

## **TOWN OF FORT FRANCES**

### **Administration and Finance Executive Committee**

#### **Minutes of Meeting No. 13**

**Friday, July 12, 2013**

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Friday, July 12, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Laurie Witherspoon, Treasurer, and Tara Rajala, Tax Administrator

REGRETS: Councillor Paul Ryan

Called to order 12.03 p.m.

**1. Non – Agenda:**

- 7. i) Officers and Signing Authority
- ii) M. McCaig, CAO Purchase Card Expenses

**2.** Disclosure of pecuniary interest and the general nature thereof: None

**3. Andrew Hallikas – Ken Perry:** That the minutes from the previous meeting held on July 4, 2013 be approved as circulated.

CARRIED.

**4. Andrew Hallikas – Ken Perry:** That the Administration & Finance Executive Committee now meet in-camera in order to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

- 5. i) Police Services Board Request re: O.P.P. Annual Auction Proceeds – the Committee recommended approval to donate the proceeds from the 2013 O.P.P. Annual Auction in the amount of \$1,919.94 to the Community Policing Committee for Youth Safety Initiatives in the Town of Fort Frances.
- ii) 2012 Municipal Performance Measurement Program Results - the Committee recommended approval of the 2012 Municipal Performance Measurement Program Results and to publish the results on the Town of Fort Frances website.

- iii) Requests for Reconsideration – Minutes of Settlement 2013 Tax Year – the Committee recommended to receive the Minutes of Settlement for properties located at 250 – 252 Scott Street and 319 Third Street West in Fort Frances for the 2013 taxation year and that the M.O.S. be processed. Further that the Minutes of Settlement for the Gas Distribution Lines not be accepted as this time pending further investigation, which may or may not include a municipal appeal of the Pipeline assessment reduction of 469,646.


**6 Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

**7 Non-Agenda Items:**

- i) Officers & Signing Authority – the Committee recommends approval of the updated list of Officers of the Corporation of the Town of Fort Frances and those signing officers authorized to conduct financial transactions on behalf of the Corporation.
- ii) Mark McCaig, CAO Purchase Card Expenses – the Committee recommends approval of the purchase card expenses in the amount of \$134.47 for Mark McCaig, CAO attendance at the Human Rights Tribunal meeting held on June 21, 2013 at the Valhalla Inn in Thunder Bay

- 8 Next meeting date:** August 6, 2013 at 12:00 p.m.

  
Ken Parry, Chair

\_\_\_\_\_  
Mark McCaig, Administrator