

EMERGENCY BINDER RECORD SHEET

PERSON	DATE	TIME	ACTIVITY OR DESCRIPTION OF WORK
Lori Pattison	Nov 2, 2015	10:30 am	Update Public Works Emergency Contact Listing
Lori Pattison	March 24/16	1:00 PM	Read SOP's 1 to 6
Don Brown	March 28/16	1:00 to 2:00 pm	Dev. all the SOP No # 1 to 6.
Don Brown	Apr 1/2016	1:00 pm - 2:00 pm	Read SOP # 1-6
Lori Pattison	September 1/16	10:00 am	Read SOP # 1-6 inclusive
Donna Hise	September 10/16	5:30 am	SOP 1 thru 6
Greg Wiedenbacht	Sept. 14/16	1:00 pm	Reviewed SOP 1 thru 6
Brad Webb	Oct 3/16	11:00 am	SOP 1-6
Paula White	Oct 3/16	11:30 am	SOP 1-6
Paula White	Sept 14/16	09:00	Read SOP 1-6
Donna Hise	FEB. 8/2017	1:20 pm	REVIEWED SOP 1 to 6
Lori Pattison	March 1/17	1:50	Read SOP 1-6 files
Lori Pattison	March 03/17	1:00 pm	Read Binder
Lori Pattison	March 23, 2017	2:35 pm	Read Binder
Donna Hise	Apr 5/2017	9:45 am	Read Binder
Donna Hise	June 2/17	1:00 pm	Read Binder
Donna Hise	June 5/17	1:00 pm	Update SOP. Started by Garretton June 2017
Donna Hise	August 2017	10:00	REVIEWED SOP's
Donna Hise	Sept 27/17	7:30 AM	SOP 1-6
Donna Hise	FEB. 27/18	2:30 pm	SOP - 1 through 6
Donna Hise	March 13, 2018	2:20 pm	SOP - 1 through 6
Donna Hise	March 9/2018	11:30 am	SOP - 1 through 6 update SOP 4 contractors & public contact list
Donna Hise	March 9/2018	3:00 pm	SOP - 1 through 6
Donna Hise	April 4/2018	3:00 pm	SOP - 1 thru 6
Donna Hise	June 4/2018	8:30 AM	SOP - 1-6

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Doug Brown	June 12/12	1:30 to 3:30	Read - SOP No. 1, 2, 3, 4, 5 & 6 with the following staff: Randy White, Brad Webb, Mike Allen, Paul Remington & Travis Rob Doug Here
Doug Brown	June 13/12	8:30 am	up dated / Revised public Works Emergency Contact List
Doug Brown	June 13/12	10:20 am	Replaced SOP No 3, 4, 5 & 6 with unapproved or Draft policies
Douglas Here	JUNE 27, 2012	1:00 P.M.	REPLACED DRAFT SOPs No. 3, 4, 5 & 6 WITH APPROVED SOPs
Douglas Here	JUNE 28, 2012	8:35 AM	REPLACED COMMUNITY CENTRAL GROUP CONTACT LISTING WITH AN UPDATED EMERGENCY MANAGEMENT PROGRAM COMMITTEE LISTING.
Sandra Robertson	Nov 26, 2012	1:45 pm	Updated Suppliers of Bottle Drinking Water, removed outdated Resource Contacts and updated Table of Contents
Grey Wiedenhoef	Dec 19, 2012	7:30AM - 9:30AM	Read - SOP No. 1, 2, 3, 4, 5 & 6
Sandra Robertson	JAN 21 2013	12:30 pm	Updated Public Works Emergency Contact Listing
Doug Here	FEB. 19, 2013		EMERGENCY RESPONSE TRAINING - SOP No. 3 - COMPLETED.
Douglas Here	FEB. 21, 2013	9:30 a.m.	UPDATED SOP No. 3 (JUNE 2012 to FEBRUARY 2013)
Douglas Here	APR. 1 24/13	3:00 pm	Read Sop 1-6
Doug Here	SEPT. 26, 2013	8:00 a.m.	Read - SOP 1, 2, 3, 4, 5 & 6 WITH THE FOLLOWING STAFF: RANDY WHITE, MIKE ALLEN, PAUL REMINGTON, RANDY REMINGTON & GREG WIEDENHOEF. AND LOU PATTISON
Leon Patterson	OCT 16/2013	1:00 pm	Replaced emergency contact listing

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PERSON	DATE	TIME	ACTIVITY OR DESCRIPTION OF WORK
Brad Webb	Dec 16/13	10:00 AM	Read SOP # 1-6
Doug Brown	May 12/14	7:45 AM	Read SOP # 1, 2, 3, 4, 5 & 6
Brad Webb	May 26/14	3:00 PM	Read SOP 1-6 and rest of book
Lin Pattison	May 28/14	11:45 AM	replaced Municipal Emergency Management Listing
Doug Herr	SEPT. 25, 2014	2:30 P.M.	READ SOPs 1-6 WITH THE FOLLOWING STAFF: MIKE ALLEN, PAUL LEMESURIER, GREG WIEDENHAEFT, TRAVIS GEORGE, DOUG WEBB, DOUG HERR & LORI PATTISON.
Randy White	Sept 29/14	2:00 PM	Read SOPs 1 to 6 Randy White
Doug Brown	March 11/15	12:00 noon	Read SOP No. 1, 2, 3, 4, 5 & 6.
Travis George	March 27/15	7:30 AM	Read SOP # 1, 2, 3, 4, 5, 6
Lori Pattison	March 24/15	9:00 AM	Replaced Municipal Emergency Management Listing
Lin Pattison	March 31/15	10:45 AM	Read SOP # 1-6
Lori Pattison	Sept 24/15	4:00 PM	Read SOP # 1-6
Doug Herr	SEPT. 24/15	4:20 PM	Read SOPs #1 through #6.
Greg Wiedenhaeft	Sept 25/15	8:00 AM	Read SOP, 1-6
PAUL LEMESURIER	25 SEPT 2015	09:00	READ SOP 1-6
Brad Webb	25 Sept 15	2:00	Read SOP 1-6
Randy White	Sept 28/2015	9:00 AM	Read S.O.P.s 1 to 6