

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	June Caul							
2.	Conference/Seminar Attended	AMO							
	Location (Facility and City)	Ottawa							
	Dates								
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation			Aug. 9	Aug. 9	Aug. 10	Aug. 11	Aug. 12	576.25
	Transportation								
	Breakfast								
	Lunch							45.00	45.00
	Dinner						1	43.84	43.84
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other			Total
5.	Town Used Vehicle	Yes	(No)	Reason	Had Planned An Added Vacation Before and After Conference				Total
	Mileage Claimed	KM x CRA rate =							
		Fuel Only							
6.	Approved					Total Expenses			227.07
						Advance Received			847.16
						Balance Claimed			840.32
						Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Sept 11 / 17
Date

June Caul
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <i>June Caul</i>	Signature <i>June Caul</i>
Approved	Date <i>Aug. 8 / 17</i>

Submitted Sept. 11 / 17

Check-in time

3:00pm

Check-out time

11 AM

Room**Guests**

Reserved for June Caul

2 adults

Room

Comfort Care, Room, 2 Double Beds, Non Smoking

Included amenities

Full Breakfast, Free Parking, Free Wireless Internet

Room requests

2 double beds

Non-smoking room

Price summary**Price breakdown**

Room price C\$576.25

4 nights: C\$127.49 avg./night

09/08/2017 C\$134.99

10/08/2017 C\$124.99

11/08/2017 C\$124.99

12/08/2017 C\$124.99

Taxes & fees : C\$66.29

Total C\$576.25

Collected by Expedia

Unless specified otherwise, rates are quoted in Canadian dollars.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

The following fees and deposits are charged by the property at time of service, check-in, or check-out.

- Pet fee: CAD 15.00 per accommodation, per night

The above list may not be comprehensive. Fees and deposits may not include tax and are subject to change.

Expedia travel confirmation - 9 Aug - (Itinerary # 7284492231633)

Expedia.ca

Mon 2017-07-31, 8:54 AM

To:cauljune@hotmail.com <cauljune@hotmail.com>;

**Thanks!**

Your reservation is confirmed. No need to call to reconfirm.

Comfort Inn Pembroke (2017-08-09-2017-08-13)

9 Aug 2017 - 13 Aug 2017

See live updates to your itinerary, anywhere and anytime.

Or get the free app:

Hotel overview**Comfort Inn Pembroke**959 Pembroke St E, Pembroke, ON,
K8A3M3 Canada[View hotel](#)[Map and directions](#)**Reservation dates**

9 Aug 2017 - 13 Aug 2017

Itinerary #

7284492231633

Check-in and Check-out

SHELL CANADA PRODUCTS
888 RED RIVER ROAD
THUNDER BAY, ON P7B 1K2
(807) 767-6071

Tax Description Qty Amount

H Bronze No4
26.340 L @ \$1.139/ L \$30.00
AIR MILES 1 \$0.00

Sub Total \$30.00
13.0% HST tax on \$0.00
5.0% HST-F tax on \$0.00
TOTAL \$30.00
Cash \$50.00
Change \$20.00

Fuel Includes HST 13.0% \$3.45
Fuel Includes HST-F 5.0% \$0.00
HST - Fuel - ON No. 13740032RT

AIR MILES
Card Num : XXXXXX9160
Terminal : 00398
Approval : 201143939020017080810052917

Total Miles received this visit: 1

get up to 25 Bonus Miles every month
with Refuel Rewards*

Visit roadtorewards.ca for details

***** YOUR OPINION COUNTS *****
Tell us about your recent visit at
www.shell.ca/opinion
and you could win a \$500 Shell Gift Card
*Receipt Required

THANK YOU
Questions? 1-800-661-1600
REG: 2 CSH: Degrazia, A TRAN: 4626088
3/8/2017 15:18:37 ST: C00398

ESSD, 303059
1
Sault Ste Marie, ON xxxxxx
VRN:R100954163

08/09/2017 1:55:17 PM
Register: 1 Trans #: 6045 Op ID: 91
Your cashier: Area

REGLR CA PUMP# 2
50.478 L @ \$ 1.189/L
HST Incl In Fuel \$6.90

Subtotal = \$60.02
Total = \$60.02

Change Due = \$-9.98
Cash \$50.00
Cash \$20.00

Thank You



Davidson Fuels
DAVIDSON FUELS
54 PINEWOOD DR
WAWA, ON POS 1K0

DATE: 2017-08-09 TIME: 11:20:11
Paypoint: 01K TRANS #: 124086
Station#: 00303117 Cashier: manager
FHST: R101441731

FUEL (L) (\$/L) (\$)
Pump 2 16.313 1.229 20.05
REGLR
TOTAL \$ 20.05

CASH TENDERED 20.05
CHANGE DUE 0.00

* HST INCLUDED IN FUEL \$ 2.31
INVOICE NO: PSK05467

Reconciliation ID: PSK01708091120

You could have earned 20 Esso Extra points. Your first reward starts at 150 points.
Pick one up in store or visit essoextra.com

H - HST @ 13.000%, F - FHST @ 5.000%

CANADIAN TIRE #1912
107 Front Street.
Sturgeon Falls, Ont.
P2B 2H4
705-753-3430

2017-08-09 19:24:23 TRANS #: 262928
HST: R100773019
Paypoint : 01K

FUEL (L) (\$/L) (\$)
Pump 4 37.073 1.079 40.00
Regular
HST INCLUDED IN FUEL \$ 4.60

TOTAL \$ 40.00
CASH TENDERED 50.00
Change Due 10.00

C.T. Money Issued

Fuel Reward 0.10
Earned 1 X CT Money Multiplier

Become a Member of the My Canadian
Tire 'Money' program today at
www.canadiantire.ca. Collect e-CT
'Money' to redeem at Canadian Tire.

Save up to 10 cents
a litre. ASK us HOW

TELL US HOW WE DID
TELLCDNTIREGAS.COM
THANK YOU FOR YOUR
BUSINESS

PETRO-CANADA
1063 DAWSON RD
THUNDER BAY
Ontario P7B 1K7

F-HST: 854421029 (807) 767-5131
P-HST: 0000000000
2017-08-14 PC0929605:5441501 17:19
TERMINAL: 055441501 OPER: A
PAYPOINT: 055441501

FUEL (L) (\$/L) (\$)
Pump 5 26.808 1.119 30.00*
Regular
Total Owed 30.00

CASH TENDERED \$ 30.00
CHANGE DUE \$ 0.00

*TAXES INCL. #TAXES EXCL.

F-HST TOTAL \$ 1.33
P-HST TOTAL \$ 2.12

PETRO-CANADA *****7011
INV. 143920 AUTH. 696742

PETRO-POINTS

PURCHASE 269

BALANCE 269

Survey! Earn Points
& chance to win gas
petro-canada.ca/hero



STORE 806
410 Government Road East
Kapuskaing, ON P5N 2X7

08/14/2017

SALE
Transaction #: 2342877

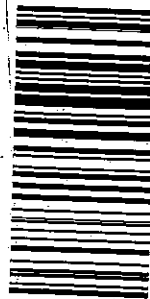
Qty	Name	Price	Total
1	Regular Unleaded Pump:	47.00	47.00
	Litres: 41.261		
	\$ /L: 1.139		

Subtotal 47.00
HST 0.00

Total 47.00

Received:
CAN Dollars 50.00
Change Due CAN Dolla -3.00

AirMiles 81705329160
PromoCode BTY



080602342877

Pos:2 Clerk:268 08/14/2017 10:27:06

13% HST is included in the posted
price per litre
HST# 855506127
This diesel fuel contains no visible
evidence of dye
Exposure to heat or direct sunlight