

February 14, 2022

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 2022-OF-01 – Supply of Various Vehicles

At the January 31, 2022 budget meeting the tendering of three (3) vehicles was approved whereby two (2) would be funded out of the Vehicles and Equipment reserve and one (1) would be funded out of the Water and Sewer Reserves. On February 3rd an advertisement was ran in the Fort Frances Times and copies of the tender were hand delivered to Sunset Country Ford, Fort Frances GM, West End Motors and placed on the Town of Fort Frances website February 1. On Tuesday February 8, 2022 at 2:00pm tenders were opened publicly in the Committee Room of the Civic Centre where public were able to access the opening via teleconference.

Tenders were received from Sunset Country Ford, Fort Frances GM and West End Motors. The table attached summarize the tenders received as well as the budget allocations, surpluses and deficits.

As the vehicle technology is changing our tender specifications has been evolving as well to ensure that all manufacturers have equal opportunity to bid. It is the obligation of administration to point out any areas where the vendors did not meet the specifications in their bid submissions.

Sunset Country Ford:

- Service/maintenance manuals were supposed to be supplied; these are available online by subscription. With a local dealer a service manual is not necessary. This difference is not material in nature.
- The spec requires all vehicles to be undercoated. With Ford trucks being made of aluminum they no longer provide undercoating. This difference is not material.

Fort Frances GM

- Service/maintenance manuals were supposed to be supplied; these were unavailable. With a local dealer a service manual is not necessary. This difference is not material in nature.
- Line or Chassis cards are no longer provided with the purchase of GM vehicles. A listing of applicable filters will be provided.

West End Motors:

- Service/maintenance manuals were supposed to be supplied; these were unavailable. With a local dealer a service manual is not necessary. This difference is not material in nature.

With the implications of the ongoing supply chain issues seen as a result of COVID Supply has been an issue with vendors being unable to bid specific trucks. In addition, some bid results are in excess of budget allocations. Truck 3.3.2 being funded out of sewer and water reserves will see a budget shortfall of \$8,637.57 where Trucks 3.3.1 and 3.3.3 are funded out of vehicle and equipment reserves meaning that the combined budget shortfall out of that reserve is \$2909.63. These shortfalls are small in nature, and it is the recommendation of administration that the funding shortfalls be funded out of the related reserves or at year end by any surplus.

Based on the above information administration recommends the Following:

1. That the purchase of two (2) ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$94,290.82 including the Town's portion of HST.
2. That the purchase of one 5000 series regular cab four-wheel drive pickup truck with dump box be awarded to Sunset Country Ford at a cost of \$81,256.38 including the Town's portion of HST.
3. That budget shortfalls be funded from the respective reserve funds or through year end surplus.
4. That Mayor and Clerk be authorized to enter into a purchase agreements with Fort Frances GM and Sunset Country Ford.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will ensure the following:

- 1. That the purchase of two (2) ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$94,290.82 including the Town's portion of HST.**
- 2. That the purchase of one 5000 series regular cab four-wheel drive pickup truck with dump box be awarded to Sunset Country Ford at a cost of \$81,256.38 including the Town's portion of HST.**
- 3. That budget shortfalls be funded from the respective reserve funds or through year end surplus.**
- 4. That Mayor and Clerk be authorized to enter into a purchase agreements with Fort Frances GM and Sunset Country Ford.**