

Date: May 4th, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: April Activities for By-Law Enforcement Department.

Please see the below information for the month of April activities for this department.

Operational Constraints

- Stay at Order in place until May 20th.
- 1 RL Square meter damaged from winter snow removal.

April 2021

Animal Pound Statistics

Impounded Dogs	1
Impounded Cats	0
After Hours Visits	6
Total Shelter Visits for Month	18

Monthly Parking Statistics

Tickets for Month	1
Ticket by OPP	0
Monthly Total	0
Yearly Total Issued	110

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Parking Enforcement (Fire Lanes, Handicap Zones, Calendar Parking, Parking Lots, Downtown Core).
- Fine Box Collections & Ticket Processing.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Weekly Mileage for Civic Centre Vehicles.
- Emergency Management COVID-19 Response.
- Emergency Management 2021 Compliance Begun.
- Operation Walleye Full Scale Exercise Meetings.
- OFMEM PEOC Calls Twice per Week.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- NWHU Vaccination Task Force Meetings Weekly.
- JHSC Activities & Monthly Inspections.

- Monthly Activities Reporting to PDEC.
- OFMEM EEPMO Project Meetings.
- Business License Renewals Ongoing.
- OAPSO Fall Chapter Meeting Planning
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Website Updates.
- Snowmobile Set Fines with Province.

Occurrence Type (Complaints & Information)	Calls for Service/Complaints
Fireworks	1
Parking	1
Animals	4
Business Licensing	18
Property Standards (Includes Landlord/Tenant)	14
Taxi	6
Sign Permits (Includes Inquiries)	4
Moving Permits (Includes Inquiries)	4
Retail Holiday Act	8
Heavy Trucks	2
Waste Management (Includes Asselin Forms)	10
Fences	6
COVID Legislation/Vaccination	8
OPP Call Outs/Questions	1
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	2
Cannabis	3
Noise Issues	1
TOTAL CALLS FOR SERVICE	93

Respectfully submitted,

Original Signed By

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