

Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	A	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A	GUESTS: Doug, Blair & Justin Anderson, Natalie Donaldson	
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



## 1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:00 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 12 April 2017

Copies of the minutes from the 12 April, 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

**Motion #1 Pat Gartshore/Jennifer Horton**  
TO accept the minutes presented of 11 January 2017  
Also to ratify all motions made on that date.  
**No against or abstentions**  
**CARRIED**

## 3. Accounts Payable & Financial Report

**Motion #2 Jennifer Horton/Kim Nicholson**  
TO accept the total payable for April in the amount of \$221.48  
**No against or abstentions**  
**CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **Finance and Administration Committee**

1. Budget is finalized and looks good.

##### **Promotions Committee**

1. Advertising will be done both before and when the Market opens on Market Thursdays.
2. Richard had a visit from our new rep from KSDM. Prices look good. We will be advertising for special events to begin with.
3. Richard and Doug are proposing the following:
  1. 26 October - Midnight Madness
  2. 2-4 November - Tax Free Days (Northwoods Gallery & Gifts)
  3. 16 November – Girls's Night Out
  4. 24 November – Black Friday
  5. 30 November – Tax Free Day (Northwoods)

If anyone else wants to co-ordinate with these dates, please do so. The more participation the better.

##### **Maintenance Committee**

1. Baskets – Still at Hammonds. Hanging is all weather dependent.
2. Power Corp need to be contacted re putting them up.

##### **OLD BUSINESS**

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – No Report
4. Back of Signs – no report
5. Rainy Lake Square – work is to begin on the square in the very near future.

##### **NEW BUSINESS**

1. New Committee – Committee is trying to come up with a new name. Want to make it like in past. We be meeting again to confirm name. There is an article going in the paper today asking for participants for day.
2. Social Media – DOWNTOWNFORTFRANCES@hotmail.com.



3. Car Show & Shine – Scott Street may NOT be available for the show as advertised. There was an emergency meeting with the Car Club re this new development. It was decided that if Scott is closed they will use Front Street for Wednesday in addition to Thursday. Town would like a meeting with both the Car Club and BIA to discuss this. BIA is in agreement with the meeting.

Shelley will be getting ahold of Al to advise him of the meeting and to get his opinion and to ask him to invite a number of this club's members for their input. Town is just waiting to hear if they got the requested Funding to re-do Second Street East.

4. If show ends up on river, how do we handle advertising?

**Motion #2 Pat Gartshore/Kim Nicholson**

TO donate the sum of \$500.00 to the Early International Car Club for prize.

No against or abstentions

**CARRIED**

5. Sidewalk Bricks: They will be replaced after Rainy Lake Square is complete. Natalie would like to paint maple leafs on the 200 block. Shelley will be sending a letter to council asking for permission.

6. Hours – should we extend our business hours? Special events committee will be looking into this and coming up with some suggestions.

## **5. Closing & Setting of Next Board Meeting**

**Motion # 4: Scott Krinke Turvey**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 14 June 2017 at 8 a.m. at the board office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 9:12 am.