Enforcement & Discipline (Policy 5.28)- The Committee recommended approval of the changes specified by the JHSC.

8. Non-agenda Items

- 8.1 Policy Review- Suggestion Awards Program (Policy 3.14)- The Committee recommended removing this policy altogether.
- 8.2 Financial Literacy Course Report- Councillor Wendy Brunetta provided an overview of the course.

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement
- 9.2 Elected Officials Remuneration By-Law No. 02/10-C Review (Fall)

10. Information

- 10.1 General Fund, Water & Sewer Funds & Capital Fund Financial Statements as at March 31, 2016
- 10.2 Administration & Finance Stats as at March 31, 2016
- 10.3 Municipal Tax Advisory Group re: Canadian Tire Appeals Update

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, May 3, 2016

Executive Committee Chair

M. McCaig, CAO