

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Douglas Judson							
2.	Conference/Seminar Attended	Cancellor							
	Location (Facility and City)	Victoria Inn, Thunder Bay, ON							
	Dates	March 5-7, 2019							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast				13.00	13.00			26.00
	Lunch					17.00			17.00
	Dinner			35.00	35.00	35.00			70.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
								113.00	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x CRA rate =							
6.	Approved								Total Expenses
									113.00
									Advance Received
									Balance Claimed
									Balance Refunded

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

March 11/2019
Date

Douglas Judson
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature


Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Douglas Judson
Conference / Seminar Attended	Councillor Trainings
Location	Victoria Inn, Thunder Bay, ON
Dates	March 5-7, 2019

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			Mar 6	Mar 7				2
Amount			160. ⁰⁰	160. ⁰⁰				320. ⁰⁰

Name (Please Print) Douglas Judson	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council

AS A MEMBER OF COUNCIL WHAT YOU NEED TO KNOW

ON THE AGENDA

This day and half training, when coupled with Land Use Planning: Beyond the Basics, will prepare Members of Council for the term ahead. Topics on the agenda include:

- The ABC's of Municipal Government
- Limiting Your Risk - The Rules
- Making a Difference
- Managing Differences
- Improved Budgeting and Planning...
- and more...

REGISTRATION OPTIONS

Register for both this workshop and Land Use Planning: Beyond the Basics and an automatic 10% discount will be applied to your overall purchase. Discount applies for multiple course registrations made on one 'print and submit' form. Discounts cannot be applied retroactively.

WORKSHOP DETAILS

- **Cost:** Registration includes all all materials, lunch, and automatic access to AMO's So You Want to Run for Council available at MunicipalEducation.ca - \$340 plus HST (\$384.20)
- **Registration Open to:** Newly-elected and returning elected officials in Ontario
- **Dates and Locations:** Registration opens at 8:00 am with the session running from 8:30 am to 4:00 pm

DATE	LOCATION
February 7: Toronto	SOLD OUT
March 6: Thunder Bay	Victoria Inn, 555 W. Arthur St, Thunder Bay ON P7E 5R5
March 8: North Bay	Best Western, 700 Lakeshore Drive, North Bay ON P1A 2G4
March 20: Kingston	Four Points by Sheraton Kingston, 285 King Street East, Kingston ON K7L3B1
March 21: Peterborough	Best Western Plus Otonabee Inn, 84 Lansdowne Street East, Peterborough ON K9J 6Z3
March 22: Orillia	Best Western Plus, 400 Memorial Avenue, Orillia ON L3V 6H1
March 27: Owen Sound	Quality Inn, 950 Sixth St. East, Owen Sound, ON, N4K 1H1, CA
March 28: London	Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South, London, ON N6C 4R3

WE ALSO OFFER:

LAND USE PLANNING: BEYOND THE BASICS

ON THE AGENDA

Aimed at both seasoned and first-term councillors, the land-use planning module of AMO's municipal councillor training program is designed to build upon the Association's on-line primer on planning. This three-hour workshop is presented back to back with As a Member of Council What You Need to Know. It is also available as a stand-alone educational session.

The workshop will reinforce the central role that municipalities play in implementing and managing the land use policy framework in Ontario. It will include a review of the relevant elements of the Ontario Planning Act as well as a run-down of the key planning tools and how they are applied in the municipal context. The module will identify the nature and role of the Provincial Policy Statement as the overall roadmap for land use management in Ontario. The program will also update participants on the conversion of the Ontario Municipal Board to the new Local Planning Appeal Tribunal and the implications of this new regime on how municipal councils take decisions on planning matters.

REGISTRATION OPTIONS

Register for this session and As a Member of Council What You Need to Know and an automatic 10% discount will be applied to your overall purchase. Discount applies for multiple course registrations made on one print and submit form. Discounts cannot be applied retroactively.

WORKSHOP DETAILS

- **Cost:** Registration includes all all materials and automatic access to AMO's Land Use Planning: The Basics available at MunicipalEducation.ca - \$200 plus HST (\$226.00)
- **Registration Open to:** Newly-elected and returning elected officials and municipal staff.
- **Dates and Locations:** Registration opens at 8:30 am and the session runs from 9:00 am to 12:00 pm

DATE	LOCATION
February 8: Toronto	SOLD OUT
March 7: Thunder Bay	Victoria Inn, 555 W. Arthur St, Thunder Bay ON P7E 5R5
March 9: North Bay	Best Western, 700 Lakeshore Drive, North Bay ON P1A 2G4
March 21: Kingston	Four Points by Sheraton Kingston, 285 King Street East, Kingston ON K7L3B1
March 22: Peterborough	Best Western Plus Otonabee Inn, 84 Lansdowne Street East, Peterborough ON K9J 6Z3
March 23: Orillia	Best Western Plus, 400 Memorial Avenue, Orillia ON L3V 6H1
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