

## TOWN OF FORT FRANCES

### MINUTES

### SESSION NO. 13

October 6, 2020

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre and virtually to members off-site on October 6, 2020 from Noon to 12:48 p.m. Roll call was completed by Councillor W. Brunetta, Chair to confirm all attendees.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas (12:09 p.m. to 12:48 p.m.), Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, J. Holliday, Deputy-Treasurer, E. Slomke, Clerk, J. Hughes, IT Manager, T. Moffit, Fire Chief/CEMC (12:05 p.m. to 12:27 p.m.), K. Lawson, Deputy Clerk

1. **Call to Order - Noon**
2. **Disclosure of pecuniary interest and the general nature thereof - No matters identified**
3. **Approval of Previous Committee Minutes**

3.1 Session No. 12 dated September 22, 2020.

Judson-Caul: Approved as presented.

CARRIED

4. **In-Camera - No matters identified**
5. **Items Referred from Council**

5.1 MADD Message Promotional Request.  
D. Galusha, Treasurer provided an overview of the report. Committee recommended receiving the request with no further action.

6. **New Business**

6.1 Renewal of Municipal Insurance 2020-2021  
J. Holliday, Deputy Treasurer provided an overview of the report. Committee recommended renewal of the Municipal Insurance with Frank Cowan Company for the period November 1, 2020 to November 1, 2021 in the amount of \$232,495 plus applicable taxes and not renew the Out of Province Medical Coverage for the 2020/2021 term in the amount of \$1,500.

- 6.2 Request for Reconsideration M.O.S. re: Island G 668 Pcl 7216 (2020)  
D. Galusha, Treasurer provided an overview of the report. Committee recommended processing the Minutes of Settlement for the property located at Island G 668 Pcl 7216 as received.
- 6.3 Procedural By-law 2nd Draft  
E. Slomke, Clerk provided an overview of this portion of the draft by-law. Direction was provided and the Clerk will include in the final draft document, which will be brought forward for Council approval. Clerk will prepare appropriate public notice advertisement.

**7. Outstanding Items - No matters identified**

**8. Information**

- 8.1 Fort Frances Fire Rescue - August 2020 Report  
- T. Moffitt/ Fire Chief/CEMC provided an overview of this report. Received as information.  
During the reporting, Chief Moffitt identified that his department had been approached by the City of International Falls to provide mutual aid assistance, and due to COVID restrictions requiring 14 day quarantining for return to Canada, his department was unable to respond. Committee recommended that the Chief reach out to the Fire Chief's Association and ask them to consider drafting a letter concerning this matter for Council's support.

**9. Adjourn 12:48 p.m. / Next Meeting Date - October 20, 2020**

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Executive Committee Chair

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D. Brown, CAO