



REPORT



TO: Mayor and Council

FROM: Jason Kabel, Manager of Community Services

DATE: November 21, 2013

RE: **Community Services 2014 User Fees**

The Community Services Executive Committee has discussed a proposed 1% increase to the user fees of the division as suggested by budget discussions thus far.

On the attached spreadsheet please find the values for each user fee identified with a 1% increase over the 2013 rate.

In 2013 the Community Services Executive Committee passed the user fees as presented with the caveat on all fees to be rounded as appropriate to eliminate pennies in calculations where change typically had to be made for cash sales. The Community Services Division makes the recommendation again to round 2014 user fees as presented for cash sales for simpler transactions at various locations.

Respectfully Submitted,

Jason Kabel

Council approval of this report will agree to the attached Community Services User Fees for 2014 with a 1% increase over 2013 values with necessary rounding being applied to eliminate pennies being required for cash sales.



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RE: Community Services 2014 User Fees

The Community Services Executive Committee has discussed a proposed 1% increase to the user fees of the division as suggested by budget discussions thus far.

On the attached spreadsheet please find the values for each user fee identified with a 1% increase over the 2013 rate.

In 2013 the Community Services Executive Committee passed the user fees as presented with the caveat on all fees to be rounded as appropriate to eliminate pennies in calculations where change typically had to be made for cash sales. The Community Services Division makes the recommendation again to round 2014 user fees as presented for cash sales for simpler transactions at various locations.

Respectfully Submitted,



Jason Kabel

<p>Council approval of this report is not required. This report is provided to aide in further budget discussions.</p>

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "A"**

		2012		2013		proposed 1% 2014	
3.0	Community Services - Plus Applicable Taxes						
3.1	Day Care and Private Home Day Care						
3.1.1	Child Care Rates - Residents (Effective June 1, 2013)						
3.1.1.1	Full Day (4 or more hours)	1st Child	2nd Child	1st Child	2nd Child	1st Child	2nd Child
3.1.1.2	Half Day (no lunch - > 2 hrs < 4 hrs)	39.65	23.75	40.05	24.00	40.45	24.24
3.1.1.3	Half Day (with lunch - > 2 hrs < 4 hrs)	23.75	20.70	24.00	20.90	24.24	21.11
3.1.1.4	Lunch (lunch and lunch care supervision)	26.95	23.50	27.20	23.75	27.47	23.99
3.1.1.5	Hourly (2 hrs or less) Excludes school Age Children	10.25	8.90	10.35	9.00	10.46	9.09
3.1.1.6	Before School	6.40	3.80	6.50	3.85	6.57	3.89
3.1.1.7	After School	7.30	7.30	7.40	7.40	7.47	7.47
3.1.1.8	Before & After School	13.10	13.10	13.25	13.25	13.38	13.38
3.1.1.9	Before & After School & Lunch	20.40	20.40	20.60	20.60	20.81	20.81
3.1.1.10	Full Day - Holidays - SA Program	26.95	23.75	27.25	24.00	27.52	24.24
		36.50	23.75	36.90	24.00	37.27	24.24
** The third, fourth and additional child's rate will be the same as the second child rate excluding before school and after school							
** The second, third and additional child's rate will be the same as the first child rate for before school, after school and before & after school.							
** Eligible residents will receive an 8% reduction in the above fees.							
3.2	Fort Frances Memorial Arena						
3.2.1	Rink Board Advertising Rates	Annual		Annual		Annual	
3.2.1.1	One Rink	375.95		379.71		383.51	
3.2.1.2	Both Rinks	633.45		639.78		646.18	
	Zamboni	1050.60		1061.11		1071.72	
3.2.2	Ice Surface Rentals						
	Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri;						
	Opening to Close Sat & Sun	Resident	Non-Resident	Resident	Non-Resident		
3.2.2.1	Youth June 1, 2013	90.82	113.53	91.73	114.66	92.65	115.81
3.2.2.2	Adult June 1, 2013	136.35	170.44	137.71	172.14	139.09	173.86
	*Non-Resident rate for hockey and figure skating programs		33.00		33.33		33.66
	Ice Surface Rentals						
	Non Prime Time - 8:00 A.M. TO 3:30 P.M. Mon - Fri (Excluding Holidays,						
	School Breaks & Tournaments)						
3.2.2.3	Youth June 1, 2013	71.23	89.04	71.94	89.93	72.66	90.83
3.2.2.4	Adult June 1, 2013	109.14	136.43	110.23	137.79	111.33	139.17

