

To: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: November 14, 2019

SUBJECT: BIA Tree Lighting Request

BACKGROUND

At the November 12, 2019 Council Meeting the email received from Shelley Wepruk, BIA Secretary, was referred to the Administration & Finance Executive Committee for recommendation.

The BIA is requesting Town approval and insurance coverage to light the tree on the corner of Portage and Scott Street on the Post Office Property. Administration will work with the parties to ensure appropriate proof of coverage is provided. Council is encouraged to attend the tree lighting.