

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #013

June 17, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on June 17, 2015 from 8:25 a.m. to 10:15 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul and Doug Brown

ALSO PRESENT: Mayor Avis, ( Travis Rob, Patrick Briere, Arlene Byrnes and Doug Herr - 8:30 a.m. to 9:45 a.m.)

#### **1. Call to Order**

- 1.1. The meeting was called to order at 8:25 a.m.

#### **2. Disclosure of pecuniary interest and the general nature thereof**

- 2.1. None

#### **3. Approval of Previous Committee Minutes**

- 3.1. Minutes from meeting of this Committee on June 3, 2015 - the minutes from the meeting on June 3, 2015 were approved as circulated.

#### **4. Non-agenda Items**

- 4.1. Update on Tender Results for the front end loader and snowblower attachment - Doug Brown informed the Operations and Facilities Executive committee that an administration report for awarding the tender for the loader and snowblower attachment is going forward to Council and that Transport Canada is reviewing the tender submissions.

#### **5. Outstanding Items**

- 5.1. Review and Endorsement of the Sewer System Management By-Law ( Final Draft) - the administration report was reviewed along with pertinent sections of the new by-law. The Operations and Facilities Executive committee wants to review the proposed changes and discuss at a later meeting. Travis Rob, Doug Herr, Patrick Briere and Arlene Byrnes left the meeting at 9:45 a.m.

#### **6. New Business**

- 6.1. Tender No. 15-OF-07 - Rental Rates for Equipment and Vehicles - the administration report was reviewed and will be forwarded to Council for approval.
- 6.2. Request from Megan Walchuk, Property Owner of 1500 Colonization Road West to Plant Trees on the Town's Highway or R.O.W. - the administration report was reviewed and will be forwarded to Council for approval.

#### **7. Information**

- 7.1. 2015 Capital Budget - the Capital Budget spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 7.2. Fort Frances Wastewater Treatment Facility May 2015 Monthly Report - the OCWA monthly report for May 2015 was reviewed and will be forwarded to Council as

information only. No action required.

- 7.3. Aircraft Landings 2015 as of May 30, 2015 - the airport spreadsheet as of May 2015 was reviewed and will be forwarded to Council as information only. No action required.
- 7.4. 2015 Tonnage at Landfill Site - updated June 1st, 2015 - the landfill site spreadsheet as of May 2015 was reviewed and will be forwarded to Council as information only. No action required.
- 7.5. Operations and Facilities Division - Public Works Area - Operations Statistics - April 2015 - the Public Works Area Operational Statistics for the Month of April 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 7.6. Operations and Facilities Division - Public Works Area - Operations Statistics - May 2015 - the Public Works Area Operational Statistics for the Month of May were reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

- 8.1. The meeting adjourned at 10:15 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities