



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/114**

**TO: Mayor Avis & Members of Council**  
**FROM: Laurie Witherspoon, Treasurer**  
**DATE: December 7, 2016**  
**SUBJECT: D. Brown, CAO – Purchase Card Expense**

---

**BACKGROUND**

Attached are copies of almanac purchase card credit in the amount of (6.65) and Schedule “D” Entertainment Expense purchase card expenses for Doug Brown, CAO in the amount of \$17.57 for the luncheon meeting with the Waste Diversion Ontario auditor held on November 2, 2016 for Council approval.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommend that Council approves the purchase card expenses for Doug Brown, CAO in the total amount of \$10.92 as detailed in this report

<p>Council Approval of This Report Will Agree to the recommendation of the Administration &amp; Finance Executive Committee to approve the purchase card expenses for Doug Brown, CAO in the total amount of \$10.92 as detailed in this report.</p>
--