

**Town of Fort Frances
Administrative Report**

TO: Mayor & Council
FROM: Cody Vangel, Chief Building Official & Municipal Planner
SUBJECT: FFCBC Request Report – Planning and Development Division
DATE: June 27, 2022

Issue:

Consideration of requests submitted by the Fort Frances Canadian Bass Championship as they pertain to the Planning and Development Division.

Strategic Impact:

2. Promotion of tourism/destination tourism

Options/Alternatives:

1. Recommend approval of division specific requests; or
2. Recommend rejection of division specific requests.

Administrative Recommendation:

Administration is recommending approval of the division specific requests being items No. 5, 8 and 9.

History:

The Fort Frances Canadian Bass Championship has submitted a letter of request for various permissions, in-kind services and support for their annual event. This report will consider only those items that pertain to the Planning and Development Executive Committee being items No. 5, 8 and 9.

Analysis:

Item No. 5 – The FFCBC will be filling out a building permit application for the erection of the tent, we ask the town look at any charges associated.

The erection of the tent utilized for the FFCBC requires a building permit. Permits for special events tents are based on the minimum permit value of \$59.30. I would be recommended to waive this permit fee for the erection of the special events tent. However, it should be clear that all applicable inspections will still be conducted and a building permit will be issued.

Item No. 8 – Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.

Item No. 9 – Allow the tournament to attached pennants, signs and banners to street light poles, fencing and other creative place with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event.

Consideration if items 8 and 9 will be on the basis of sign permitting, and not the attachment/use of town infrastructure. The application and erection of signage for the event as seen in years past is recommended for approval such that no sign permits are necessary, and that such signage/advertisement be approved for use in correlation with the “Sign By-law”. Administration will work with FFCBC organizers to ensure professional and safe standards are adhered to for the erection and prompt removal of signage/advertising after the event closes.

Consultation: - N/A