

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #013

September 9, 2020

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Skype (virtual meeting resources) on September 9, 2020 from 8:30 a.m. to 9:50 a.m.

PRESENT: Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO, Craig Miller Environmental Superintendent ( 9:00 a.m. to 9:37 a.m.) and Randy Thoms (8:40 a.m. to 9:50 a.m.)

#### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on August 5th, 2020 - the minutes from the previous meeting were approved as presented.

#### **4 Non-agenda Items**

4.1 None

#### **5 Items Referred from Council**

5.1 Letter Dated July 10th from Ann McEwan re: Lighting on 5th Street East - the administration report was approved as presented.

#### **6 New Business**

6.1 Extension Agreement with Emterra for Recycling Transportation and Processing - proceed as directed.

6.2 Re: 2019/2020 Connecting Link Program Funding Agreement - Kings Highway

Reconstruction - the administration report was approved as presented.

- 6.3 Sewer Rooting - Requests for Reimbursement - the administration report was approved as presented.
- 6.4 Entering into a new Terminal Kiosk Lease with Northern Youth Programs - administration report was approved as presented.
- 6.5 Drinking Water Quality Management Systems Management Review - the Management Review was approved as amended.

## **7 Information**

- 7.1 Fort Frances Wastewater Treatment Facility July 2020 Monthly Report - the report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Tonnage at the Landfill Site - updated September 2, 2020 - the report was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Sewer and Water Data for 2020 - updated September 2, 2020 - the report was reviewed and will be forwarded to Council as information only. No action required.

## **8 Adjourn / Next Meeting Date**

- 8.1 Meeting adjourned at 9:50 a.m.

Next meeting September 23, 2020.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities