

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #001

January 8, 2020

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on January 8, 2020 from 8:30 a.m. to 10:25 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO, Adam Mitchell (8:30 a.m. to 8:55 a.m.) and Doug Judson (8:45 a.m. to 9:11 a.m.).

### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on December 4, 2019 - the minutes were approved as circulated.

### **4 Non-agenda Items**

4.1 None

### **5 New Business**

5.1 Annual Energy Conservation and Demand Management Report - the administration report was approved as presented. ( Adam Mitchell was in attendance 8:30 a.m. to 8:55 a.m.)

5.2 Letter Dated November 20, 2019 Re: Single Use Plastics - the committee recommended to bring forward the amended by-law. (Doug Judson was in attendance from 8:45 a.m. to 9:11 a.m.)

5.3 2020 Investing in Canada Infrastructure Program Funding Agreement - Colonization Road West - the administration report was approved as presented.

- 5.4 Lakeside Process Controls Support Agreement Renewal - the administration report was approved as recommended.
- 5.5 Award of Tender 19-OF-14 - 2020 Colonization Road Reconstruction - the tender report was approved as recommended.
- 5.6 First Draft of 2020 Operating and Capital Budget for Operations and Facilities Division - the first draft was received by the committee.

## **6 Information**

- 6.1 Fort Frances Wastewater Treatment Facility November 2019 Monthly Report - the monthly report was received and will be forwarded to Council as information only. No action required.

## **7 Adjourn / Next Meeting Date**

- 7.1 The meeting adjourned at 10:25 a.m.

Next meeting January 22, 2020.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities