

To: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: June 20, 2017
Subject: Councillor Ken Perry MPAC Strategic Planning Per Diem & Travel Expense and NOMA Board Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 and Travel Expense Claim in the amount of \$17.00 to attend the MPAC Strategic Planning Meeting held on June 13, 2017 and the NOMA Board Meeting held on June 14, 2017 in Thunder Bay as submitted by Councillor Ken Perry.

Travel Expense Summary

1.	Meals	\$ 17.00
2.	Per Diem (2 Days)	<u>320.00</u>
	Total	<u>\$337.00</u>

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$320.00 and Travel Expense Claim in the amount of \$17.00 as submitted by Councillor Ken Perry for his attendance at the MPAC Strategic Planning Meeting and the NOMA Board Meeting held in Thunder Bay on June 13 & 14, 2017.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem and Travel Expense claims in the total amount of \$337.00 as submitted by Councillor Ken Perry for his attendance at the MPAC Strategic Planning Meeting and the NOMA Board Meeting held in Thunder Bay on June 13 & 14, 2017.