

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #014

August 3, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 3, 2016 from 8:28 a.m. to 9:27 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

The meeting was called to order at 8:28 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

- 3.1 Minutes from the meeting of this Committee on July 6, 2016 - the minutes were approved as circulated.

4. Non-agenda Items

None

5. Items Referred from Council

- 5.1 Dragon Boat Festival Date Change Request - the new date for the event falls when the Marina will be closed for the season therefore there will be no washroom facilities or garbage receptical on site.

6. New Business

- 6.1 BIA Request to Remove a Tree in Front of 318 Scott Street - the request was denied. We want a maintenance agreement - when the sidewalk is removed the trees are coming out.
- 6.2 Airport Facility - private Hanger - Renewal of Hangar Lot Lease Rate with Mr. Eldon Mose for a Five Year Term commencing on July 1st, 2016 - the administration report was approved as recommended and will be forwarded to Council for approval.
- 6.3 June 2016 Drinking Water Systems Monthly Summary Report - the administration report was approved as recommended and will be forwarded to Council for approval.
- 6.4 Airport Facility - Lease of one (1) bay in the Maintenance Garage for storage by the Ministry of Natural Resources and Forestry - the administration report was approved as recommended and will be forwarded to Council for approval.
- 6.5 Sunny Cove Camp Inspection Report (July 12, 2016) - the administration report was approved as recommended and will be forwarded to Council for approval.

7. Information

- 7.1 Maintenance of Trees at Point Park - Verbal Discussion - a verbal discussion took place and we would like to begin an open dialogue with Agency One to address the Trees at the Point Park.
- 7.2 Sewer and Water Data for 2016 - updated June 30, 2016 - the Spreadsheet for the Sewer and Water Data updated June 30, 2016 was reviewed and will be forwarded on to Council as information only. No action required.
- 7.3 2016 Tonnage at Landfill Site - updated July 12, 2016 - the Landfill report updated July 12, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Aircraft Landings and Fuel Sales 2016 - as of June 30, 2016 - the Airport Statistics spreadsheet as of June 30, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Waste Water Treatment Plant Monthly Report for June 2016 - the Wastewater Treatment Plant report was reviewed for June 2016 and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

The meeting adjourned at 9:27 a.m.
Next meeting is scheduled for September 7, 2016.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities