



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/67**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: May 8, 2018
SUBJECT: Doug Brown, CAO – Purchase Card Expenses

BACKGROUND

Attached is a copy of the Purchase Card expenses related to a luncheon meeting with M. Martel, Resolute Vice-President Operations on April 6, 2018 as submitted by Doug Brown, CAO.

The Entertainment Expense is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Purchase Card expense claim in the total amount of \$72.80 as submitted by Doug Brown, CAO for a luncheon meeting with M. Martel, Resolute Vice-President Operations on April 6, 2018.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee to approve the purchase card expense claim in the total amount of \$72.80 as submitted by Doug Brown, CAO for a luncheon meeting with M. Martel, Resolute Vice-President Operations on April 6, 2018.