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3.3.5.5	Daily	5.62	7.03	5.68	7.10	7.17
3.3.6	Locker Fees					
3.3.6.1	Locker - 6 Months	40.71	50.89	41.12	51.40	51.91
3.3.6.2	Locker - Annual	61.06	76.33	61.67	77.09	77.86
3.4	Pool Rental Rates - Effective June 1, 2013					
3.4.1	MEC (Per Hour)	91.07		91.98	Non-Resident	92.9
3.4.2	Swim Club - contracted	66.15		66.81		67.48
3.4.2.2	Additional Hours	77.33		78.10		78.88
3.4.3	One Lane	24.42		24.66		24.91
3.4.4	Lifeguard	18.31		18.49		18.68
3.4.5	One Guard Pool Rental	91.07	113.84	91.98	114.98	116.13
3.4.5.2	Two Guard Pool Rental	109.14	136.43	110.23	137.79	139.17
3.4.5.3	Three Guard Pool Rental	127.45	159.31	128.72	160.91	162.51
3.4.5.4	Four Guard Pool Rental	145.52	181.90	146.98	183.72	185.56
3.4.5.5	Five Guard Pool Rental	165.36	206.70	167.01	208.77	210.85
3.4.5.6	One Instructor	92.11		93.03		93.96
3.5	Swimming Lesson Rates - June 1, 2013					
3.5.1	Red Cross Lessons (9)	66.25	82.81	66.91	83.64	84.48
3.5.2	Private Lessons per time	18.16	22.70	18.34	22.93	23.16
3.5.3	Lifesaving	72.92	91.15	73.65	92.06	92.98
3.5.4	Combo Class	75.32	94.15	76.07	95.09	96.04
3.5.5	Bronze Star	77.33	96.65	78.10	97.63	98.61
3.5.6	Bronze Medallion & Emergency First Aid Book	113.46	141.83	114.59	143.24	144.68
3.5.7	Bronze Cross & Standard First Aid	79.63	99.54	80.43	100.53	101.54
3.5.8	Leaders		plus 25%			
3.5.9	National Life Services		plus 25%			
3.5.10	Board of Education - 10 Lessons	43.00	53.75	43.43	54.29	54.83
3.5.11	Aquafit & Aerobics (Per Class)	5.09	6.35	5.14	6.43	6.49
3.5.12	Senior Aquafit & Aerobics	4.33	5.41	4.37	5.47	5.52
3.6	52 Canadians Walking Track (6:00 a.m. - 3:30 p.m.) Effective June 1, 2013					
3.6.1	Seasonal Pass (September - April)		91.85		92.78	93.71
3.6.2	Daily		2.55		2.58	2.61
3.7	Auditorium - June 1, 2013					
3.7.1	Base Rate/event	181.38	226.73	183.19	228.99	231.28

3.7.2	Hourly	40.19	50.24	40.59	50.74	41	51.25
3.7.3	Social/Wedding (incl. Kitchen)	397.36	496.70	401.33	501.67	405.35	506.68
3.7.4	Tournament Rate	284.16	355.20	287.00	358.75	289.87	362.34
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3.8	East End Hall - June 1, 2013						
3.8.1	Base Rate	85.48	106.85	86.33	107.92	87.2	109
3.8.2	Socials/Weddings	186.98	233.73	188.85	236.06	190.74	238.42
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3.9	MSC Conference Meeting Rooms - June 1, 2013						
3.9.1	Meeting	17.30	21.63	17.47	21.84	17.65	22.06
3.9.2	Daily Rate (Tournament/Special Event)	57.49	71.86	58.06	72.58	58.65	73.31
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3.10	Arena Floors (no Ice) - June 1, 2013						
3.10.1	Ice for Kids (600 people)	Resident	Non-Resident	Resident	Non-Resident		
3.10.2	Ice for Kids (600 people) with Liquor License	566.79	708.49	572.46	715.57	578.18	722.73
3.10.3	Ice for Kids (up to 1200 people)	747.16	933.95	754.63	943.29	762.18	952.72
3.10.4	Ice for Kids (up to 1200 people) with Liquor License	702.89	878.61	709.92	887.40	717.02	896.27
3.10.5	52 Canadians (up to 600 people)	884.28	1,105.35	893.12	1,116.40	902.05	1,127.57
3.10.6	52 Canadians (up to 600 people) with Liquor License	509.81	637.26	514.91	643.64	520.06	650.07
3.10.7	52 Canadians (up to 1200 people)	668.29	835.36	674.97	843.72	681.72	852.15
3.10.8	52 Canadians (up to 1200 people) with Liquor License	631.67	789.59	637.99	797.48	644.37	805.46
3.10.9	Both Floors (up to 1800 people)	790.40	988.00	798.30	997.88	806.29	1007.86
3.10.10	Both Floors (up to 1800 people) with Liquor License	920.91	1,151.14	930.12	1,162.65	939.42	1,174.28
3.10.11	Both Floors (Maximum Capacity)	1,227.71	1,534.64	1,239.99	1,549.98	1,252.39	1,565.48
3.10.12	Both Floors (Maximum Capacity) with Liquor License	1,043.02	1,303.78	1,053.45	1,316.81	1,063.98	1,329.98
		1,349.57	1,686.96	1,363.07	1,703.83	1,376.7	1,720.87
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3.11	Ball Diamonds / Soccer Fields - April 1, 2013						
3.11.1	Youth Soccer/ Baseball - Half field - Per Team	Resident	Non-Resident	Resident	Non-Resident		
3.11.2	Youth Soccer - Full Field - Per Team	125.41	156.76	126.66	158.33	127.93	159.91
3.11.3	Adult Soccer - Per Team	181.38	226.73	183.19	228.99	185.03	231.28
3.11.4	Adult Slow Pitch - Per Team	294.85	368.56	297.80	372.25	300.78	375.97
3.11.5	Tournament - Youth - Per Team	340.13	425.16	343.53	429.41	346.97	433.71
3.11.6	Tournament - Adult - Per Team	34.60	43.25	34.95	43.68	35.3	44.12
3.11.7	Fastball	45.54	56.93	46.00	57.49	46.46	58.07
		294.85	16.48	297.80	16.64	300.78	16.81
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3.12	Other Courses and Services - June 1, 2013						
3.12.1	Babysitting Course	Resident	Non-Resident	Resident	Non-Resident		
		46.47	58.09	46.93	58.67	47.4	59.26

Non Resident Fee for Soccer/Baseball

3.12.2	First Aid Course - 8 hour	89.55	111.94	90.45	113.06	91.35	114.19
3.12.3	First Aid Course - 13 hour	99.47	124.34	100.46	125.58	101.47	126.84
3.12.4	Manual	32.56	40.70	32.89	41.11	33.21	41.52
3.12.5	SIP - Tape Rental (\$100 deposit)	32.56	40.70	32.89	41.11	33.21	41.52
3.12.6	Photocopies Letters & Legal size	0.57/each					
3.13	Sorting Gap Marina - May 1, 2013	(2011-473.72)					
3.13.1	Sorting Gap - Slip Rental - Per Season	402.66	503.33	375.00	470.00	378.75	474.7
3.13.2	River Front - Slip Rental - Per Season	282.57	353.21	285.00	357.00	287.85	360.57
3.13.3	Daily (overnight)	9.16	11.45	9.25	11.60	9.34	11.72
3.13.4	Weekly	45.28	56.60	45.75	57.25	46.21	57.82
3.13.5	Monthly (limited to 2 months)	244.63	305.79	247.00	308.75	249.47	311.84
3.13.6	Launch Fees: Daily	7.13	8.91	7.25	9.00	7.32	9.09
3.13.7	Launch Fees: Seasonal	50.88	63.60	51.50	64.25	52.02	64.89
3.13.8	Launch Fees: Commercial	170.70	213.38	172.50	215.50	174.23	217.66
3.14	Summer Youth Programs - June 1, 2013						
3.14.1	Explorers & Getaway						
3.14.1.1	Week	65.71	82.14	66.37	82.96	67.03	83.79
	each additional child	60.10	75.13	60.70	75.88	61.31	76.64
3.14.1.2	Four Weeks	232.66	290.83	234.99	293.73	237.34	296.67
	each additional child	226.79	283.49	229.06	286.32	231.35	289.19
3.14.1.3	Full Summer	465.05	581.31	469.70	587.13	474.4	593
	each additional child	459.17	573.96	463.76	579.70	468.4	585.5
3.14.1.4	Summer Wilderness/Youth Wilderness	134.89	168.61	148.40	185.50	149.88	187.36
	each additional child	129.29	161.61	130.58	163.23	131.89	164.86
3.14.1.5	Junior Wilderness	105.51	131.89	106.57	133.21	107.63	134.54
	each additional child	99.90	124.83	100.90	126.12	101.91	127.38
3.14.1.6	Sports Camp	112.19	140.24	113.31	141.64	114.45	143.06
	each additional child	106.84	133.55	107.91	134.89	108.99	136.23
3.14.1.7	Happy Campers	78.00	97.50	78.78	98.48	79.57	99.46
	each additional child	72.66	90.83	73.39	91.73	74.12	92.65
3.15	Townshend Theatre - June 30, 2013						
3.15.1	Town Recreation Program	N/C		N/C		N/C	
3.15.1.1	Set up & Rehearsal	N/C + \$1.00 Surtax		N/C + \$1.50 Surtax		N/C + \$1.50 Surtax	
3.15.1.2	First show in Run	N/C + \$1.00 Surtax		N/C + \$1.50 Surtax		N/C + \$1.50 Surtax	
3.15.1.3	Second show same Day	N/C + \$1.00 Surtax		N/C + \$1.50 Surtax		N/C + \$1.50 Surtax	

