

October 1, 2021

Report To: Travis Rob

From: Adam Mitchell, P.Eng, Asset Management Coordinator

**RE: Memorial Sports Centre New Tile Flooring, ICIP Revitalization of the Memorial Sports Centre.**

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On September 26<sup>th</sup>, 2021, the Town of Fort Frances received tenders for tender 21-OF-15, Memorial Sports Centre New Tile Flooring. Tenders were opened at 2:00pm publicly in the Civic Centre with public participation by teleconference. The scope of this tender involves installing new tile in the 52 Canadians Arena lobby.

The Town began the process of upgrading the floor this summer by removing the existing epoxy floor that had deteriorated over time. The goal of this project is to install new tile flooring in the lobby that will match the existing IFK lobby tile. This will give the facility a facelift and give the space a more complete look.

As a result of this tender, the Town of Fort Frances received one proposal from Tom Jones Corporation. A cost breakdown of the tender submissions is shown in the table below.

#	Item	Units	Qty	Unit Price	Total Price
1	Floor Prep	sqft	2250	\$3.50	\$ 7,875.00
2	Tiles including motar and base moulding	sqft	2250	\$ 14.00	\$ 31,500.00
3	Labour to install tiles and base moulding	sqft	2250	\$ 16.25	\$ 36,562.50
4	Grout	sqft	2250	\$ 1.50	\$ 3,375.00
5	Labour to install grout	sqft	2250	\$ 2.00	\$ 4,500.00
6	Contingency	LS	1	\$ 10,000.00	\$ 10,000.00
7	Tile ramp inclusive of labour and material	LS	1	\$ 5,100.00	\$ 5,100.00
Subtotal					\$98,912.50
HST					\$12,858.63
Total Tender Bid					\$111,771.13

This project was budgeted from \$120,000. With a subtotal of \$98,912.50 with \$10,000 of built in contingency, this project is well within budget.

Tom Jones Corporation submitted the only bid. An internal review of submissions was completed to ensure compliance and no issues were found.

It is my recommendation that Tom Jones Corporation be contracted to complete the Installation of New Tile at the MSC as outlined in tender 21-OF-15 \$98,912.50 + HST.