



**TOWN OF FORT FRANCES**  
**ADMINISTRATION & FINANCE DIVISION**  
**TREASURY REPORT 2012/112**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** November 7, 2012  
**SUBJECT:** Councillor Andrew Hallikas – NOMA Board Meeting

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**BACKGROUND**

Attached is a copy of Travel Statement - Mayor /Council Honorarium claim in the total amount of \$150.00 in regard to attendance of the NOMA Board Meeting held in Thunder Bay on November 1, 2012 as submitted by Councillor Andrew Hallikas.

The per diem claim amount is consistent with By-Law No. 02/10 Schedule 'A' 4.4.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Per Diem claim in the total amount of \$150.00 for attending the NOMA Board Meeting held in Thunder Bay on November 1, 2012 as submitted by Councillor Andrew Hallikas.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim for Councillor Andrew Hallikas in the amount of \$150.00 for attending the NOMA Board Meeting held in Thunder Bay on November 1, 2012 as outlined in this report.

**Town of Fort Frances**  
**Travel Statement - Mayor/Council Honorarium**

Attendee Andrew Hallikas

Conference/Seminar Attended NOMA Board Meeting

Location Thunder Bay

Dates Nov 1/2012

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date				Nov 1/12				
Amount				150. <sup>00</sup>				\$150. <sup>00</sup>

Submitted by: 

Date: Nov 5/12

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*To be submitted to Payroll for processing when approved by Council*

or Payroll

Pay period \_\_\_\_\_