

## Fort Frances Museum Advisory Committee Meeting

**Meeting:** *Tues Oct 18, 5 p.m.*

**Present:** Debbie Ballard√ Robert Schulz√ Mary Hickling√ Caren Fagerdahl√ Bonny Montgomery√  
Council representative: Paul Ryan√ Committee Secretary: Sherry George√ Guest: **Ian Simpson**√

**Minutes from last meeting, Sept 20:** adopted as sent.

### **Governance:**

- We welcome Bonny Montgomery as our newest member of the Museum Advisory Committee.
- As we begin Strategic Planning, we welcome Ian Simpson who will facilitate this process. He will outline what it is we need to do. Upcoming meetings have been tentatively set as Wed Dec 7, 4 p.m. – Mission, Vision & Values; and Fri Dec 16, 10 – 2 p.m. – to put together survey questions. Sherry will bring Heritage Tourism Plan.

### **Finance:**

- FedNor grant submitted. This is the federal portion of money needed for roof, ramp and accessible washroom.
- CMOG approved and funding received: \$21,500.
- Budget process begins. The Museum's budget has changed very little, but with Canada celebrating 150 years in 2017, the Museum is expecting to see an increase in obvious areas: exhibit costs, activities & events. If we proceed with the acquisition of the 'bug', there will also be costs related to that. In addition, the museum must pursue hiring a full time assistant once our current internship concludes Sept 27/17.

### **Collections:**

- Caren & Eric have viewed the 'bug' – a small tugboat that was built by the Russel Bros and used in the logging industry. Their recommendation is that we pursue ownership and dry-dock for viewing by the public. They have also approached Customs and Mark Faragher to submit price for sandblasting and painting.

### **Exhibitions:**

- Main floor — 75<sup>th</sup> Anniversary of Battle of Hong Kong – last day Oct 29<sup>th</sup>.
- Fibre Arts Festival – Sept to Dec upstairs.
- Threadworks: *Flashback* – Nov/Dec – opens Nov 8<sup>th</sup>.
- Canada 150 – planning underway. Next meeting: Mon Nov 14 at 6:30.

### **Interpretation & Education:**

#### **Research:**

- William Hampden Tener for Canada 150 project. Contract has been revised at their end and returned for signature.
- Canada 150 transportation themes.

#### **Conservation:**

#### **Physical Plant:**

- Work on the furnace room planned soon.
- Need to have Bob check humidifiers prior to winter.

#### **Community:**

- Winter carnival. Both Couchiching and Metis will partner. Others showing interest.
- Selling tickets for fundraising gala: 'Night at the Museum': Thurs Nov 3<sup>rd</sup> 6:30-9:30.

#### **Human Resources/Professional Development:**

- Sherry & Lauren attended First Aid training.
- Would like to plan a 'thank-you' event for volunteers. Perhaps run an 'volunteer open house' immediately after for new recruits. We will look at dates in January.

**Numbers:** Sept visitors: 335, (304 in 2015).

**Follow-up:** *Recommendations to be made to Executive Committee of Community Services....* C.Fagerdahl moved that we submit budget items as outlined to the Executive Committee. M.Hickling seconded. All in favour.

Meeting adjourned at 6:12 p.m.

Next meeting: Tues Nov 15 - 5 p.m.