

November 3rd, 2016

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: 2017 Planning & Development Dept. User Fees & Charges

Please find attached spreadsheet No. 1 outlining the proposed 2017 user fees and charges for the Planning & Development Dept. The 2016 rates were increased by 1.5% across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “green” on the spreadsheet;

1. **General Building Permit Fees** –Same as in 2016 as a result of being the highest among the larger communities in Northwestern Ontario.
2. **Administration fee – Construction/Demolition Commenced prior to issuance of building permit.** From \$119.90 in 2016 to \$ 150 in 2017 (25.1% increase) . Approximately half of the POA fine (\$365).
3. **Swimming Pool Fencing Permit Fee** From \$ 60 in 2016 to \$75.00 (25% increase) based on the CBO spending 1.5 hours reviewing the plans and issue the permit
4. **Animal Control Impound Fee** - \$ 75.00 to \$ 80.00 (HST not applicable-total fee) 6.67% instead of 1.5% as a result of the Enforcement officers need exact change to deal with customers as the animal shelter.
5. **Parking Meter rates same as in 2016** - \$ 2.00 for unreserved parking spaces daily & metered on-street parking fixed at \$ 1.00 per hour.
6. **Planning Fees** – some fees same as in 2016- see highlighted green on spreadsheet.
7. **New Fee – Section 2.18.16** Solicitor Fees incurred by the municipality related to any planning matter within section 2.18

The forecasted increase in revenue is as follows for the Planning & Development Dept.;

Area	1.5% & adjustments
Building	\$ 118.89
Planning	\$ 28.80
Animal control	\$ 44.50
Parking/Enforcement	\$ 51.10
Total	\$ 243.29

The Planning & Development Executive Committee recommends the following:

- 1) That Council endorses the 2017 proposed user fees and charges for the Planning & Development Dept. in principle with an increase of 1.5 % with a few exceptions as outlined on the attached spreadsheet and that a by-law be prepared prior to January 1st, 2017.

Respectfully submitted,

A handwritten signature in black ink that reads "Doug Brown". The script is cursive and fluid.

Doug Brown, P. Eng.
CAO

Council approval of this report will ensure the following:

- 1) That Council endorses the 2017 proposed user fees and charges for the Planning & Development Dept. in principle with an increase of 1.5% with a few exceptions as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2017.