

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: November 4, 2016

RE: **2017 Community Services User Fee Schedule**

Please find attached the Community Services user fee schedule proposed for 2017. The presented fee changes have the approved 1.5% increase to the current 2016 user fee schedule with a few exemptions for consideration as follows:

1. Daycare – For the past several years, eligible residents have received an 8% discount on the posted rate for childcare services except as noted otherwise. In 2016 the posted rate for a full day of care was \$42/day, this meant that a resident of the Town would pay \$38.64/day. Over 90% of the Daycare's clients were subject to the 8% savings.
Also, it should be noted that for the past few years the Daycare has relied very little on taxation to support this valuable service to the community. After consultation with the deputy treasurer, a contributor to the Daycare budget process, it was recommended that the Daycare only support one user fee exclusive of a non-resident class. This will also create a better funding model with the Rainy River District Social Services Administration Board (RRDSSAB), a significant financial contributor to the Daycare operations through fee subsidy and core services.
2. Museum – In November 2015, the CSEC approved to adjust the Museum user fees for admission such that pricing would result in a simple transaction for making change (\$4 - Special Events – Adult, \$3 Seniors/Under 12, \$12 Maximum Family Fee). There is not a large sum of money that is taken in for user fees so it was suggested to keep the Museum rates consistent for a few years and to increment fees when appropriate to a higher dollar value (2017 will be the 2nd year with the consistent rate without incurring an increment).
3. Museum – Delete the Off Peak Season Admission rate of a 'free will donation' to be consistent with the admission rates for the 'Peak Season' (Victoria Day to Thanksgiving) as noted above.
4. Non Prime Time Ice Rental (8:00am to 3:30pm) – A report was brought forward to the CSEC in October regarding other communities non-prime time ice rental fees as a response to the budget presentation made to Council by the Fort Frances Lakers. It was decided to take the mean average of the other comparable communities in the report (Dryden, Red Lake, & Kenora) to arrive at a user fee rate of \$67.65 per hour (~10% reduction) from the 2016 rate of \$75.45. Also, the new rate will take effect January 1, 2017 as opposed to June 1, 2017 (typical date).

Recommendation

The Community Services Executive Committee recommends to Mayor & Council to endorse in principle the attached 2017 user fee schedule as presented with a 1.5% increase over the 2016 user fees except for those noted above.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Kabel", written over the printed name "Jason Kabel".

Jason Kabel

TOWN OF FORT FRANCES

SCHEDULE OF FEES

*Rounded to .05

			2016		Proposed 2017 (1.5% increase)	
3.0 Community Services - Plus Applicable Taxes						
3.1 Day Care and Private Home Day Care			(25% savings)			
3.1.1	Child Care Rates - Residents (Effective June 1, 2017)		<u>1st Child</u>	<u>2nd Child</u>	<u>1st Child</u>	<u>2nd Child</u>
3.1.1.1	Full Day (4 or more hours)		42.00	25.15	42.00	31.50
3.1.1.2	Half Day (no lunch - > 2 hrs < 4 hrs)		25.15	21.90		
3.1.1.3	Half Day (with lunch - > 2 hrs < 4 hrs)		28.50	24.90		
3.1.1.4	Hourly (2 hrs or less) Excludes school Age Children		6.85	4.05	7.00	5.25
3.1.1.5	Before School		7.75	7.75	7.85	5.90
3.1.1.6	After School		13.90	13.90	14.10	10.60
3.1.1.7	Before & After School		21.60	21.60	21.90	16.50
3.1.1.8	Full Day - Holidays - SA Program		38.70	25.15	39.30	29.50
* First Child rates pertain to the youngest child enrolled in a Full Day Program						
** Third, fourth and additional child's rate will be the same as the second child rate						
** Eligible residents will receive an 8% reduction in the above fees.						
3.2 Fort Frances Memorial Arena - Effective June 1, 2017						
3.2.1	Rink Board/In-ice Advertising Rates		<u>Annual</u>		<u>Annual</u>	
3.2.1.1	One Rink		398.20		404.15	
3.2.1.2	Both Rinks		670.95		681.00	
3.2.1.3	In-Ice Advertising		1,000.00		1015.00	
3.2.1.3	Zamboni		1,112.75		1129.45	
3.2.2	Ice Surface Rentals					

Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri; Opening to Close Sat & Sun						<u>Resident</u>	<u>Non-Resident</u>
3.2.2.1	Youth	June 1, 2017	96.20	120.25		97.65	122.05
3.2.2.2	Adult	June 1, 2017	144.40	180.50		146.55	183.21
*Non-Resident rate for hockey and figure skating programs				34.95			35.47
Ice Surface Rentals							
Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays, School Breaks & Tournaments)							
3.2.2.3	Youth	January 1, 2017	75.45	94.30		67.65	84.55
3.2.2.4	Adult	January 1, 2017	115.60	144.50		103.65	129.55
3.2.3	Summer Ice						
3.2.3.1	Youth	June 1, 2017	115.60	144.50		117.35	146.65
3.2.3.2	Adult	June 1, 2017	173.00	216.20		175.60	219.45
3.2.4	Tournament						
3.2.4.1	Youth	June 1, 2017	114.30	142.90		116.00	145.05
3.2.4.2	Adult	June 1, 2017	156.55	195.70		158.90	198.65
3.3	Pool/Fitness Centre - Memberships - Effective June 1, 2017		<u>Resident</u>	<u>Non-Resident</u>		<u>Resident</u>	<u>Non-Resident</u>
3.3.1	Adult						
3.3.1.1	Annual		480.45	600.55		487.65	609.55
3.3.1.2	Six Months		312.30	390.40		317.00	396.25
3.3.1.3	Three Months		169.20	211.50		171.75	214.65
3.3.1.4	One Month		73.30	91.60		74.40	92.95
3.3.1.5	Daily		7.00	8.75		7.10	8.90
3.3.2	Student						
3.3.2.1	Annual		238.75	298.40		242.35	302.90
3.3.2.2	Six Months		161.40	201.75		163.80	204.80
3.3.2.3	Three Months		86.50	108.10		87.80	109.70
3.3.2.4	One Month		50.65	63.30		51.40	64.25
3.3.2.5	Daily		5.40	6.75		5.50	6.85

3.3.3 Child					
	3.3.3.1	Annual	75.85	94.75	77.00 96.15
	3.3.3.0	Daily	3.95	4.95	4.00 5.00
3.3.4 Family - Annual					
	3.3.4.1	Adult	480.45	600.55	487.65 609.55
	3.3.4.2	Spouse	400.35	500.45	406.35 507.95
	3.3.4.3	Student	205.85	257.30	208.95 261.15
	3.3.4.4	Child	63.95	79.95	64.90 81.15
3.3.5 Senior		(60 Years of Age or Older)			
	3.3.5.1	Annual	366.85	458.55	372.35 465.45
	3.3.5.2	Six Month	238.50	298.10	242.10 302.55
	3.3.5.3	Three Month	129.20	161.50	131.15 163.90
	3.3.5.4	One Month	55.95	70.00	56.80 71.05
	3.3.5.5	Daily	5.35	6.70	5.45 6.80
3.3.6 Locker Fees					
	3.3.6.1	Locker - 6 Months	43.10	53.90	43.75 54.70
	3.3.6.2	Locker - Annual	64.70	80.85	65.65 82.05
	3.3.6.3	Locker - 3 Months	29.35	36.70	29.80 37.25
3.4 Pool Rental Rates - Effective June 1, 2017			<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u> <u>Non-Resident</u>
3.4.1		Non-profit group rate (per hour)	96.45		97.90
3.4.2	3.4.2.1	Swim Club - contracted	70.05		71.10
	3.4.2.2	Additional Hours	81.90		83.15
3.4.3		One Lane	25.85		26.25
3.4.4		Lifeguard	19.40		19.70
3.4.5	3.4.5.1	One Guard Pool Rental	96.45	120.60	97.90 122.40
	3.4.5.2	Two Guard Pool Rental	115.60	144.50	117.35 146.65
	3.4.5.3	Three Guard Pool Rental	135.00	168.75	137.00 171.30
	3.4.5.4	Four Guard Pool Rental	154.15	192.65	156.45 195.55

