



TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURER'S REPORT 2013/42

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: May 7, 2013
SUBJECT: Rainy River Vet Services Committee

BACKGROUND

At the April 22, 2013 Council Meeting the letter received from the Rainy River Vet Services Committee requesting a \$650.00 contribution to the Vet Assistance Trust Fund for veterinarian services in the Rainy River District was referred to the Administration & Finance Executive Committee for recommendation.

The Town has supported this district project and has made annual contributions since 2002 and of which has been expensed from the Council Public Relations budget line.

RECOMMENDATION

The Administration and Finance Executive Committee recommends that Council support the Rainy River Vet Services Committee's request, making a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 funded from Council Public Relations expense.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee and authorize a \$650.00 contribution to the Rainy River Vet Assistance Trust Fund.

Rainy River Vet Services Committee
C/O Ms. Kim Jo Bliss
R.R. # 2
Emo, ON
POW 1E0
kjb@tbaytel.net

(807)-482-2863 Home #

April 11, 2013

Clerk - Treasurer
Town of Fort Frances
Box 38, 320 Portage Avenue
Fort Frances, ON
P9A 3M5



Dear Clerk-Treasurer;

Hello! Yes, it is that time of the year again. This is your bill for the Vet Assistance Trust Fund. The fees are the same as in the past. This would mean that your portion of the fee is a flat fee of \$650.00.

We have recently updated our constitution and I have enclosed a copy for your information.

Thanks in advance for your contribution to this fund. Veterinarian service is important to all producers in the Rainy River District, and you're a part of this. Currently Dr. Laurella services our area from Nor-West Animal Clinic.

If you would like to attend a meeting, feel free to contact myself and I will let you know the next meeting date. Our Chairman is Tom Morrish.

Yours truly,

A handwritten signature in cursive script, appearing to read 'Kim Jo Bliss'.

Kim Jo Bliss
Treasurer - Rainy River Vet Services Committee
*Cheques can be made payable to the Rainy River Vet Service Committee

CONSTITUTION

RAINY RIVER DISTRICT VETERINARY SERVICES COMMITTEE

PURPOSE

The purpose of this committee is to support large animal veterinarian services in the designated area of the Rainy River District by following our role as laid out in the current Veterinary Assistance Program Guidelines.

INTERPRETATION

In this program:

"Committee" means the Rainy River District Veterinary Services Committee.

"Livestock Owner" means any one owning at least one animal i.e., horse, sheep, goat, cattle, pig, flock of chicken, rabbits, and fur bearing animals kept for fur production, deer, elk and bison.

"Geographic Area" means the area of the Rainy River District Veterinary Services Area which comprises the Townships of Alberton, LaVallee, Emo, Chapple, Morley, Lake of the Woods, Dawson & Towns of Fort Frances, Rainy River and Atikokan, and to the individual livestock owners who contribute to the funds raised by the local veterinary committee for Rainy River District in the unincorporated Townships.

"Financial Contributor" means for organized townships an assessment fee is paid by the township, village or town on behalf of the livestock owner to the Committee to raise monies to operate. In unincorporated Townships, each livestock owner pays a fee, as set out by the Committee, as per Appendix A.

ARTICLE I Name:

This group shall be known as the Rainy River District Veterinary Services Committee.

ARTICLE II Objectives:

1. To support veterinarian service for the Rainy River District Veterinary Services Area.
2. To provide a communication link between the livestock owners of the Rainy River District, the veterinarian, and the financial contributors to the Committee.
3. To recommend changes to the Northern Producer Animal Health Network and/or the Co-ordinator of the Designated Veterinary Assistance Program from the Rainy River District Veterinary Services Area.

ARTICLE III

Membership:

1. The contributors of the organized townships will appoint one director at a meeting of the Rainy River Municipal Association, who is a livestock owner, to act on their behalf on the Committee for one year.
2. The contributors from all the unincorporated territories shall appoint one director at the Rainy River Cattlemen's Association Annual Meeting to act on their behalf on the Committee for a one year term.
3. The Rainy River District Milk Producers, Rainy River Cattlemens' Association and the Rainy River Federation of Agriculture shall each appoint one director, who is a livestock owner, to act on their behalf on the Committee for a one year term.
4. The Rainy River District equine associations shall collectively appoint one director, who is a livestock owner, to act on their behalf on the Committee for a one year term.
5. Directors may be re-elected at the end of their term of office.

ARTICLE IV

Officers:

1. The following officers are elected, after the annual meeting of the Committee, from the membership:
 - Chair
 - Vice-Chair
2. The Secretary shall be elected/appointed after the annual meeting.
3. The Treasurer shall be elected/appointed after the annual meeting.
4. In the event of any of the offices becoming vacant, the Committee shall fill the vacancy.
5. The Term of Office for all officers shall be one year. Officers may be re-elected at the end of their term of office.
6. The following members shall form the executive of the Committee: Chair, Vice-Chair, Secretary and Treasurer.

ARTICLE V

Duties of Officers:

1. The Chair shall be the chief executive officer of the Committee and shall preside at the executive and Committee meetings. The Chair is an ex-officio member of all sub-committees of the Committee.
2. The Vice-Chair shall assume the duties of the Chair in his/her absence.

3. The Secretary is responsible for general correspondence, for internal communications within the Committee, and will keep record of all minutes from meetings.
4. The Treasurer is responsible for the care and custody of the funds and other financial assets of the Committee. At each annual meeting, the Treasurer shall present an account of the finances of the Committee.

ARTICLE VI **Meetings:**

1. The annual meeting of the Committee shall be held prior to April 1st of the year following the fiscal year end.
2. Committee meetings shall be held as needed to conduct Committee business.
3. Meetings may be called by the executive or any three members of the Committee.
4. Special meetings can be called by the Financial Contributors if a petition of at least 4 livestock owners is received by the Chair of the Committee stating the reason for calling the meeting.
5. Each member shall have one vote. Method of voting is to be determined by committee motion.
6. A quorum will consist of the majority of the directors at any director, special, or annual meeting.

ARTICLE VII **Finances:**

1. The fiscal year of the Committee shall be from January 1 to December 31 each year.
2. The financial records of the Committee shall be reviewed each year by persons appointed by the Committee.
3. Under the authority of the Order in Council, 21-64/84, the Committee will raise the sum required per designation for the payment to the Northern Producer Animal Health Network.

ARTICLE VIII **Livestock Owner Communication:**

1. Livestock owners can inform the Committee, in writing or at the annual meeting, of a personal problem with the Area's Veterinary Program Committee or designated veterinarian, specific to our Purpose.

ARTICLE IX **Rules of Order:**

Robert's Rules of Order shall govern the Committee meetings.

ARTICLE X **Constitution:**

1. The constitution may be amended or repealed at the annual meeting by a two-thirds vote in the affirmative by the Committee members present.
2. Notice of amendments to this Constitution must be prepared and delivered to the Committee members, five days prior to the annual meeting of the Committee.

This Constitution was amended by the Rainy River District Veterinary Committee on April 20, 1993, on a motion moved by Ken McKinnon and seconded by Mike Zimmerman.

Carried

This Constitution was amended by the Rainy River District Veterinary Committee on January 30, 2003, on a motion moved by Tom Morrish and seconded by Ralph Hunsperger.

Carried

This Constitution was amended by the Rainy River District Veterinary Committee on January 14, 2013, on a motion moved by Bernie Zimmerman and seconded by Jo Woolsey.

Carried