



REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: August 31, 2017

RE: **Memorial Sports Centre Facility Use – 908 Air Cadets**

Preamble

The Memorial Sports Centre has had recent discussions of facility use with the 908 Air Cadets who have been a regular patron for many years. Up to September of 2013, the 908 Air Cadets paid a \$60 flat rate for 3 hours of auditorium use on Wednesday evenings and some Sunday afternoons with complimentary use of the auditorium office & separate storage area above the auditorium. This did not reflect appropriate recognition of a user fee in the user fee bylaw established by Council annually. In, 2013 the 908 Air Cadets began paying the contracted hourly rate fashioned for such a facility rental requirement (currently \$31.10/hr).

The Memorial Sports Centre fitness programs that operate in the auditorium have outgrown the small storage room where items are currently situated and is in need of utilizing some of the space that 908 Air Cadets is occupying without charge.

It is also necessary at this time to evaluate the complementary occupation of the auditorium meeting space (approximately 12.5'x 34' ~ 425sq.ft.). It is a valuable space that should likely be generating the MSC revenue through rental to the Air Cadets or to any other patron needing meeting space.

Recommendation

The Community Services Division recommends to the Community Services Executive Committee to contemplate a rental charge for the auditorium meeting space currently occupied by the 908 Air Cadets.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel