

To: Mayor and Council
From: Tyler Moffitt, Fire Chief/CEMC
Date: May 7, 2019
Subject: Waiving of Procurement Policy

Background

The 2019 Capital Budget of \$15,000 for Air Monitors & Testing/Charging Stations was approved.

The authorized dealer for the brand of Air Monitors & Testing/Charging Stations we operated with is in Winnipeg, Manitoba. As well, the brand representative is also in Winnipeg.

When I go out for quotes ... each authorized dealer across Canada will contact the same head office representative who then provides pricing. They only will provide any type of special pricing to one authorized dealer.

As per the Procurement Policy, this purchase with tax falls into the Purchases over \$5,000 but not exceeding \$35,000 category. As well, as per the policy, at least three written quotes prior to ordering is required.

Given the circumstances of this unique piece of equipment and limited suppliers in Canada, I am requesting to waive the Procurement Policy for this purchase.

The Administration & Finance Executive Committee is recommending that Council approve the report as presented and authorize the waiving of the Town's Procurement Policy with regards to purchasing the Air Monitors & Testing/Charging Stations as there are not 3 suppliers available to provide written quotations for this specialized equipment.

Respectfully submitted,



Tyler Moffitt
Fire Chief/CEMC
Fort Frances Fire & Rescue Service

<p>Council approval of this report will approve the recommendation as presented and authorize the waiving of the Town's Procurement Policy with regards to purchasing the Air Monitors & Testing/Charging Stations as there are not 3 suppliers available to provide written quotations for this specialized equipment.</p>
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