3.15.1.4	Next show same Run	N/C + \$1.00 Surtax	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.15.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1.00 Surtax	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.15.1.6	*Cafeteria Rental with Performance	N/C	N/C	N/C
3.15.2	Board of Education			
3.15.2.1	Set up & Rehearsal	N/C	N/C	N/C
3.15.2.2	First show in Run	N/C + \$1.00 Surtax	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.15.2.3	Second show same Day	N/C + \$1.00 Surtax	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.15.2.4	Next show same Run	N/C + \$1.00 Surtax	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.15.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1.00 Surtax	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.15.2.6	*Cafeteria Rental with Performance	N/C	N/C	N/C
3.15.3	Community Theatre	Resident	Resident	Resident
3.15.3.1	Set up & Rehearsal - 7 hours	135.00	136.35	137.71
3.15.3.2	First show in Run - 7 hours	265.00 + \$1.00 Surtax	267.65 + \$1.50 Surtax	270.33 + \$1.50 Surtax
3.15.3.3	Second show same Day - 12 hours	435.00 + \$1.00 Surtax	439.35 + \$1.50 Surtax	443.74 + \$1.50 Surtax
3.15.3.4	Next show same Run - 7 hours	265.00 + \$1.00 Surtax	267.65 + \$1.50 Surtax	270.33 + \$1.50 Surtax
3.15.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,075.00 + \$1.00 Surtax	1085.75 + \$1.50 Surtax	1096.61 + \$1.50 Surtax
3.15.3.6.1	**Cafeteria Rental with Performance	100.00	101.00	102.01
3.15.3.6.2	**Cafeteria Rental with Performance - Alcohol served	200.00	202.00	204.02
3.15.4	Community Use - Religious Groups, Charitable Non-Profit, Music Festivals			
3.15.4.1	Set up & Rehearsal - 7 hours	135.00	136.35	137.71
3.15.4.2	First show in Run - 7 hours	265.00 + \$1.00 Surtax	267.65 + \$1.50 Surtax	270.33 + \$1.50 Surtax
3.15.4.3	Second show same Day - 12 hours	435.00 + \$1.00 Surtax	439.35 + \$1.50 Surtax	443.74 + \$1.50 Surtax
3.15.4.4	Next show same Run - 7 hours	265.00 + \$1.00 Surtax	267.65 + \$1.50 Surtax	270.33 + \$1.50 Surtax
3.15.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,075.00 + \$1.00 Surtax	1085.75 + \$1.50 Surtax	1096.61 + \$1.50 Surtax
3.15.4.6	**Cafeteria Rental with Performance	100.00	101.00	102.01
	**Cafeteria Rental with Performance - Alcohol served	200.00	202.00	204.02
3.15.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies			
3.15.5.1	Set up & Rehearsal - 7 hours	200.00	202.00	204.02
3.15.5.2	First show in Run - 7 hours	400.00 + \$1.00 Surtax	404.00 + \$1.50 Surtax	408.04 + \$1.50 Surtax
3.15.5.3	Second show same Day - 12 hours	625.00 + \$1.00 Surtax	631.25 + \$1.50 Surtax	637.56 + \$1.50 Surtax
3.15.5.4	Next show same Run - 7 hours	400.00 + \$1.00 Surtax	404.00 + \$1.50 Surtax	408.04 + \$1.50 Surtax
3.15.5.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN		
3.15.5.6	**Cafeteria Rental with Performance	TBN		
3.15.6	Non Resident Rate			
3.15.6.1	Set up & Rehearsal - 7 hours	325.00	328.25	331.53
3.15.6.2	First show in Run - 7 hours	Min. \$675.00 + \$2.00 Surtax or 20% of Gross Sales	Min. \$681.785 + \$2.50 Surtax or 20% of Gross Sales	\$2.50 Surtax or 20% of Gross Sales

		Min. \$1,075.00 + \$2.00 Surtax or 20% of Gross Sales	Min. \$1,085.75 + \$2.50 Surtax or 20% of Gross Sales	\$2.50 Surtax or 1096.61 20% of Gross Sales
3.15.6.3	Second show same Day - 12 hours	TBN	TBN	TBN
3.15.6.4	Next show same Run - 7 hours	TBN	TBN	TBN
3.15.6.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	TBN	TBN
3.15.6.6	**Cafeteria Rental with Performance	TBN	TBN	TBN
** We collect these amounts and remit them to the Board				
3.16 Fort Frances Public Library Effective April 1, 2013 (Plus Applicable Taxes)				
3.16.1	3.16.1.1 Annual Non-Resident Fee	76.00	77.00	77.77
3.16.1.2	6-Month Non-Resident Fee per family	43.00	43.50	43.94
3.16.2	3.16.2.1 Temporary Resident Fee - Deposit			
3.16.2.2	Temporary Resident Fee			
3.16.3	3.16.3.1 Fines for Late Library Material	20 cents / day	25 cents / day	25 cents / day
		Max \$25.00 per Family/ Library privileges will be suspended if fines reach a maximum of \$25.00		
3.16.3.2	Late DVD's	1.00 / day	1.00	1.01
3.16.3.3	Late Video Games	3.00 / day	3.30	3.33
3.16.4	Photocopying and Internet/Computer Printing Charges:			
3.16.4.1	First 10 pages	0.25 each	0.25 each	0.26 each
3.16.4.2	11 - 20 pages	0.20 each	0.20 each	0.2 each
3.16.4.3	21 - 49 pages	0.15 each	0.15 each	0.15 each
3.16.4.4	50 + pages	0.10 each	0.10 each	0.1 each
3.16.4.5	Colour Photocopies (8 1/2 x 11)	0.75 each	0.75 each	0.76 each
3.16.4.6	Colour Photocopies (8 1/2 x 14)	1.00 each	1.00 each	1.01 each
3.16.4.7	Colour Photocopies (11 x 17)	1.50 each	1.50 each	1.52 each
3.16.5	Fax Sending Charges:			
3.16.5.1	First Page	4.00	4.00	4.04
3.16.5.2	Each additional Page	1.00	1.00	1.01
3.16.6	Fax Receiving Charges:			
3.16.6.1	First Page	1.00	1.00	1.01
3.16.6.2	Each additional Page	0.25	0.25	0.26
3.16.7	Shaw Community Hub Rental			
3.16.7.1	Non-Profit Groups - Meeting up to 4 hours	40.00	40.40	40.8
3.16.7.2	Non-Profit Groups - Meeting up to 8 hours	80.00	80.80	81.61
3.16.7.3	Non-Profit Groups - Meeting Entire Day (9:00 am to closing)		0.00	0
3.16.7.3	Non-Profit Groups - After Hours Fee	25.00 per hour	25.25 per hour	25.5 per hour

3.16.7.4	Profit Groups - Meeting up to 4 hours	50.00	50.50	51.01
3.16.7.5	Profit Groups - Meeting up to 8 hours	100.00	101.00	102.01
3.16.7.6	Profit Groups - After Hours Fee	25.00 per hour	25.25 per hour	25.5 per hour
3.16.7.7	Cancellation Fee	50% of Rental Fee per day (Based on less than 24 hrs. notification)	50% of Rental Fee per day (Based on less than 24 hrs. notification)	
3.16.8	Conferencing Administration		0.00	
3.16.8.1	Teleconferencing Administration Fee	31.00	31.30	
3.16.8.2	Videoconferencing Administration Fee	77.00	77.75	
3.17	Emergency Services - See Schedule "B"			
3.18	Fort Frances Museum (Plus Applicable Taxes)			
3.18.1	Research	Resident	Resident	Resident
3.18.1.1	Access	9.00	9.10	9.19
3.18.1.2	Staff - initial inquiry	14.65	14.80	14.94
3.18.1.3	Additional time	36.50 per hour	36.90	37.27
3.18.2	Duplication			
3.18.2.1	Handling	5.00	5.05	5.1
3.18.2.2	Copying	0.60 per sheet	0.60	0.61
3.18.2.3	Digital copy	7.75	7.85	7.93
3.18.2.4	Copy right fee for commercial uses - Photographing Artefacts	36.85	37.20	37.57
3.18.3	Admission			
3.18.3.1	Victoria Day to Thanksgiving (Peak Season)			
3.18.3.1	Special Events - Adult	3.60	3.65	3.69
3.18.3.2	Senior/Under 12 Fee	2.60	2.65	2.68
3.18.3.3	Maximum Family Fee	10.85	10.95	11.06
3.18.3.4	School/Public Activity Program	3.60 per student	3.65	3.69
3.18.3.5	Admission - Off Peak Season	Free Will Donation	Free Will Donation	Free Will Donation
3.18.4	Rental			
3.18.4.1	Per Day	25.75	26.00	26.26
3.18.4.2	Per Evening	15.50	15.65	15.81
3.18.4.3	Court Yard	15.50	15.65	15.81
3.19	Sunny Cove Camp - May 1, 2013			
3.19.1	Daytime	Resident	Resident	Resident
3.19.1.1	Daytime	535.00	540.00	545.4
3.19.1.2	Overnight	965.00	975.00	984.75