

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: June 18, 2015
Subject: Councillor John Albanese Agency One Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Agency One Meeting Held at the Fort Frances Public Library on May 26, 2015 as submitted by Councillor John Albanese. The per diem for the meeting was authorised by Council on June 8, 2015.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-B Schedule 'A'.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$150.00 as submitted by Councillor John Albanese for his attendance at the Agency One Meeting held in Fort Frances on May 26, 2015.

<p>Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim in the amount of \$150.00 as submitted by Councillor John Albanese for his attendance at the Agency One Meeting held in Fort Frances on May 26, 2015.</p>
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Town of Fort Frances
Travel Statement - Mayor/Council Honorarium

Attendee JOHN ALBANESE

Conference/Seminar Attended Agency One Meeting

Location F.F. Public Library

Dates May 26, 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		May 26						
Amount		\$150 ⁰⁰						\$150 ⁰⁰

Submitted by: JOHN ALBANESE

Date: JUNE 16, 2015

Approved by: _____

Date: _____

To be submitted to Payroll for processing when approved by Council

or Payroll	
Pay period	