



## REPORT

**TO:** Community Services Executive Committee  
**FROM:** Jason Kabel, Manager of Community Services  
**DATE:** March 3, 2016  
**RE:** **2016 Sunny Cove Camp Caretaker**

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### BACKGROUND

From 2010 to 2014 Sunny Cove Camp was run by the Town with a non-union staff person serving as camp caretaker. Other than administrative assistance and water treatment plant staff, the one caretaker was the only person working for the Town all summer long at the camp, outside of special projects that may require support.

In 2015 the Community Services Division saw an opportunity to post the job as a contract position to realize a small cost savings measure and to create flexibility for the caretaker schedule. The contractor with the low bid had a resoundingly successful summer at the camp with many accolades being received from the patrons. There was one issue that arose with WSIB due to the fact that the low bid contractor was also a seasonal employee for the Town in the winter months. The issue was resolved but it did blemish the experience moving from a Town employee to a contractor position at Sunny Cove.

The Division is in the position of having to make a decision to either continue with tendering the camp caretaker posting as a contractor or move the job back to a non-union staff position. Below is the cost comparison of the two scenarios.

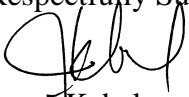
In 2015, the Town engaged KC Contracting to provide caretaking services at Sunny Cove. Costs were as follows:

\$18,000	contracted services
<u>\$518.40</u>	WSIB premiums @ 2.88%
\$18,518.40	TOTAL

In 2014, the Town employed a staff member as a seasonal caretaker at Sunny Cove. Costs were as follows:

\$15,436	wages
\$2,075.47	statutory deductions (EI, CPP, WSIB, EHT)
\$1,320.56	vacation/stats/etc.
<u>\$1,666.00</u>	overtime/shift/recall
\$20,498.03	TOTAL

Respectfully Submitted,



Jason Kabel,  
Manager of Community Services