

TO: Mayor Caul & Members of Council

FROM: Dawn Galusha, Treasurer

DATE: October 23, 2020

SUBJECT: 2021 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2021 Budget Timetable has been prepared with Administration's intention to present the most accurate budget possible, up front. This means that the laborious line by line review will be done prior to submitting the budgets to Committees and then to Council as a whole.

Also, in this consideration is the time of the meetings. Please consider a start time of 2:00 pm, as we had for the 2020 Budget meetings, in order to achieve the greatest amount of focus and deliberation of the vast amount of information presented at Budget meetings.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve the 2021 Budget Timetable as presented with start time of 2:00 pm for all Special Committee of the Whole Budget meetings.

<p>Council Approval of This Report Will Agree to Administration & Finance Executive Committee recommendation to approve the 2021 Budget Timetable as presented with start time of 2:00 pm for all Special Committee of the Whole Budget meetings.</p>
