

November 4, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Supply of 2021 Cemetery Flowers

Annually in the fall of the year, the Operations and Facilities Division puts out a request for quotations for flowers. With the impacts of COVID-19 on our ability to plant Cemetery flowers in 2020 the quotations are being brought forward to Council to discuss and consider the 2021 purchase of flowers.

At this time we don't know what spring 2021 will look like, but we are fairly certain we will still be living in a pandemic and will still be working within the strict guidelines issued by the Ministry of Labour for physical distancing, work limitations and cleaning requirements. With this in mind, at this time, we believe that with the things we have done, to date, we will be able to hire students and seasonal labourers as well as implement work restrictions and limitation to ensure that the health and safety of our staff remains at the forefront. This staffing complement will allow for the planting and care of flowers again in 2021.

The flowing summarizes the pricing received to supply flowers for the Cemeteries and other beds around town in 2021.

Firm	Flower Count (Doz)	2021 Price	Town's portion HST	Total Town Cost	Average Price Per Doz	2020 Price per Doz	Difference (%)
Hammonds Landscaping	5312	\$22,097.92	\$388.92	\$22,486.84	\$4.23	\$4.13	2.5%
Lowey's Greenhouse	5312	\$28,600.00	\$503.36	\$29,103.36	\$5.48	\$4.13	32.7%

At this point in time, we believe that, providing additional limitations are not imposed on the Town as an employer, we will be able to safely plant flowers in the cemeteries in 2021.

It is the recommendation of the Operations and Facilities Executive Committee to award the supply of 2021 flowers to Hammonds Landscaping.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to award the supply of 2021 Cemetery Flowers to Hammonds Landscaping.