

March 4, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Award of Tender 19-OF-01 – Supply of Various Vehicles**

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At the January 21, 2019 budget meeting the tendering of six (6) vehicles was approved whereby three would be funded out of the Vehicles and Equipment reserve and three would be funded out of the Water and Sewer Reserves. On January 31, 2019 an advertisement was ran in the Fort Frances Times and copies of the tender were hand delivered to Sunset Country Ford, Fort Frances GM, West End Motors and placed on the Town of Fort Frances website. On Tuesday February 26, 2019 at 2:00pm tenders were opened publicly in the Committee Room of the Civic Centre.

Tenders were received from Sunset Country Ford and Fort Frances GM while West End Motors sent a letter declining to submit a tender bid. The table attached summarize the tenders received as well as the budget allocations, surpluses and deficits.

The water and sewer cube van will require some upfit works to have it ready for the jobsite and the budget allocation was set with that in mind carrying additional funds for that work.

The 8 passenger van/SUV/crossover vehicle is intended for the Rec Programs which means that the purchase is tax exempt and that is reflected in the calculation table.

As the vehicle technology is changing our tender specifications has been evolving as well to ensure that all manufacturers have equal opportunity to bid. It is the obligation of administration to point out any areas where the vendors did not meet the specifications in their bid submissions.

Sunset Country Ford:

- The Tender Specified that the braking system be four-wheel ABS with mechanical parking brake. Ford no longer makes vehicles with mechanical parking brakes they are all electronic. This difference is not material in nature.
- The ½ ton truck specification was to have a minimum 700 cold cranking amp battery, the tender would provide a 610 cold cranking amp battery. This difference is not material in nature.
- The spec requires all vehicles to be undercoated. With Ford trucks being made of aluminum they no longer provide undercoating. As an alternative the steel frame components would be coated with Rust Check frame coating. This difference is not material.
- The cube van specification listed a number of accessories to be included mounted as part of the van body. Some were included standard as part of the van body others will require additional specifications and information post award to finalize the price. These accessories will be reviewed with the van body supplier prior to construction.

Fort Frances GM

- Only bids were received for the ½ ton trucks and van as GM is rolling out a new HD platform starting late in 2019. Because of this manufacturing of gas-powered HD trucks had stopped in the fall of 2018 and orders of new HD trucks has not opened meaning that Fort France GM can not get, or price a new gas-powered ¾ ton truck or cab and chassis truck at this time.
- Service/maintenance manuals were supposed to be supplied, these were unavailable. With a local dealer a service manual is not necessary. This difference is not material in nature.

- Line or Chassis cards are no longer provided with the purchase of GM vehicles. A listing of applicable filters will be provided.

Based on the above information administration recommends the Following:

1. That the purchase of one ½ ton extended cab four-wheel drive pickup truck be awarded to Fort Frances GM at a cost of \$37,869.98 including the Town's portion of HST to be funded from the Vehicle and Equipment Reserve Fund.
2. That the purchase of two ¾ ton crew cab four-wheel drive pickup trucks be awarded to Sunset Country Ford at a cost of \$48,297.33 including the Town's portion of HST to be funded from the Vehicle and Equipment Reserve Fund.
3. That the purchase of 8 passenger van, SUV or crossover be awarded to Fort Frances GM at a cost of \$34,107.00 to be funded from the Vehicle and Equipment Reserve Fund.
4. That the purchase of two ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$37,869.98 including the Town's portion of HST to be funded from the Water and Sewer Reserve Fund.
5. That the purchase of two ¾ ton crew cab four-wheel drive pickup trucks be awarded to Sunset Country Ford at a cost of \$48,297.33 including the Town's portion of HST to be funded from the Water and Sewer Reserve Fund.
6. That the purchase of a 4500 series 16' cube van be awarded to Sunset Country Ford at a cost of \$48,687.07 including the Town's portion of HST to be funded from the Water and Sewer Reserve Fund.
7. That Mayor and Clerk be authorized to enter into a purchase agreement with both vendors.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will ensure the following:**

- 1. That the purchase of one ½ ton extended cab four-wheel drive pickup truck be awarded to Fort Frances GM at a cost of \$37,869.98 including the Town's portion of HST to be funded from the Vehicle and Equipment Reserve Fund.**
- 2. That the purchase of two ¾ ton crew cab four-wheel drive pickup trucks be awarded to Sunset Country Ford at a cost of \$48,297.33 including the Town's portion of HST to be funded from the Vehicle and Equipment Reserve Fund.**
- 3. That the purchase of 8 passenger van, SUV or crossover be awarded to Fort Frances GM at a cost of \$34,107.00 to be funded from the Vehicle and Equipment Reserve Fund.**
- 4. That the purchase of two ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$37,869.98 including the Town's portion of HST to be funded from the Water and Sewer Reserve Fund.**
- 5. That the purchase of two ¾ ton crew cab four-wheel drive pickup trucks be awarded to Sunset Country Ford at a cost of \$48,297.33 including the Town's portion of HST to be funded from the Water and Sewer Reserve Fund.**
- 6. That the purchase of a 4500 series 16' cube van be awarded to Sunset Country Ford at a cost of \$48,687.07 including the Town's portion of HST to be funded from the Water and Sewer Reserve Fund.**
- 7. That Mayor and Clerk be authorized to enter into a purchase agreement with both vendors.**