



May 29, 2013

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: Tender – Selection of Municipal Special or Hazardous Waste (MSHW) Service Provider to Host A Household Hazardous Waste Drop-off Day Event in 2013

The Town has tendered with the communities of Kenora & Dryden for a common Municipal Special or Hazardous Waste (MSHW) service provider to host a one-day household hazardous waste drop-off event in each community in 2013. In 2013 the City of Kenora was responsible for preparing the tender documents and specifications.

The Town's MSHW event day is scheduled for Saturday, September 7, 2013 starting at 9:00 am and ending at 3:00 pm. All citizens living in the Rainy River District will be allowed to drop off household hazardous waste at the Public Works Yard located at 900 Wright Avenue. The Town will be advertising for the MSHW event day once Council has approved the MSHW service provider. All costs associated with phase-one MSHW materials are reimbursable under the Municipal Hazardous or Special Waste Agreement with Stewardship Ontario. Also the phase two MSHW materials are reimbursable from the Provincial Government where the phase two data or information will be submitted to Recycling Council of Ontario for processing. Phase three materials are the responsibility of the Municipality.

There were two tenders submitted;

MSHW Service Provider	Subtotal	HST	Total Price
Miller Environmental Corporation	\$17649.51	\$2,294.45	\$19,945.06
Hotz Environmental	\$60774.26	\$ 7,900.65	\$ 68,874.91

The Miller Group, out of Winnipeg was the lowest tender submitted. Each community will authorize The Miller Group to be their 2013 MSHW service provider. The 2013 total estimated cost to the Town of Fort Frances without any reimbursement from Stewardship Ontario is \$ 17,960.14 (Town's portion of HST included) based on the average quantity of MSHW materials collected in 2011 & 2012. The 2013 approved operating budget has a net operating cost of \$ 2,000 where the total operating expenditure is estimated at \$15,000 and the revenue received is \$13,000. The exact net cost is very dependant on the amount and types of MSHW materials dropped off on the event day.

The Operations & Facilities Executive Committee recommends the following:

- 1) That the Miller Group out of Winnipeg be designated the Town 's 2013 MSHW service provider at an estimated cost of \$19,945.06 (includes HST) in accordance with the tender documents.
- 2) That Administration be directed to submit MSHW data from the one day event to both Stewardship Ontario (Phase 1 MSHW materials) and Recycling Council of Ontario (Phase 2 MSHW materials) to obtain the appropriate funding allocation. It is estimated that the Town will receive funding at 75% to 90% of the costs of the one-day MSHW event.
- 3) That the Town 's MSHW event day is scheduled on Saturday September 7, 2013 from 9:00 am to 3:00 pm.


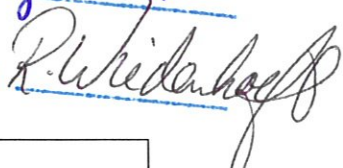
Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager Operations & Facilities

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EXECUTIVE COMM. 

Council approval of this report will ensure the following:

- 1) That the Miller Group out of Winnipeg be designated the Town's 2013 MSHW service provider at an estimated cost of \$19,945.06 (includes HST) in accordance with the tender documents.
- 2) That Administration be directed to submit MSHW data from the one day event to both Stewardship Ontario (Phase 1 MSHW materials) and Recycling Council of Ontario (Phase 2 MSHW materials) to obtain the appropriate funding allocation. It is estimated that the Town will receive funding at 75% to 90% of the costs of the one-day MSHW event.
- 3) That the Town's MSHW event day is scheduled on Saturday September 7, 2013 from 9:00 a.m. to 3:00 p.m.