

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #016

September 21, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on September 21, 2016 from 8:30 a.m. to 9:40 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Bill Kraig, Doug Herr, Greg Wiedenhoeft ( 8:30 a.m. to 9:04 a.m.) and Patrick Briere and Arlene Byrnes ( By-Law - 9:20 a.m. to 9:30 a.m.)

**1. Call to Order**

The meeting was called to order at 8:30 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the meeting of this Committee on September 7, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

None

**5. Items Referred from Council**

5.1 Letter from William Krag - owner of 800 Block Scott Street - Water Service Repair Invoice - recommended that there be a \$500.00 reduction from the invoice.

5.2 Letter from Mr. Wayne Lundstrum - Use and Care of Pedestrians and Bicyclists - the administration report was reviewed and will be forwarded to Council for approval.

**6. New Business**

6.1 Request to Rent Property for the Purpose of cash crops - Deferred

6.2 Airport Property Land Lease Private Aircraft Hangers - Shane Pope - the administration report was reviewed and will be forwarded to Council for approval.

6.3 Airport Property Land Lease Private Aircraft Hangers - Todd Laugheed - the administration report was reviewed and will be forwarded to Council for approval.

6.4 Surplus Equipment - Wastewater Treatment Plant and Public Works Shop - the administration report was reviewed and will be forwarded to Council for approval.

**7. Information**

7.1 Fort Frances Wastewater Treatment Facility July 2016 Monthly Report - the Fort

Frances Wastewater Treatment Facility July 2016 report was reviewed and will be forwarded to Council as information only. No action required.

- 7.2 Sewer and Water Data for 2016 - updated September 12, 2016 - the Sewer and Water Data as of September 12, 2016 was reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

Adjourn at 9:40 a.m. with the next meeting scheduled for October 19, 2016.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities