

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: August 29, 2019
SUBJECT: Councillor Douglas Judson- AMO Conference

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expenses of \$744.65 Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$640.00 for attendance at the Association of Municipalities of Ontario (AMO) Conference in Ottawa, Ontario on August 18-21, 2019 as submitted by Councillor Douglas Judson.

Conference Expenses

1. Meals	\$ 212.00
2. Ground Transportation (Uber expenses)	50.99
3. Airfare	<u>481.66</u>
	\$ 744.65
4. Per Diem (4 days)	<u>640.00</u>
Total Per Diem & Travel Claims	<u><u>\$1,384.65</u></u>

The registration fee of \$909.65 and \$616.98 hotel accommodations was paid by the Town resulting in the total cost of \$2,911.28 to attend the AMO Conference as authorized by Council.

The per diem claim is in compliance with the Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-E Schedule 'A'.