



REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: November 1, 2019

RE: Library Shed Proposal

Background

For at least a couple of years the Library CEO and Board have been discussing options for the many library items that are stored outside the library. Currently, many items are stored at Friends of the Library members homes and garages.

Various options have been discussed to move forward with alternate locations for library storage and several months ago the Friends of the Library had offered to pay for a shed to be built on the grounds of the Library. After assessment by Town building officials of potential locations on the grounds, it has been determined that the most suitable place for placement of a shed will likely be in the existing parking lot. The Chief Building Official, Cody Vangel has indicated that, *'with the relief granted in MVA A4/2004 I do not see any concerns regarding taking a maximum of two parking spaces from the library parking capacity.'*

At this time the Library Board is looking for endorsement to proceed with an RFP process for the construction of a shed (approximately 10' x 16') to be built on the Arena/Library property with final details to be determined and specifications brought to Council after the RFP process has been completed (please see potential location attached).

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to endorse that the Library Board proceed with an RFP process for the construction of a shed on the Arena/Library property with final specifications to be presented to Council prior to commencement of construction.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "JKabel".

Jason Kabel