	3.4.5.5	Five Guard Pool Rental	175.15	218.95	177.80	222.25
	3.4.5.6	One Instructor	97.55		99.00	
3.5	Swimming Lesson Rates - June 1, 2017		<u>Resident</u>	<u>Non-Resident</u>		
	3.5.1	Red Cross Lessons (9)	70.15	87.70	71.20	89.00
	3.5.2	Private Lessons per time	19.25	24.05	19.55	24.40
	3.5.3	Lifesaving	77.25	96.55	78.40	98.00
	3.5.4	Combo Class	79.80	99.70	81.00	101.20
	3.5.5	Bronze Star	81.90	102.40	83.15	103.95
	3.5.6	Bronze Medallion & Emergency First Aid Book	120.20	150.20	122.00	152.45
	3.5.7	Bronze Cross & Standard First Aid	84.35	105.45	85.60	107.05
	3.5.8	National Life Services	Market price	plus 25%	Market price	plus 25%
	3.5.9	Board of Education - 10 Lessons	45.55	56.95	46.25	57.80
	3.5.10	AquaFit & Aerobics (Per Class)	5.40	6.75	5.50	6.85
	3.5.11	Senior AquaFit & Aerobics	4.60	5.75	4.65	5.85
3.6	Auditorium - June 1, 2017					
	3.6.1	Base Rate/event	192.10	240.15	195.00	243.75
	3.6.2	Hourly	42.60	53.20	43.25	54.00
	3.6.3	Social/Wedding (incl. Kitchen)	420.90	526.10	427.20	534.00
	3.6.4	Tournament Rate	301.00	376.20	305.50	381.85
	3.6.5	Contracted (72% of Base Rate)	30.65		31.10	
	3.6.6	Kitchen Rate per Hour	42.60		43.25	
3.7	East End Hall - June 1, 2017					
	3.7.1	Base Rate	90.55	113.15	91.90	114.85
	3.7.2	Socials/Weddings	198.05	247.55	201.00	251.25
3.8	MSC Conference Meeting Rooms - June 1, 2017					

3.8.1	Meeting	18.35	22.90	18.65	23.25
3.8.2	Daily Rate (Tournament/Special Event)	60.90	76.10	61.80	77.25
3.9	Arena Floors (no Ice) - June 1, 2017	<u>Resident</u>	<u>Non-Resident</u>		
3.9.1	Ice for Kids (600 people)	600.35	750.40	609.35	761.65
3.9.2	Ice for Kids (600 people) with Liquor License	791.40	989.20	803.25	1004.05
3.9.3	Ice for Kids (up to 1200 people)	744.50	930.60	755.65	944.55
3.9.4	Ice for Kids (up to 1200 people) with Liquor License	936.60	1,170.75	950.65	1188.30
3.9.5	52 Canadians (up to 600 people)	540.00	674.75	548.10	684.85
3.9.6	52 Canadians (up to 600 people) with Liquor License	707.85	884.80	718.45	898.05
3.9.7	52 Canadians (up to 1200 people)	669.05	836.30	679.10	848.85
3.9.8	52 Canadians (up to 1200 people) with Liquor License	837.20	1,046.45	849.75	1062.15
3.9.9	Both Floors (up to 1800 people)	975.40	1,219.25	990.05	1237.55
3.9.10	Both Floors (up to 1800 people) with Liquor License	1,300.35	1,625.45	1319.85	1649.85
3.9.11	Both Floors (Maximum Capacity)	1,104.75	1,380.95	1121.30	1401.65
3.9.12	Both Floors (Maximum Capacity) with Liquor License	1,429.45	1,786.80	1450.90	1813.60
3.10	Ball Diamonds / Soccer Fields - April 1, 2017	<u>Resident</u>	<u>Non-Resident</u>		
3.10.1	Youth Soccer/ Baseball - Half field - Per Team	132.85	166.05	134.85	168.55
3.10.2	Youth Soccer - Full Field - Per Team	192.10	240.15	195.00	243.75
3.10.3	Adult Soccer - Per Team	312.30	390.40	317.00	396.25
3.10.4	Adult Slow Pitch - Per Team	360.25	450.35	365.65	457.10
3.10.5	Tournament - Youth - Per Team	36.65	45.80	37.20	46.50
3.10.6	Tournament - Adult - Per Team	48.25	60.30	48.95	61.20
3.10.7	Fastball	312.30		317.00	
	Non Resident Fee for Soccer/Baseball		17.45		17.70
3.11	Other Courses and Services - June 1, 2017	<u>Resident</u>	<u>Non-Resident</u>		
3.12.1	Babysitting Course	49.20	61.55	49.95	62.45

3.12.2	First Aid Course - 8 hour	94.85	118.55	96.25	120.35
3.12.3	First Aid Course - 13 hour	105.35	131.70	106.95	133.70
3.12.4	Manual	34.50	43.10	35.00	43.75
3.12.5	P.A. Day	35.40	44.30	35.95	44.95
3.12.6	P.A. Day Extra Child	31.15	38.95	31.60	39.55
3.12.7	Membership Cards Town	10.10		10.25	
3.12.8	Recreator Ads - Users	151.80		154.10	
3.12.9	Recreator Ads - Non Users	182.15		184.90	
3.12.10	Non-resident Fee Winter Programs		34.05		34.55
3.12	Sorting Gap Marina - May 1, 2017	<u>Resident</u>	<u>Non-Resident</u>		
3.12.1	Sorting Gap - Slip Rental - Per Season	393.25	492.90	399.15	500.30
3.12.2	River Front - Slip Rental - Per Season	298.85	374.40	303.35	380.00
3.12.3	Daily (overnight)	9.70	12.15	9.85	12.35
3.12.4	Weekly	48.00	60.05	48.70	60.95
3.12.5	Launch Fees: Daily	7.60	9.45	7.70	9.60
3.12.6	Launch Fees: Seasonal	54.00	67.40	54.80	68.40
3.12.7	Launch Fees: Commercial	180.90	226.00	183.60	229.40
3.13	Summer Youth Programs - June 1, 2017	<u>Resident</u>	<u>Non-Resident</u>		
3.13.1	Rec-n-Crew				
3.13.1.1	Week	69.60	87.00	70.65	88.30
3.13.1.1.1	each additional child	63.65	79.60	64.60	80.80
3.13.1.1.2	early/late supervision 1st child	30.65	38.35	31.10	38.95
3.13.1.1.3	early/late supervision additional child	23.00	28.75	23.35	29.20
3.13.1.1.4	Extra Supervision - difficult child	30.65	38.35	31.10	38.95
3.13.1.2	Four Weeks	246.40	308.05	250.10	312.65
3.13.1.2.1	each additional child	240.20	300.25	243.80	304.75
3.13.1.3	Full Summer	492.60	615.70	500.00	624.95

3.13.1.3.1	each additional child	486.35	607.90	493.65	617.00
3.13.1.4	Sunny Cove 3 nights 4 days camp	155.65	194.55	158.00	197.45
3.13.1.4.1	each additional child	136.90	171.20	138.95	173.75
3.13.1.5	5 day camp	118.85	148.55	120.65	150.80
3.13.1.5.1	each additional child	113.15	141.45	114.85	143.55
3.13.1.6	4 day camp	82.60	103.25	83.85	104.80
3.13.1.6.1	each additional child	76.95	96.20	78.10	97.65

3.14 Townshend Theatre - June 30, 2017

3.14.1 Town Recreation Program

3.14.1.1	Set up & Rehearsal	N/C	N/C
3.14.1.2	First show in Run	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.1.3	Second show same Day	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.1.4	Next show same Run	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.1.6	*Cafeteria Rental with Performance	N/C	N/C

3.14.2 Board of Education

3.14.2.1	Set up & Rehearsal	N/C	N/C
3.14.2.2	First show in Run	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.2.3	Second show same Day	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.2.4	Next show same Run	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1.50 Surtax	N/C + \$1.50 Surtax
3.14.2.6	*Cafeteria Rental with Performance	N/C	N/C

3.14.3 Community Theatre

3.14.3.1	Set up & Rehearsal - 7 hours	143.00	145.15
3.14.3.2	First show in Run - 7 hours	280.70 + \$1.50 Surtax	284.90 + \$1.50 Surtax
3.14.3.3	Second show same Day - 12 hours	460.75 + \$1.50 Surtax	467.65 + \$1.50 Surtax
3.14.3.4	Next show same Run - 7 hours	280.70 + \$1.50 Surtax	284.90 + \$1.50 Surtax

3.14.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,138.60 + \$1.50 Surtax	1155.70 + \$1.50 Surtax
3.14.3.6.1	**Cafeteria Rental with Performance	105.90	107.50
3.14.3.6.2	**Cafeteria Rental with Performance - Alcohol served	211.85	215.05
3.14.4	Community Use - Religious Groups, Charitable Non-Profit, Music Festivals		
3.14.4.1	Set up & Rehearsal - 7 hours	143.00	145.15
3.14.4.2	First show in Run - 7 hours	280.70 + \$1.50 Surtax	284.90 + \$1.50 Surtax
3.14.4.3	Second show same Day - 12 hours	460.75 + \$1.50 Surtax	467.65 + \$1.50 Surtax
3.14.4.4	Next show same Run - 7 hours	280.70 + \$1.50 Surtax	284.90 + \$1.50 Surtax
3.14.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,138.60 + \$1.50 Surtax	1155.70 + \$1.50 Surtax
3.14.4.6	**Cafeteria Rental with Performance	105.90	107.50
	**Cafeteria Rental with Performance - Alcohol served	211.85	215.05
3.14.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies		
3.14.5.1	Set up & Rehearsal - 7 hours	211.85	215.05
3.14.5.2	First show in Run - 7 hours	423.65 + \$1.50 Surtax	430.00 + \$1.50 Surtax
3.14.5.3	Second show same Day - 12 hours	662.00 + \$1.50 Surtax	671.95 + \$1.50 Surtax
3.14.5.4	Next show same Run - 7 hours	423.65 + \$1.50 Surtax	430.00 + \$1.50 Surtax
3.14.5.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	TBN
3.14.5.6	**Cafeteria Rental with Performance	TBN	TBN
3.14.6	Non Resident Rate		
3.14.6.1	Set up & Rehearsal - 7 hours	344.25	349.40
	First show in Run - 7 hours	Min. \$714.95 + \$2.50 Surtax or 20% of Gross Sales	725.65 + \$2.50 Surtax
3.14.6.2	Second show same Day - 12 hours	Min. \$1,138.60 + \$2.50 Surtax or 20% of Gross Sales	1155.70 + \$2.50 Surtax
3.14.6.3	Next show same Run - 7 hours	TBN	TBN
3.14.6.4	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	TBN
3.14.6.5	**Cafeteria Rental with Performance	TBN	TBN
3.14.6.6	** We collect these amounts and remit them to the Board		
3.14.7	Tech Fee		

3.14.7.1.1	Tech Fee (0 - 3 hours event)	50.00	50.75
3.14.7.1.2	Tech Fee (3 - 8 hours event)	75.00	76.10
3.14.7.1.3	Tech Fee (8+ hours event)	100.00	101.50
3.14.7.2	Tech Weekend Fee (Time plus 1hr before and 1hr after)	\$40.00/hr	40.60 /hour

3.15 Fort Frances Public Library Effective April 1, 2017 (Plus Applicable Taxes)

3.15.1	3.15.1.1	Annual Non-Resident Fee	80.75	81.95
	3.15.1.2	6-Month Non-Resident Fee per family	45.60	46.30
3.15.2	3.15.2.1	Fines for Late Library Material	25 cents /day Per day. \$25 per Family Maximum	Per day. \$25 Max 0.25 per Family
	3.15.2.2	Late DVD's	1.05/ day Max 12.00 per DVD	Per day. \$12 Max 1.10 per DVD
	3.15.2.3	Late Video Games	3.45 / day Max 12.00 per video game	Per day. \$12 Max 3.50 per video game
3.15.3	Photocopying and Internet/Computer Printing Charges:			
	3.15.3.1	First 10 pages	0.25 each	0.25 each
	3.15.3.2	11 - 20 pages	0.20 each	0.20 each
	3.15.3.3	21 - 49 pages	0.15 each	0.15 each
	3.15.3.4	50 + pages	0.10 each	0.10 each
	3.15.3.5	Colour Photocopies (8 1/2 x 11)	0.80 each	0.80 each
	3.15.3.6	Colour Photocopies (8 1/2 x 14)	1.05 each	1.05 each
	3.15.3.7	Colour Photocopies (11 x 17)	1.60 each	1.60 each
3.15.4	Fax Sending Charges:			
	3.15.4.1	First Page	4.20	4.25
	3.15.4.2	Each additional Page	1.05	1.05
3.15.5	Fax Receiving Charges:			
	3.15.5.1	First Page	1.05	1.05
	3.15.5.2	Each additional Page	0.25	0.25

3.15.6 Shaw Community Hub Rental			
3.15.6.1	Non-Profit Groups - Meeting up to 4 hours	42.35	43.00
3.15.6.2	Non-Profit Groups - Meeting up to 8 hours	84.75	86.00
3.15.6.3	Non-Profit Groups - Meeting Entire Day (9:00 am to closing)		
3.15.6.4	Non-Profit Groups - After Hours Fee	26.45 per hour	26.85
3.15.6.5	Profit Groups - Meeting up to 4 hours	52.95	53.75
3.15.6.6	Profit Groups - Meeting up to 8 hours	105.90	107.50
3.15.6.7	Profit Groups - After Hours Fee	26.45 per hour	26.85
3.15.6.8	Cancellation Fee	(Based on less than 24 hrs. notification)	
3.16 Emergency Services - See Schedule "B"			
3.17 Fort Frances Museum (Plus Applicable Taxes)			
3.17.1 Research			
3.17.1.1	Access	9.55	9.70
3.17.1.2	Staff - initial inquiry	15.50	15.75
3.17.1.3	Additional time	38.70 per hour	39.30 per hour
3.17.2 Duplication			
3.17.2.1	Handling	5.30	5.40
3.17.2.2	Copying	0.65 per sheet	0.65 per sheet
3.17.2.3	Digital copy	8.25	8.35
3.17.2.4	Copy right fee for commercial uses - Photographing Artefacts	39.00	39.60
3.17.3 Admission Victoria Day to Thanksgiving (Peak Season)			
3.17.3.1	Special Events - Adult	3.54 (\$4 including taxes)	3.54 (\$4 including taxes)
3.17.3.2	Senior/Under 12 Fee	2.66 (\$3 including taxes)	2.66 (\$3 including taxes)
3.17.3.3	Maximum Family Fee	10.62 (\$12 including taxes)	10.62 (\$12 including taxes)
3.17.3.4	School/Public Activity Program	3.85	3.90
3.17.3.5	Admission — Off Peak Season	Free Will Donation	

3.17.4			Rental		
	3.17.4.1		Per Day	27.25	27.65
	3.17.4.2		Per Evening	16.40	16.65
	3.17.4.3		Court Yard	16.40	16.65
3.18 Sunny Cove Camp - May 1, 2017					
3.18.1	3.18.1.1		Daytime	566.30	574.80
	3.18.1.2		Overnight	1,022.45	1037.80
	3.18.1.3		Meeting - Half day	75.90	77.05
	3.18.1.4		Meeting - Full Day	126.50	128.40
3.19 Sister Kennedy Centre - effective January 1, 2017					
	3.19.1		Facility Rental Fee	40.50	41.10