

March 21, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 18-OF-02 – Supply of Various Vehicles

At the February 5 budget meeting the purchase of three vehicles was approved. On February 19, 2018 an advertisement was ran in the Fort Frances Times and on February 22, 2018 copies of the tender were hand delivered to Sunset Country Ford, Jim MacDonald Motors and West End Motors and placed on the Town of Fort Frances website. On Tuesday March 13, 2018 at 2:00pm in the afternoon tenders were opened publicly in the Committee Room of the Civic Centre.

Tenders were received from Sunset Country Ford and Jim MacDonald Motors. The table attached summarize the tenders received as well as the budget allocations

The ½ ton 4X4 Crew Cab truck is for the Airport and will require the runway reporting equipment to be moved from the old truck to the new truck. Additional funds were allocated in the budget for this work to be completed by the equipment vendor.

As the vehicle technology is changing our tender specifications has been evolving as well to ensure that all manufacturers can successfully bid. It is the obligation of administration to point out any areas where the vendors did not meet the specifications.

Sunset Country Ford:

- The ½ ton was specified to have at least a 5' 7" box. Ford is the only brand with a smaller box in the crew cab configuration at 5' 5.9". This difference is not material in nature and the next tender will be revised to account for this.
- The Tender Specified that the braking system be four-wheel ABS with mechanical parking brake. Ford no longer makes vehicles with mechanical parking brakes they are all electronic. This difference is not material in nature and the next tender will be revised to account for this.
- The Tender specifies that brochures are to be provided with the submission. Ford no longer makes print brochures and as such were unable to supply with the tender package. All specifications are available online. This difference is not material in nature and the next tender will be revised to account for this.

Jim MacDonald Motors

- Service/maintenance manuals were supposed to be supplied, these were unavailable. With a local dealer a service manual is not necessary. This difference is not material in nature.
- The SUV was specified to come with front and rear molded splash guards. Only rear are available on this model and the front are part of the body work. This difference is not material in nature.

Based on the above information administration recommends the Following:

1. That the purchase of one ½ ton crew cab four-wheel drive pickup truck be awarded to Sunset Country Ford at a cost of \$34,115.00 plus applicable taxes.
2. That the purchase of one ¾ ton crew cab four-wheel drive pickup truck be awarded to Jim MacDonald Motors at a cost of \$38,601.00 plus applicable taxes

3. That the purchase of one four-wheel drive SUV be awarded to Jim MacDonald Motors at a cost of \$27,317.00 plus applicable taxes.
4. That Mayor and Clerk be authorized to enter into a purchase agreement with both vendors.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will ensure the following:

- 1. That the purchase of one ½ ton crew cab four-wheel drive pickup truck be awarded to Sunset Country Ford at a cost of \$34,115.00 plus applicable taxes.**
- 2. That the purchase of one ¾ ton crew cab four-wheel drive pickup truck be awarded to Jim MacDonald Motors at a cost of \$38,601.00 plus applicable taxes**
- 3. That the purchase of one four-wheel drive SUV be awarded to Jim MacDonald Motors at a cost of \$27,317.00 plus applicable taxes.**
- 4. That Mayor and Clerk be authorized to enter into a purchase agreement with both vendors.**

Vendor	1/2 Ton 4x4 Crew Cab			3/4 Ton 4x4 Crew Cab			4-Wheel Drive SUV		
	Model	Price	Price Incl Town's portion HST	Model	Price	Price Incl Town's portion HST	Model	Price	Price Incl Town's portion HST
Sunset Country Ford	F150	\$34,115.00	\$34,715.42	F250 Superduty	\$44,989.86	\$45,781.68	Escape	\$30,931.00	\$31,475.39
Jim MacDonald Motors	Silverado 1500	\$36,140.00	\$36,776.06	Silverado 2500	\$38,601.00	\$39,280.38	Equinox	\$27,317.00	\$27,797.78
2018 Budget			\$42,000.00			\$43,000.00			\$38,000.00