

REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: April 12, 2019

RE: **Memorial Sports Centre Canteen Agreement**

BACKGROUND

In July 2017, the Community Services Division undertook a competitive Request for Proposals (RFP) process to select a concessionaire for the Memorial Sports Centre canteens (Main Lobby & Ice For Kids Rink). The lone proprietor to submit a proposal was Wasaw Enterprises.

The existing 2 year agreement with Wasaw concludes on June 30, 2019. There is an option in the agreement to renew for another 2 year term that would expire June 30, 2021. Wasaw has approached the Community Services Division with their interest to renew as per the agreement option.

A summary of the agreement particulars follows:

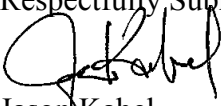
Operating Hours	Weekdays 03:30 p.m. to 10:00 p.m. Weekends 08:00 a.m. to 10:00 p.m.
Vending Machines	Not included in contract - revenue & responsibility MSC
Financial	\$18,000/year +HST (\$2,250 x 8 months – September to April inclusive)

The Community Services Division proposes renewing the agreement with Wasaw Enterprises for two winter seasons, September 1, 2019 to June 30, 2021.

RECOMMENDATION

The Community Services Executive Committee recommends renewing the agreement with Wasaw Enterprises for an additional 2-year term for the purposes of providing canteen services in the Memorial Sports Centre from September 1, 2019 to June 30, 2021 as attached.

Respectfully Submitted,



Jason Kabel,