

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #011

May 20, 2015

The meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on May 20, 2015 from 8:30 a.m. to 9:15 a.m.

PRESENT: Doug Kitowski, June Caul, Mark McCaig, CAO, and Doug Brown

ALSO PRESENT: Mayor Avis

**1. Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

2.1 None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from meeting of this Committee on May 6, 2015 - the minutes from the meeting on May 6, 2015 were approved as circulated.

**4. Items Referred from Council**

4.1 Request from the Rainy River Substance Abuse Prevention Team Organization to Utilize the Point Park on Saturday September 12, 2015 from 11:00 a.m. to 3:00 p.m. to host a Family Safety Day Event - the administration report was reviewed and will be forwarded to Council for approval.

**5. New Business**

5.1 Tender No. 15-OF-08 - Three (3) Year Supply and Delivery of Granular Materials - the administration report was reviewed and will be forwarded to Council for approval.

5.2 Execution of Nuisance Beaver Program Agreement - Rainy River District Trapper's Council - the administration report was reviewed and will be forwarded to Council for approval.

5.3 April 2015 Drinking Water Systems Monthly Summary Report - the monthly report for the April 2015 Drinking Water Systems was reviewed and will be forwarded to Council for approval.

**6. Outstanding Items**

6.1 Sewer Systems Management By-law ( to be discussed at a future meeting) - to be discussed in the future at one of the next Operations and Facilities Executive Committee meetings.

**7. Non-agenda Items**

7.1 None

**8. Information**

8.1 Fort Frances Wastewater Treatment Facility April 2015 Monthly Report the OCWA

monthly report for April 2015 was reviewed and will be forwarded to Council as information only. No action required.

**9. Adjourn / Next Meeting Date**

9.1 The meeting was adjourned at 9:15 a.m.

There being no further matters before this Committee at this time this meeting was closed.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities