

Spreadsheet No. 2 - Planning & Development	NEW G/L ACCOUNT	ACCOUNT #	Actual to December 31/14	Actual to December 31/15	Actual to December 31/16	3 Year Average - 2014, 2015 & 2016	2017 Approved	Actual to October 31/17	2018 OPERATING FORECAST Draft No. 1	Variance 2018-2017	2018 Budget - As of November 2017	Remarks
By-Law Enforcement REVENUE												
Parking Meter Collections	10-040-0440-0310-40598	G-271-0310-0598	(\$713.49)	(\$1,101.95)	(\$837.75)	(\$884.40)	(\$900)	(\$1,928)	(\$914)	(\$14.00)		Only 7 working Parking Meters in Town - cash revenue from meters Also includes revenue from parking lot behind post office
Loading Zone Fees	10-040-0440-0310-40599	G-271-0310-0599	(\$2,199.50)	(\$2,292.17)	(\$2,570.20)	(\$2,353.96)	(\$2,500)	(\$2,985)	(\$2,538)	(\$38.00)		9 loading zones paying annual fees
Monthly Parking Fees	10-040-0440-0310-40601	G-271-0310-0601	(\$2,290.77)	(\$2,290.77)	(\$7,112.86)	(\$3,898.13)	(\$4,000)	(\$8,242)	(\$3,957)	\$43.00		8 monthly customers
Expense Recoveries	10-040-0440-0310-40589	G-271-0330-0589	(\$2,641.42)	(\$596.38)	(\$1,275.39)	(\$1,504.40)	(\$1,500)	(\$40)	\$0	\$1,500.00		Work on Private Property to meet Property Standard-Cost recovery basis. In 2018 revenue going directly into expenditure account - contracted services based on directing from Treasurer
Dog Tags	10-040-0440-0410-40725	G-271-0410-0725	(\$866.20)	(\$850.35)	(\$561.75)	(\$759.43)	(\$915)	(\$825)	(\$813)	\$102.00		Based on 3 year average
Bicycle Licenses		G-271-0410-0726										
By-Law Fines	10-040-0440-0410-40811	G-271-0410-0811	(\$9,657.00)	(\$7,291.00)	(\$12,383.00)	(\$9,777.00)	(\$10,000)	(\$9,815)	(\$10,150)	(\$150.00)		Main fines are OPP HTA , Parking, Noise & Dogs at large infractions
Impound Fees	10-040-0440-0430-40591	G-271-0430-0591	(\$602.00)	(\$903.00)	(\$600.50)	(\$701.83)	(\$849)	(\$560)	(\$712)	\$137.00		Based on 3 year average
Donations	10-040-0440-0430-40632	G-271-0430-0632			(\$150.00)	(\$50.00)		(\$9)				
Total Revenue			(\$18,970.38)	(\$15,325.62)	(\$25,491.45)	(\$19,929.15)	(\$20,664)	(\$24,403)	(\$19,084)	\$1,580		
EXPENDITURES												
Administration												
Distributed Salaries/Wages		G-271-1101-1110	-\$920.48	-\$402.22		(\$440.90)	\$0.00			\$0.00		
Distributed Benefits		G-271-1101-1111	-\$295.67	-\$134.66		(\$143.44)	\$0.00			\$0.00		
Overtime/Shift/Recall	10-040-0440-1101-60013	G-271-1101-1113	\$96.17			\$32.06				\$0.00		
Sick Leave		G-271-1101-1114	\$1,038.47	\$1,735.94	\$1,066.11	\$1,280.17				\$0.00		
Vac, Stats, Holidays		G-271-1101-1115	\$14,505.30	\$15,653.13	\$16,311.50	\$15,489.98				\$0.00		
Salaries/Wages	10-040-0440-1101-60010	G-271-1101-1120	\$91,793.37	\$94,685.36	\$99,099.82	\$95,192.85	\$114,992.98	\$106,075.92	\$116,461.80	\$1,468.82		Includes on 24 Stat, 4 Floaters, 47 Vacation days & 6 sick days
Disability - STD/LTD		G-271-1101-1121	\$4,656.94	\$4,543.52	\$4,712.94	\$4,637.80				\$0.00		
WSIB	10-040-0440-1101-60055	G-271-1101-1122	\$2,406.34	\$3,198.16	\$3,410.90	\$3,005.13	\$3,507.21	\$2,813.98	\$3,726.78	\$219.57		
CPP	10-040-0440-1101-60025	G-271-1101-1123	\$4,746.68	\$4,924.78	\$5,290.86	\$4,987.44	\$5,088.60	\$4,294.41	\$5,128.20	\$39.60		
EI	10-040-0440-1101-60030	G-271-1101-1124	\$2,227.49	\$2,278.10	\$2,412.01	\$2,305.87	\$2,038.63	\$1,898.75	\$1,978.43	(\$60.20)		
Dental, Vision, Extend Health		G-271-1101-1125	\$4,509.46	\$5,340.16	\$4,860.18	\$4,903.27				\$0.00		
O.M.E.R.S	10-040-0440-1101-60035	G-271-1101-1126	\$9,922.04	\$10,252.85	\$11,088.86	\$10,421.25	\$10,640.18	\$8,170.07	\$10,809.82	\$169.64		
Life Insurance		G-271-1101-1127	\$682.80	\$675.48	\$687.99	\$682.09				\$0.00		
EHT	10-040-0440-1101-60040	G-271-1101-1129	\$2,094.81	\$2,165.44	\$2,304.47	\$2,188.24	\$2,242.36	\$1,634.63	\$2,271.01	\$28.65		
Employer Benefits	10-040-0440-1101-60050					\$0.00	\$12,297.74	\$7,419.96	\$11,905.51	(\$392.23)		Manulife & Sunlife combined
Communications	10-040-0440-1200-71251	G-271-1200-1251	\$566.65	\$566.16	\$606.88	\$579.90	\$550.00	\$244.24	\$650.00	\$100.00		
Postage, Freight, Courier	10-040-0440-1200-71252	G-271-1200-1252		\$8.75	\$33.10	\$13.95				\$0.00		
Transfer to MTO	10-040-0440-1200-71256	G-271-1200-1256	\$511.50	\$379.50	\$396.00	\$429.00	\$481.25	\$569.25	\$429.00	(\$52.25)		3 year average
Memberships	10-040-0440-1200-71260	G-271-1200-1260	\$222.00	\$223.00	\$239.00	\$228.00	\$250.00	\$140.00	\$250.00	\$0.00		Ontario Property Officers Association & Municipal Law enforcement Officer Association Annual membership fees
Subscriptions & Publications	10-040-0440-1200-71261	G-271-1200-1261	\$298.52	\$670.51	\$396.06	\$455.03	\$500.00	\$578.89	\$500.00	\$0.00		Carswell Publications: Copy of POA & updates during the year
Office Supplies	10-040-0440-1400-71410	G-271-1400-1410	\$1,104.05	\$1,099.59	\$1,494.42	\$1,232.69	\$1,300.00	\$753.17	\$1,300.00	\$0.00		
Materials	10-040-0440-1400-71471	G-271-1400-1471	\$328.84	\$135.45	\$170.36	\$211.55				\$0.00		
Clothing - Uniforms Coveralls	10-040-0440-1400-71480	G-271-1400-1480	\$274.65	\$334.69	\$523.56	\$377.63	\$750.00	\$533.06	\$500.00	(\$250.00)		Winter Jackets & Boots to be replaced in 2017 only work boots and uniform budgeted for in 2018
Meter Repairs/Maintenance	10-040-0440-1500-71515	G-271-1500-1515			\$553.58	\$184.53				\$0.00		
Contracted Services	10-040-0440-1500-71523	G-271-1500-1523	\$3,182.79	\$1,355.37	\$1,245.12	\$1,927.76	\$2,500.00	\$444.96	\$2,500.00	\$0.00		Contractor costs to work & to tow vehicles to ensure property standards are met & enforced on private property. In 2018 revenue from property owners going directly into expenditure account as per direction from the Treasurer

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Conference & Courses	10-040-0440-1500-71531	G-271-1500-1531		\$40.26	\$619.40	\$219.89	\$4,000.00		\$4,000.00	\$0.00	Municipal Law & Enforcement Course out of Town and several webinars. In 2017 courses cancelled in Thunder Bay rescheduled in 2018. Won't travel to southern Ontario for courses weekend coverage animal shelter 3 year average- 2014, 2015 & 2016
Mileage	10-040-0440-1500-71533	G-271-1500-1533	\$139.83	\$95.65	\$122.62	\$119.37	\$200.00	\$97.87	\$200.00	\$0.00	
Advertising & Public Notices	10-040-0440-1500-71591	G-271-1500-1591	\$1,024.89	\$691.51	\$348.32	\$688.24	\$910.28	\$172.50	\$688.00	(\$222.28)	
			\$145,117.44	\$150,516.48	\$157,994.06	\$151,209.33	\$162,249.23	\$135,841.66	\$163,298.55	\$1,049.32	
Vehicles											
Distributed Salaries/Wages		G-271-2910-1110	\$472.45	\$674.66	\$715.34	\$620.82				\$0.00	
Distributed Benefits		G-271-2910-1111	\$155.90	\$222.64	\$236.05	\$204.86				\$0.00	
Salaries Full Time	10-040-0440-2910-60010					\$0.00				\$0.00	
Overtime	10-040-0440-2910-60013					\$0.00				\$0.00	
Hourly Full Time	10-040-0440-2910-60015					\$0.00	\$700.00	\$122.81	\$700.00	\$0.00	O & F Mechanics based on 2015 actuals and 2016 to date
Hourly Part Time	10-040-0440-2910-60020					\$0.00				\$0.00	
Employer CPP	10-040-0440-2910-60025					\$0.00		\$5.49		\$0.00	
Employer EI	10-040-0440-2910-60030					\$0.00		\$2.41		\$0.00	
Employer OMERS	10-040-0440-2910-60035					\$0.00		\$11.13		\$0.00	
Employer EHT	10-040-0440-2910-60040					\$0.00		\$2.29		\$0.00	
Employer Benefits	10-040-0440-2910-60050					\$0.00	\$230.99	\$29.73	\$231.00	\$0.01	O & F Mechanics
Employer WSIB	10-040-0440-2910-60055					\$0.00		\$3.58		\$0.00	
Gas & Fuel	10-040-0440-2910-71418	G-271-2910-1418	\$2,564.62	\$2,092.35	\$1,593.93	\$2,083.63	\$3,000.00	\$1,431.71	\$3,000.00	\$0.00	Gas for By-law truck
Vehicle Parts & Maintenance	10-040-0440-2910-71451	G-271-2910-1451	\$197.83	\$504.37	\$962.14	\$554.78	\$500.00	\$36.84	\$500.00	\$0.00	Parts for Truck - replaced windshield in 2016
Insurance	10-040-0440-2910-71580	G-271-2910-1580	\$828.66	\$768.00	\$479.84	\$692.17	\$516.00	\$428.33	\$506.00	(\$10.00)	information provided by deputy treasurer
License	10-040-0440-2910-71582	G-271-2910-1582	\$90.00	\$148.00	\$108.00	\$115.33	\$108.00	\$120.00	\$120.00	\$12.00	Based on 2017 actual costs
			\$4,309.46	\$4,410.02	\$4,095.30	\$4,271.59	\$5,054.99	\$2,194.32	\$5,057.00	\$2.01	
Animal Shelter											
Distributed Salaries/Wages		G-272-1101-1110		\$52.38	\$50.55	\$34.31				\$0.00	
Distributed Benefits		G-272-1101-1111		\$17.28	\$16.68	\$11.32				\$0.00	
Salaries Full Time	10-040-0441-1101-60010					\$0.00				\$0.00	
Overtime	10-040-0441-1101-60013					\$0.00				\$0.00	
Hourly Full Time	10-040-0441-1101-60015					\$0.00	\$210.00		\$210.00	\$0.00	same as in 2016 & 2017
Hourly Part Time	10-040-0441-1101-60020					\$0.00		\$102.84		\$0.00	
Employer CPP	10-040-0441-1101-60025					\$0.00		\$4.37		\$0.00	
Employer EI	10-040-0441-1101-60030					\$0.00		\$2.25		\$0.00	
Employer OMERS	10-040-0441-1101-60035					\$0.00				\$0.00	
Employer EHT	10-040-0441-1101-60040					\$0.00		\$1.92		\$0.00	
Employer Benefits	10-040-0441-1101-60050					\$0.00	\$70.00		\$70.00	\$0.00	same as in 2016 & 2017
Employer WSIB	10-040-0441-1101-60055					\$0.00		\$3.03		\$0.00	
Equipment Rentals - Owned	10-040-0441-1101-71540	G-272-1101-1540		\$12.50		\$4.17	\$200.00		\$200.00	\$0.00	same as in 2016 & 2017
											FFPC forecast 2.8% decrease in rates in 2017. Also full year with new dog pound in 2016. For 2018 used 2% increase over 2017 budgeted amount
Hydro Charges	10-040-0441-1400-71420	G-272-1400-1420	\$1,880.50	\$1,547.75	\$1,274.36	\$1,567.54	\$1,458.00	\$825.26	\$1,487.16	\$29.16	used a 2.6 % increase over 2017 budgeted amount
Water & Sewer Charges	10-040-0441-1400-71421	G-272-1400-1421	\$1,241.52	\$1,272.72	\$1,444.79	\$1,319.68	\$1,292.00	\$906.40	\$1,325.59	\$33.59	
Janitorial Supplies	10-040-0441-1400-71470	G-272-1400-1470	\$342.03	\$751.43	\$377.45	\$490.30	\$500.00	\$31.93	\$500.00	\$0.00	
Materials/Supplies	10-040-0441-1400-71471	G-272-1400-1471	\$86.13	\$1,814.11	\$235.92	\$712.05	\$400.00	\$37.55	\$400.00	\$0.00	
Food & Meals	10-040-0441-1400-71491	G-272-1400-1491	\$362.55	\$246.53	\$401.90	\$336.99	\$400.00		\$400.00	\$0.00	
											based on 3 year average- where getting shots locally and transferring to USA Humane Society in International Falls Cheaper and More Humane method of disposing of animals.
Euthanasia Expenses	10-040-0441-1400-71492	G-272-1400-1492	\$4,243.23	\$3,540.27	\$2,442.96	\$3,408.82	\$3,777.00	\$1,223.02	\$3,408.82	(\$368.18)	Annual Fee ESA - Electrical Safety Authority based on 2017 actual Plus 2% increase
Contracted Services	10-040-0441-1500-71523	G-272-1500-1523	\$292.19	\$467.05	\$169.75	\$309.66	\$300.00	\$174.84	\$178.34	(\$121.66)	information provided by deputy treasurer Year End audit coding
Repairs & Maintenance	10-040-0441-1500-71545	G-272-1500-1545	\$27.78	\$1,220.68		\$416.15		\$49.45	\$0.00	\$0.00	
Insurance	10-040-0441-1500-71580	G-272-1500-1580	\$30.75	\$71.64	\$302.07	\$134.82	\$498.00	\$413.57	\$478.00	(\$20.00)	
Contribution to Capital	10-040-0441-1500-75350	G-271-1501-5350		\$16,085.60						\$0.00	
			\$8,506.68	\$27,099.94	\$6,935.79	\$8,818.94	\$9,105.00	\$3,776.43	\$8,657.91	-\$447.09	
Total Revenue			(\$18,970.38)	(\$15,325.62)	(\$25,491.45)	(\$19,929.15)	(\$20,664.00)	(\$24,403.39)	(\$19,084.00)	\$1,580.00	
Total Expenditures			157,933.58	182,026.44	\$169,025.15	\$164,299.86	\$176,409	\$141,812	\$177,013	\$604	
Total By-Law Enforcement			138,963.20	166,700.82	\$143,533.70	\$144,370.71	\$155,745	\$117,409	\$157,929	\$2,184	
<i>Fight The Blight</i>											

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Distributed Salaries/Wages		G-275-1101-1110			\$13,292.82						
Distributed Benefits		G-275-1101-1111			\$2,839.20						
Equipment Rentals - Owned		G-275-1101-1540			\$7,227.33						
Contracted Works		G-275-1500-1523			\$6,702.02						
Advertising & Public Promotion		G-275-1500-1591			\$1,290.45						
Gasoline		G-275-2910-1418			\$499.21						
			0.00	0.00	\$31,851.03		\$0				
Building Department REVENUE											
Expense Recovery	10-040-0445-0430-40589	G-813-0430-0589		(\$1,189.99)		(\$396.66)				\$0.00	
Building Permits	10-040-0445-0430-40722	G-813-0430-0722	(\$57,720.26)	(\$62,397.03)	(\$76,686.87)	(\$65,601.39)	(\$55,809)	(\$79,942)	(\$65,601)	(\$9,792.39)	
Moving Permits	10-040-0445-0430-40723	G-813-0430-0723	(\$3,108.79)	(\$3,581.39)	(\$938.86)	(\$2,543.01)	(\$1,131)	(\$286)	(\$300)	\$831.00	
Other Misc. Permits	10-040-0445-0430-40728	G-813-0430-0728	(\$498.50)	(\$549.65)	(\$906.20)	(\$651.45)	(\$555)	(\$568)	(\$555)	\$0.00	
Contribution from Reserve Fund (Retirement)		G-813-0430-0952									
			(\$61,327.55)	(\$67,718.06)	(\$78,531.93)	(\$69,192.51)	(\$57,495)	(\$80,796)	(\$66,456)	(\$8,961)	
EXPENDITURES											
Administration											
Distributed Salaries/Wages		G-813-1101-1110	\$17,394.90	\$19,919.86	\$5,577.54	\$14,297.43				\$0.00	
Distributed Benefits		G-813-1101-1111	\$5,557.51	\$6,194.01	\$1,602.29	\$4,451.27				\$0.00	
Overtime/Shift/Recall	10-040-0445-1101-60013	G-813-1101-1113				\$0.00				\$0.00	
Leave (Ber, Sick, Other)		G-813-1101-1114			\$332.24	\$110.75				\$0.00	
Vac, Stats, Holidays		G-813-1101-1115		\$3,537.60	\$5,758.24	\$3,098.61				\$0.00	
Salaries/Wages	10-040-0445-1101-60010	G-813-1101-1120	\$178.56	\$13,049.14	\$57,219.54	\$23,482.41	\$45,957.88	\$34,294.97	\$41,668.97	(\$4,288.91)	
Salaries/Wages - Retirement		G-813-1101-1120				\$0.00				\$0.00	
Hourly Full Time	10-040-0445-1101-60015					\$0.00				\$0.00	
Disability - STD/LTD		G-813-1101-1121		\$394.06	\$1,851.43	\$748.50	\$0.00			\$0.00	Under Employer Benefits in G/L in 2017
WSIB	10-040-0445-1101-60055	G-813-1101-1122		\$364.02	\$1,987.85	\$783.96	\$1,401.72	\$988.26	\$1,333.41	(\$68.31)	
CPP	10-040-0445-1101-60025	G-813-1101-1123			\$3,255.12	\$1,085.04	\$1,781.01	\$1,518.27	\$1,538.46	(\$242.55)	
EI	10-040-0445-1101-60030	G-813-1101-1124			\$1,561.88	\$520.63	\$713.52	\$651.27	\$593.53	(\$119.99)	
Dental, Vision, Ext. Health		G-813-1101-1125		\$676.78	\$3,037.99	\$1,238.26	\$0.00			\$0.00	
OMERS	10-040-0445-1101-60035	G-813-1101-1126		\$1,383.60	\$7,361.84	\$2,915.15	\$4,557.77	\$3,188.92	\$4,225.59	(\$332.18)	
Life Insurance		G-813-1101-1127		\$59.04	\$266.04	\$108.36				\$0.00	
EHT	10-040-0445-1101-60040	G-813-1101-1129		\$246.46	\$1,343.18	\$529.88	\$896.18	\$600.34	\$812.54	(\$83.64)	
Employer Benefits	10-040-0445-1101-60050					\$0.00	\$5,466.18	\$3,012.31	\$4,385.82	(\$1,080.36)	
Communications	10-040-0445-1200-71251	G-813-1200-1251	\$673.88	\$559.77	\$619.36	\$617.67	\$800.00	\$455.70	\$700.00	(\$100.00)	
Postage, Freight, Courier	10-040-0445-1200-71252	G-813-1200-1252		\$100.87		\$33.62				\$0.00	Higher Costs in 2016 - 1231 Minnie Ave. Property No cost in 2017 as of October 20, 2017
Legal	10-040-0445-1200-71253	G-813-1200-1253		\$6,925.60	\$3,242.56	\$3,389.39	\$500.00		\$500.00	\$0.00	
Memberships	10-040-0445-1200-71260	G-813-1200-1260	\$435.96	\$735.58	\$982.98	\$718.17	\$900.00	\$388.42	\$900.00	\$0.00	
Subscriptions & Publications	10-040-0445-1200-71261	G-813-1200-1261	\$196.94	\$348.77	\$289.98	\$278.56	\$200.00	\$356.86	\$200.00	\$0.00	
Office Supplies	10-040-0445-1400-71410	G-813-1400-1410	\$548.81	\$581.51	\$561.19	\$563.84	\$600.00	\$519.45	\$600.00	\$0.00	
Clothing - Uniforms Coveralls	10-040-0445-1400-71480	G-813-1400-1480	\$104.51	\$43.34	\$154.67	\$100.84	\$200.00		\$600.00	\$400.00	
Computer Maintenance (H & S)	10-040-0445-1500-71502	G-813-1500-1502	\$5,088.01	\$5,088.01	\$4,324.81	\$4,833.61	\$5,100.00	\$4,324.80	\$4,324.80	(\$775.20)	
Contracted Services	10-040-0445-1500-71527	G-813-1500-1527		\$1,190.59		\$396.86				\$0.00	
Conferences & Courses	10-040-0445-1500-71531	G-813-1500-1531	\$2,346.75		\$5,421.40	\$2,589.38	\$6,500.00	\$2,502.19	\$5,000.00	(\$1,500.00)	Additional training courses for new CBOFor 2018 reduced by \$1500
Insurance Deductible	10-040-0445-1500-71581	G-813-1500-1581		\$586.03	\$9,413.97	\$3,333.33		\$0.00	\$0.00	\$0.00	
Advertising & Public Notices	10-040-0445-1500-71591	G-813-1500-1591	\$1,631.14	\$673.15	\$796.18	\$1,033.49	\$1,000.00	\$527.47	\$1,000.00	\$0.00	
			\$34,156.97	\$62,657.79	\$116,962.28	\$71,259.01	\$76,574.26	\$53,329.23	\$68,383.12	-\$8,191.14	
Vehicle											
Distributed Salaries/Wages		G-813-2910-1110	\$405.97	\$391.37		\$265.78				\$0.00	

Spreadsheet No. 2 - Planning & Development	NEW G/L ACCOUNT	ACCOUNT #	Actual to December 31/14	Actual to December 31/15	Actual to December 31/16	3 Year Average - 2014, 2015 & 2016	2017 Approved	Actual to October 31/17	2018 OPERATING FORECAST Draft No. 1	Variance 2018-2017	2018 Budget - As of November 2017 Remarks
GIS-Employer EHT	10-180-1810-1500-60040	G-815-1500-1500				\$0.00				\$0.00	3 year average and 2017 actual amount as of September 30, 2017
GIS-Employer WSIB	10-180-1810-1500-60055					\$0.00				\$0.00	
Cost of Lots Sold	10-180-1810-1500-71500		\$66,111.56	\$55,386.52	\$567,042.45	\$229,513.51				\$0.00	
GIS Expense	10-180-1810-1500-71507		\$3,509.30	\$4,204.67	\$3,770.63	\$3,828.20	\$6,335.00	\$2,971.56	\$6,716.16	\$381.16	
Contracted Services	10-180-1810-1500-71527		\$756.84			\$252.28	\$0.00			\$0.00	
Conferences & Courses	10-180-1810-1500-71531		\$2,265.81	\$2,166.14	\$571.89	\$1,667.95	\$1,000.00	\$180.50	\$1,000.00	\$0.00	
Meeting Expenses - Committee/Board	10-180-1810-1500-71532		\$51.20	\$96.51		\$49.24	\$0.00			\$0.00	
Equipment Rentals - Owned	10-180-1810-1500-71540		\$25.00	\$50.00	\$62.50	\$45.83	\$0.00			\$0.00	
Advertising & Public Notices	10-180-1810-1500-71591		\$2,225.32	\$1,964.40	\$1,367.05	\$1,852.26	\$2,000.00	\$2,663.02	\$2,260.00	\$260.00	
Transfer to Reserves (Parkland Fees)	10-180-1810-1620-75390					\$0.00				\$0.00	
Total Expenditures			\$158,288.06	\$158,196.97	\$681,355.34	\$332,613.46	\$54,819.00	\$50,660.26	\$62,336.17	\$7,517.17	
Total Revenue			(\$11,249.31)	(\$11,032.70)	(\$8,716.25)	(\$10,332.75)	(\$6,700.00)	(\$19,177.96)	(\$7,373.03)	(\$673.03)	
Total Expenditures			\$158,288.06	\$158,196.97	\$681,355.34	\$332,613.46	\$54,819.00	\$50,660.26	\$62,336.17	\$7,517.17	
Total Planning Department			\$147,038.75	\$147,164.27	\$672,639.09	\$322,280.70	\$48,119.00	\$31,482.30	\$54,963.14	\$6,844.14	
Civic Centre Building & Grounds REVENUE											
Civic Centre Rentals (OPP)	10-020-0253-0330-40586	G-150-0330-0586	(\$82,686.44)	(\$82,981.84)	(\$87,017.03)	(\$84,228.44)	(\$89,279.06)	(\$74,399.30)	(\$89,279.06)	\$0.00	OPP leasing 9193 sq. feet no increases in lease to 2020
Expense Recovery	10-020-0253-0330-40859	G-150-0330-0859		(\$596.94)		(\$198.98)		\$81.05		\$0.00	
FFPC - Office rental/Utility Contribution	10-020-0253-0430-40586	G-150-0430-0586	(\$13,284.00)	(\$13,284.00)	(\$13,284.00)	(\$13,284.00)	(\$16,680.00)	(\$13,900.00)	(\$16,680.00)	\$0.00	Developing up-dated service agreement with FFPC
			(\$95,970.44)	(\$96,862.78)	(\$100,301.03)	(\$97,711.42)	(\$105,959.06)	(\$88,218.25)	(\$105,959.06)	\$0.00	
EXPENDITURES											
Audit		G-150-1200-1254			\$1,389.03	\$463.01	\$1,389.03	\$1,429.22	\$1,472.10	\$83.07	OPP Lease Audit - 2017 Plus 3% increase
Distributed Salaries/Wages		G-150-1240-1110	\$10,419.78	\$9,688.47	\$16,480.19	\$12,196.15				\$0.00	
Distributed Benefits		G-150-1240-1111	\$2,640.71	\$2,734.94	\$3,891.13	\$3,088.93				\$0.00	benefits for labour
Salaries Full Time	10-020-0253-1240-60010					\$0.00		\$7,209.74		\$0.00	
											Cleaning snow off of sidewalks, grass cutting, winter maintenance activities for parking lots and miscellaneous tasks
Hourly Full Time	10-020-0253-1240-60015					\$0.00	\$16,000.00		\$16,000.00	\$0.00	
Hourly Part Time	10-020-0253-1240-60020					\$0.00		\$1,921.59		\$0.00	benefits for labour
Employer CPP	10-020-0253-1240-60025					\$0.00		\$401.85		\$0.00	
Employer EI	10-020-0253-1240-60030					\$0.00		\$185.53		\$0.00	
Employer OMERS	10-020-0253-1240-60035					\$0.00		\$620.01		\$0.00	
Employer EHT	10-020-0253-1240-60040					\$0.00		\$160.74		\$0.00	
Employer Benefits	10-020-0253-1240-60050					\$0.00	\$3,586.00	\$1,106.34	\$3,586.00	\$0.00	
Employer WSIB	10-020-0253-1240-60055					\$0.00		\$265.49		\$0.00	
Equipment Rentals - Owned	10-020-0253-1240-71540	G-150-1240-1540	\$1,332.77	\$1,847.23	\$1,602.64	\$1,594.21	\$1,500.00	\$1,223.64	\$1,500.00	\$0.00	internal equipment rental for clearing parking lot
											decrease in gas commodity price by \$ 0.02 where Cap & Trade increase \$0.033 overall an increase of 8.7% in the gas commodity where used 6% increase over 2016 budgeted amount for 2017
Natural Gas Charges	10-020-0253-1400-71416	G-150-1400-1416	\$16,745.92	\$14,128.76	\$13,399.07	\$14,757.92	\$15,900.00	\$8,873.32	\$15,900.00	\$0.00	FFPC forecast 9.0 % increase in rates in 2017 also new air condition unit for computer room thus increase in hydro consumption. For 2018 Used 2% increased over 2017 budgeted amount
Hydro Charges	10-020-0253-1400-71420	G-150-1400-1420	\$47,078.74	\$47,128.25	\$51,185.83	\$48,464.27	\$53,300.00	\$30,065.72	\$54,366.00	\$1,066.00	2017 budgeted amount plus 2.6% increase
Water & Sewer Charges	10-020-0253-1400-71421	G-150-1400-1421	\$1,409.52	\$1,440.72	\$1,480.20	\$1,443.48	\$1,550.00	\$1,018.40	\$1,590.30	\$40.30	
Janitorial supplies	10-020-0253-1400-71470	G-150-1400-1470	\$3,025.89	\$3,147.31	\$1,882.25	\$2,685.15	\$2,600.00	\$729.63	\$2,600.00	\$0.00	2017 actuals as of Sept 30 has be adjusted to \$ 729.63
Elevator Contracting/Materials	10-020-0253-1500-71508	G-150-1500-1508	\$2,729.80	\$2,297.94	\$3,700.71	\$2,909.48	\$3,000.00	\$469.62	\$3,000.00	\$0.00	
HVAC Contracts/Materials	10-020-0253-1500-71509	G-150-1500-1509	\$1,079.94	\$1,502.58	\$2,417.99	\$1,666.84	\$3,000.00	\$693.93	\$3,000.00	\$0.00	
Electrical Contracts/Materials	10-020-0253-1500-71510	G-150-1500-1510	\$1,708.84	\$1,623.39	\$1,012.90	\$1,448.38	\$3,000.00	\$762.17	\$3,000.00	\$0.00	closer to 3 year average
Plumbing Contracts/Materials	10-020-0253-1500-71512	G-150-1500-1512	\$237.71	\$1,635.09	\$1,959.95	\$1,277.58	\$1,500.00	\$1,664.62	\$1,500.00	\$0.00	
Contracted Works	10-020-0253-1500-71523	G-150-1500-1523	\$7,924.32	\$4,992.45	\$4,719.56	\$5,878.78	\$10,000.00	\$5,690.45	\$10,000.00	\$0.00	Asselin garbage bins costs, Annual Inspection fees for ESA & Inspection of Fire Extinguishers
Janitorial Contract	10-020-0253-1500-71524	G-150-1500-1524	\$61,056.12	\$62,277.24	\$63,600.12	\$62,311.16	\$64,600.00	\$53,932.80	\$65,892.00	\$1,292.00	Contract for Janitorial Services expires on January 1st, 2018 For 2018 used a 2% over 2017 budgeted amount
Contracted Services	10-020-0253-1500-71527	G-150-1500-1527	\$796.32	\$1,052.16	\$636.71	\$828.40	\$0.00	\$0.00	\$0.00	\$0.00	2017 actuals as of Sept 30 has be adjusted to \$ 0.00

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Spreadsheet No. 2 - Planning & Development	NEW G/L ACCOUNT	ACCOUNT #	Actual to December 31/14	Actual to December 31/15	Actual to December 31/16	3 Year Average - 2014, 2015 & 2016	2017 Approved	Actual to October 31/17	2018 OPERATING FORECAST Draft No. 1	Variance 2018-2017	2018 Budget - As of November 2017 Remarks
Repairs & Maintenance	10-020-0253-1500-71545	G-150-1500-1545	\$8,979.98	\$14,576.63	\$10,536.14	\$11,364.25	\$10,000.00	\$10,617.18	\$10,000.00	\$0.00	Share Bed entrance Matts, Ice melt , Door Repairs etc....
Lawn & Yard Maintenance	10-020-0253-1500-71555	G-150-1500-1555	\$331.80	\$195.17	\$2,976.31	\$1,167.76	\$1,000.00	\$653.77	\$1,000.00	\$0.00	Flowers for the three flowers beds
New Account for 2017 - Property Taxes						\$0.00	\$25,975.00	\$25,974.83	\$26,364.45	\$389.45	transfer from Town real estate G122 used 1.5% increase over 2017 actuals
New Account for 2017 - Insurance	10-020-0253-1500-71580	G-150-1500-1580			\$461.34	\$153.78	\$2,777.00	\$2,306.70	\$2,831.00	\$54.00	information provided by deputy treasurer
			\$167,498.16	\$170,268.33	\$183,332.07	\$173,699.52	\$220,677.03	\$157,977.29	\$223,601.85	\$40,999.03	
Total Revenue			(\$95,970.44)	(\$96,862.78)	(\$100,301.03)	(\$97,711.42)	(\$105,959.06)	(\$88,218.25)	(\$105,959.06)	\$0.00	
Total Expenditures			\$167,498.16	\$170,268.33	\$183,332.07	\$173,699.52	\$220,677.03	\$157,977.29	\$223,601.85	\$2,924.82	
Total Civic Centre			\$71,527.72	\$73,405.55	\$83,031.04	\$75,988.10	\$114,717.97	\$69,759.04	\$117,642.79	\$2,924.82	
Total P & D Revenue			(\$187,517.68)	(\$190,939.16)	(\$213,040.66)	(\$197,165.83)	(\$190,818.06)	(\$212,595.25)	(\$198,872.48)	(\$8,054.42)	
Total P & D Expenditures			\$519,665.66	\$576,137.81	\$1,183,708.51	\$743,858.45	\$531,175.62	\$405,487.58	\$534,005.71	\$2,830.09	
TOTAL PLANNING & DEVELOPMENT			\$332,147.98	\$385,198.65	\$970,667.85	\$546,692.62	\$340,357.56	\$192,892.33	\$335,133.23	(\$5,224.33)	