

October 12, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

RE: Request from Dialog Ontario Inc. regarding encroachment at RBC on Scott Street

On September 19, 2016 a request from Dialog Ontario Inc. on behalf of RBC was discussed at the Planning and Development Executive Committee meeting. The encroachment proposed was to address a code compliance issue with the current accessibility ramp at the front entrance to this building. The initial proposal would have resulted in a conflict and insufficient space for proper access to the ramp currently under construction at the property to the east of the RBC branch and the recommendation of the Planning and Development Executive Committee, at that meeting, was to deny the application suggesting that RBC work with the neighboring agent to explore the opportunity to construct a joint ramp structure.

Dialog has since provided a revised design proposal, relocating the ramp to address the spacing issues while still achieving their challenge of obtaining full compliance with the Ontario Building Code. The new design moves the ramp to the west with the stairs being relocated to the east giving ample room for stairwell entry into the RBC as well as ramp access to the neighboring property. Dialog will still have to provide the Town with final drawings for review and comment as well as undertake the creation of a land use agreement similar to that of the neighboring property prior to construction of the proposed ramp. All costs associated with this will be the responsibility of RBC to cover, the application for an encroachment agreement is \$360.00 plus applicable legal fees.

It is the recommendation of administration that the request for a land use agreement for the purpose of an accessibility ramp similar to the second drawing be approved and that an agreement be drafted with final drawings and further that an authorizing by-law be passed authorizing the Mayor and Clerk to execute the agreement

Respectfully Submitted

Travis Rob, EIT

Manager of Operations & Facilities