

Date: November 2nd, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: October Activities for By-Law Enforcement Department.

Please see the below information for the month of October activities for this department.

Operational Constraints

- Office only has 1 Officer currently.

October 2021

Animal Pound Statistics

Impounded Dogs	4
Impounded Cats	2
After Hours Visits	6
Total Shelter Visits for Month	14

Monthly Parking Statistics

Tickets for Month	2
Tickets by OPP	0
Monthly Total	2
Yearly Total Issued	122

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Kiss N Ride Enforcement.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Fine Box Collections & Ticket Processing.
- Parking Enforcement Complaint Driven.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- POA Court Reopening Meetings/Planning.
- Shred-It Regular Shred visit for Clerk's office.
- Corporate Vaccine Policy Research.
- Assist Staff in Proof of Vaccination Provincial Mandate.
- Amethyst Fall Sector Meeting.
- PEMCC Sector Co-Chairs Meeting.

- Single Use Plastics Advertising.
- Flag Raising – Legion Poppy Campaign.
- Flag Raising – Shine the Light Campaign.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	9
Traffic By-Law (Includes Inquiries)	12
Animals (Includes Inquiries)	19
Business Licensing (Includes Inquiries)	9
Property Standards (Includes Landlord/Tenant & Grass Cutting)	13
Taxi (Includes Inquiries)	5
Off-Road Vehicles By-Law (Includes Inquiries)	2
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	2
Heavy Trucks (Includes Inquiries)	4
Waste Management (Includes Asselin Forms)	21
Fences (Includes Inquiries & Pools)	4
COVID Legislation/Vaccination	13
OPP Call Outs/Questions	1
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	1
Noise Issues (Includes Inquiries)	8
Fire Issues (Includes Inquiries)	1
Sign By-Law (Includes Inquiries)	3
Single Use Plastics (Includes Inquiries)	3
TOTAL CALLS FOR SERVICE	131

Respectfully submitted,

Original Signed By

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