

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 8

Tuesday, May 6, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, May 6, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Laurie Witherspoon, Treasurer

REGRETS: Mark McCaig, CAO

Called to order 12.00 p.m.

1. **Non-Agenda:**
 - i) In-Camera – Fort Frances Clinic Holdings Ltd.
 - ii) Councillor Paul Ryan NOMA per diem
 - iii) Councillor Andrew Hallikas NOMA per diem
 - iv) Councillor Ken Perry NOMA per diem
 - v) Mark McCaig, CAO – University of Waterloo Economic Development Course Travel Claim
 - vi) Mark McCaig, CAO Purchase Card Expenses
2. **Disclosure of pecuniary interest and the general nature thereof:** Councillor Paul Ryan declared a conflict of interest on item 6 ii) for his NOMA per diem claim, Councillor Andrew Hallikas declared a conflict of interest on item 6 iii) for his NOMA per diem claim, and Councillor Ken Perry declared a conflict of interest on item 6 iv) for his NOMA per diem claim.
3. **Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on April 22, 2014 be approved as circulated.

CARRIED.
4.
 - i) Councillor R. Wiedenhoeft NOMA Per Diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Rick Wiedenhoeft in the amount of \$300.00 to attend the NOMA Conference.
 - ii) Councillor J. Albanese NOMA Per Diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor John Albanese in the amount of \$300.00 to attend the NOMA Conference.

4. iii) O. Regulation 284/09 Budget Matter – The Committee recommended to receive the Ontario Regulation 284/09 disclosure report for the 2014 Operating Budget.

5. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

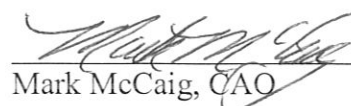
6. Non-Agenda Items:

- i) **In-Camera Discussion:** Front Street – Fort Frances Clinic Holdings Ltd.
Paul Ryan – Andrew Hallikas: THAT the Administration & Finance Executive Committee now meet in-camera in order to address personal matters about an identifiable individual, including municipal or local board employees.
- ii) Councillor Paul Ryan NOMA per diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Paul Ryan in the amount of \$300.00 to attend a the NOMA Conference.
- iii) Councillor Andrew Hallikas NOMA per diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Andrew Hallikas in the amount of \$300.00 to attend a the NOMA Conference.
- iv) Councillor Ken Perry NOMA per diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Ken Perry in the amount of \$300.00 to attend a the NOMA Conference.
- v) Mark McCaig, CAO University of Waterloo Economic Development Course Travel Claim – The Committee recommended to approve the April 25 to May 4, 2014 travel claim for Mark McCaig, CAO in the amount of \$836.74 to attend the Year 1 – Fundamentals of Community Economic Development Course held at the University of Waterloo.
- vi) Mark McCaig, CAO Purchase Card Expenses – The Committee recommended to approve the purchase card expenses in the amount of \$638.89 for Mark McCaig, CAO Thunder Bay meeting attended March 14, 2014 and cell phone upgrade.

7. **Information:** None

8. **Next meeting date:** Tuesday, May 20, 2014


Ken Perry, Chair


Mark McCaig, CAO