

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 12

Tuesday, July 8, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, July 8, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

Called to order 12:12 p.m.

**1. Non-Agenda:**

- 6. i) Councillor P. Ryan Cross Border Medical NAFTA Meeting per diem
- 6. ii) Councillor R. Wiedenhoeft Cross Border Medical NAFTA Meeting per diem
- 6. iii) Councillor J. Albanese Cross Border Medical NAFTA Meeting per diem
- 6. iv) Councillor K. Perry Cross Border Medical NAFTA Meeting per diem
- 6. v) Canadian Consulate General, Jamshed Merchant – Peaceful Border Days & Medical NAFTA Dinner
- 6. vi) ODRAP Funding (Mayor Avis)

- 2. Disclosure of pecuniary interest and the general nature thereof:** Councillor Paul Ryan declared a conflict of interest on item 6 i) per diem to attend the Cross Border Medical NAFTA Meeting held in Fort Frances; Andrew Hallikas declared a conflict of interest on item 4 i) per diem to attend the NOMA Board meeting held in Thunder Bay; Councillor Ken Perry declared a conflict of interest on item 4 v) per diem to attend the Local Governance Networking Meeting held in Emo and 6 iv) per diem to attend the Cross Border Medical NAFTA Meeting held in Fort Frances.

- 3. Paul Ryan – Andrew Hallikas:** That the minutes from the previous meeting held on June 17, 2014 be approved as circulated.

CARRIED.

- 4. i)** Councillor Andrew Hallikas NOMA Board Meeting Per Diem Claim – The Committee recommended approving the per diem claim for Councillor Andrew Hallikas in the amount of \$150.00 for attending the NOMA Board Meeting held in Thunder Bay on June 18, 2014
- ii)** M. McCaig, CAO Purchase Card Entertainment Expense Claim – The Committee recommended to approve purchase card expense as detailed on Schedule "D" Entertainment Expense Reimbursement Form in the amount of \$64.27 for Municipal Clerk retirement luncheon on June 30, 2014.

- iii) Request for Consideration M.O.S. – The Committee recommended to receive the Minutes of Settlement for property located at 1005 Third Street E. in Fort Frances for the 2014 taxation year.
- iv) 357/358 Applications for Tax Adjustment – The Committee recommended to approve the adjustment of 2013 and 2014 taxes under Section 357/358 of the *Municipal Act* for 252 Sixth Street East located in Fort Frances.
- v) Councillor Ken Perry Local Governance Networking Meeting Per Diem – The Committee recommended to approve the per diem claim for Councillor Ken Perry in the amount of \$75.00 for attending the Local Governance Networking Meeting held in Emo on June 26, 2014.

**5. Outstanding Items:**


- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage

**6. Non-Agenda Items:**

- i) Councillor P. Ryan Cross Border Medical NAFTA Meeting per diem – The Committee recommended to approve the per diem claim for Councillor Paul Ryan in the amount of \$75.00 for his attendance at the Cross Border Medical NAFTA Meeting held in Fort Frances on July 3, 2014.
- ii) Councillor Rick Wiedenhoeft Cross Border Medical NAFTA Meeting per diem – The Committee recommended to approve the per diem claim for Councillor Rick Wiedenhoeft in the amount of \$75.00 for his attendance at the Cross Border Medical NAFTA Meeting held in Fort Frances on July 3, 2014.
- iii) Councillor John Albanese Cross Border Medical NAFTA Meeting per diem – The Committee recommended to approve the per diem claim for Councillor John Albanese in the amount of \$75.00 for his attendance at the Cross Border Medical NAFTA Meeting held in Fort Frances on July 3, 2014.
- iv) Councillor Ken Perry Cross Border Medical NAFTA Meeting per diem – The Committee recommended to approve the per diem claim for Councillor Ken Perry in the amount of \$75.00 for his attendance at the Cross Border Medical NAFTA Meeting held in Fort Frances on July 3, 2014.
- v) Canadian Consulate General, Jamshed Merchant - Support of Peaceful Border Days & Medical NAFTA Dinner – The Committee discussed the July 2, 2014 dinner that was attended by three Councillors and their spouses along with Jamshed Merchant and his spouse. The cost of dinner for those Councillors attending and Jamshed Merchant and his spouse would be reimbursed upon receipt of an invoice.

- vi) Ontario Disaster Relief Assistance Program (ODRAP) – Mayor Avis advised that he had received a call from Premiere Kathleen Wynne inquiring how the flood situation has been handled. ODRAP funding would be the best way to help.
7. **Information:**
- i) General Operating Fund Financial Statement as at June 30, 2014
  - ii) Water & Sewer Operating Fund Financial Statements as at June 30, 2014
  - iii) Capital Fund Financial Statement as at June 30, 2014
  - iv) Administration & Finance Stats as at June 30, 2014
8. **Next Meeting Date:** Tuesday, August 5, 2014

  
Ken Perry, Chair

  
Mark McCaig, CAO