

June 16, 2016

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: Tender – Selection of Municipal Special or Hazardous Waste (MSHW) Service Provider to Host a Household Hazardous Waste Drop-off Day Event in 2016

The Town has tendered with the community of Dryden for a common Municipal Special or Hazardous Waste (MSHW) service provider to host a one-day household hazardous waste drop-off event in each community in 2016. In 2016 the City of Dryden was responsible for preparing the tender documents and specifications.

The Town's MSHW event day is scheduled for Saturday, September 17, 2016 starting at 9:00 am and ending at 3:00 pm. All citizens living in the Rainy River District will be allowed to drop off household hazardous waste at the Public Works Yard located at 900 Wright Avenue.

There was one tender submitted;

MSHW Service Provider	Subtotal	HST	Total Price
Miller Environmental Corporation	\$20,889.85	\$2,716.98	\$23,616.83

The Miller Group, out of Winnipeg was the only tender submitted. See attached Miller's schedule of fees for the MSHW event day services. Each community will authorize The Miller Group to be their 2016 MSHW service provider. The 2016 total estimated cost to the Town of Fort Frances without any reimbursement from Stewardship Ontario is \$21,267.69 (Town's portion of HST included) based on the quantity of MSHW materials collected in 2015. The 2016 approved operating budget has a net operating cost of \$5,000 where the total operating expenditure is estimated at \$22,000 and the revenue received is \$17,000. The exact net cost is very dependant on the amount and types of MSHW materials dropped off on the event day.

The Operations & Facilities Executive Committee recommends the following:

- 1) That the Miller Group out of Winnipeg be designated the Town 's 2016 MSHW service provider at an estimated cost of \$23,616.83 (includes HST) in accordance with the tender documents.

- 2) That the Town 's MSHW event day is scheduled on Saturday September 17, 2016 from 9:00 am to 3:00 pm.

Respectfully submitted,
Operations & Facilities Division

A handwritten signature in cursive script that reads "Doug Brown".

Doug Brown, P. Eng.
Manager Operations & Facilities

Council approval of this report will ensure the following:

- 1) That the Miller Group out of Winnipeg be designated the Town's 2016 MSHW service provider at an estimated cost of \$23,616.83 (includes HST) in accordance with the tender documents.
- 2) That the Town's MSHW event day is scheduled on Saturday September 17, 2016 from 9:00 a.m. to 3:00 p.m.