

Ministry of Transportation Ministère des Transports

Transit Policy Branch
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February 21, 2017

Doug Brown
Chief Administrative Officer
The Corporation of the Town of Fort Frances
320 Portage Ave.
Fort Frances, ON, P9A 3P9

Dear Mr. Doug Brown,

As you may know, the Ministry of Transportation (MTO) is administering the federal Public Transit Infrastructure Fund (PTIF) Phase One, on behalf of Infrastructure Canada (INFC).

The purpose of this correspondence is to advise you that INFC has approved projects submitted by your municipality, and to provide you with the draft Transfer Payment Agreement (TPA) between MTO and your municipality.

Please note the TPA provisions that address both provincial and federal requirements, specifically section A.34.1(a)(i) "Special Conditions"; MTO requires a copy of the by-law and, if applicable, any council resolution(s) authorizing the Agreement and naming the authorized representatives of the Recipient for the Agreement.

Also attached are two forms that require your municipality's completion:

- 1) The Request for Recipient Information Form, which MTO needs in order to finalize the TPA process; and
- 2) A high-level progress report, which INFC has requested.

Please email the completed forms to Tasneem Essaji, Manager of the Municipal Transit Policy Office, by March 7, 2017. If you have any questions, please feel free to contact Tasneem at Tasneem.Essaji@ontario.ca or at (416) 585-6312.

I wish you every success in the implementation of your project(s) and look forward to the results.

Sincerely,

A handwritten signature in black ink, appearing to be 'Vinay Sharda', with a stylized, looped 'V' and a horizontal line extending to the right.

Vinay Sharda
Director
Attachments

c. Tasneem Essaji, Manager, Municipal Transit Policy Office