



# 2016 Risk Management Symposium

September 27 & 28, 2016  
CasinoRama, Rama

Presented by:



&



**Frank Cowan  
Company**

In its fourth year, the LAS/Frank Cowan Company Risk Management Symposium builds leadership and awareness for municipalities on better managing risk and controlling the cost of risk. Whether you are a seasoned risk manager, or your municipality is starting to examine risk issues, there is something at this event for you.

With multiple networking opportunities, this is a unique opportunity for you to discuss the current state of risk management, plan for the future, and learn how as a sector we can better mitigate risk over time.

## Who Should Attend

The Symposium is targeted to those who wish to have a better understanding of municipal risk:

- Municipal Risk Managers
- Administrators and CAOs
- Elected Officials
- Managers from the broader public sector.

## Registration Options

Three registration options are available:

- Day One: September 27 Workshops Only: \$150 plus HST
- Day Two: September 28 Sessions Only: \$250 plus HST
- Full Symposium: \$350 plus HST

Check which one best suits your learning objectives on page two and register today!

## Guestroom Bookings

To book a hotel room at CasinoRama please contact them directly at (705) 329-3325 or 1 (800) 832-7529 please quote group code ASSI16A to receive the group rate of \$179.00 plus applicable taxes for a deluxe suite.

Reservation cut off is Sunday, August 28, 2016.

Reservations made after that date may not receive the group rate.

## Program at a Glance

### **Day One: September 27, 2016 (1:00 pm start)**

Choice of one of two intensive half-day workshops:

#### 1. Municipal Complaints Handling in the Bill 8 World

Bill 8 (public sector and MPP accountability) has impacted the municipal sector from a risk management perspective. This interactive session will provide an overview of why it is important to ensure that your organization is listening to, and acting upon, resident concerns, and using proper documentation processes to support municipal actions in the event of an Ombudsman investigation.

#### 2. The Walkable Community - the Risks of Your Urban and Rural Public Spaces

A walkable community is the desire of every municipality, due in large part to the positive effect it has for the community along with obvious public health benefits. Across Canada, municipalities are working to enhance their urban and rural environments to make their communities desirable places to live and do business. There is however, significant municipal risk related to both urban and rural trails and pathways, cycling routes, and other means of active transportation. This workshop session will help municipalities examine the risks associated with the 'walkable community' and will offer examples and suggestions of how to address these risks.

Don't forget to stay for the Frank Cowan Networking Reception right after the workshops.



# Program at a Glance Continued

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## **Day Two: September 28, 2016 (8:00 am start)**

### 1. Climate Change and the Impact on Municipal Risk

What is the impact of changing weather patterns and climate change for municipalities? 'Once in a lifetime' occurrences are no longer, once in a lifetime. Floods, droughts, global warming, are real concerns, and municipalities need to consider the 'storm clouds on the horizon' to understand how a changing climate can affect your overall municipal risk management.

### 2. The Risk of Rails - the Municipality as a First Responder

Rail safety, and the role of the municipality as a first responder is a timely issue being considered by many. This session will examine why you need to understand the risk of rail transportation to ensure overall municipal risk management, and will also look at how risk management can help you to be prepared for any incident that may confront your community. The risk of not being prepared will also be discussed, as will a CN first responder tool available to all municipal first responders to help you quickly understand and address any rail incident in your community.

### 3. Roads: Have You Thought of ALL the Risks?

As far back as 1915, the Courts have recognized that the municipality is not the insurer of its road system. However the municipality continues to have a duty of care to ensure that its road system is maintained in a proper state of repair for every user. This session will examine how this duty of care goes beyond road surface maintenance, and includes road design, municipal boundary roads, boulevards, and seasonal road maintenance. The importance of the Ontario Traffic Manual, Boundary Road Agreements, and maintenance as it relates to your overall municipal risk management will be addressed.

### 4. The Risk of Play: Built vs Natural Play Spaces

Park designers are moving away from the typical "built" urban playground, and toward "natural" playground spaces. There are few standards in place for these new play spaces, so the questions remains - how do you manage the risks? An expert speaker will review 'good' and 'bad' natural place spaces and provide suggestions about this burgeoning area of municipal risk, and why a municipal assessment process is so important.

### 5. Lights. Camera. Contracts.

With the low Canadian dollar, production companies are heading to Ontario to produce films, shows, and live entertainment. Each company will offer a standard production contract to your municipality, but do you know what you are signing? There are risks that you need to be aware of. This session will address key areas of risk related to liability, health & safety, clearances, and other risk areas. Claims examples will also be reviewed.

### 6. The Significance of Certificates of Insurance

In this day and age, many contracts request a Certificate of Insurance, yet many people do not understand the significance of this document. This session will answer the following:

1. Why do municipalities need to ask for one?
2. How long do we need to keep it?
3. When do we have to ask for a replacement?
4. What information is important within this document?

For further details on the Symposium visit the LAS website at



# 2016 Risk Management Symposium Registration Form

Please type or print clearly. Use one form per registrant. Payment MUST accompany registration. Please fax registration form to 416.971.9372 or email to [events@amo.on.ca](mailto:events@amo.on.ca)

First Name

Last Name

Title

Municipality

Full Mailing Address

E-mail Address

Phone Number

Fax Number

## REGISTRATION OPTIONS

☐ Day One: September 27 Workshops Only \$150 plus HST (\$169.50)

☐ Day Two: September 28 Sessions Only \$250 plus HST (\$282.50)

☐ Full Symposium \$350 plus HST (\$395.50)

## CANCELLATION POLICY

Cancellations must be made in writing to [events@amo.on.ca](mailto:events@amo.on.ca) no later than August 19, 2016. Cancellations will be refunded less an administration fee of \$75.00 plus HST (\$84.75)

Full Symposium and Day One attendees please select which workshop you wish to attend:

☐ Municipal Complaints Handling in the Bill 8 World

☐ The Walkable Community - the Risks of Your Urban and Rural Public Spaces

## PAYMENT

☐ Please invoice

☐ Cheque enclosed

Payable to:  
Local Authority Services (LAS)  
200 University Avenue, Suite 801  
Toronto, ON., M5H 3C6

AMOUNT TO BE REMITTED: \_\_\_\_\_

Please include HST in above amount

☐ VISA

☐ MasterCard

Card #

Expiry Date

Name on Card

Signature

HST 133946921

By completing this registration form you are providing Local Authority Services (LAS) with consent to send information on all activities related to current and future Risk Management Events. If you wish to no longer receive information from LAS on this program please contact [events@amo.on.ca](mailto:events@amo.on.ca) to unsubscribe.

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