

March 4, 2021

REPORT TO: Administration & Finance Executive Committee

FROM: Elizabeth (Lisa) Slomke, Municipal Clerk

SUBJECT: Appointment of Closed Meeting Investigator

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On January 15, 2008, Council approved an agreement with Paul Heayn for his services as a meeting investigator as provided under the Municipal Act, 2001. Mr. Heayn has been the Closed Meeting Investigator for the Town of Fort Frances from 2008 to present.

The provisions of the agreement have provided for an annual retainer of \$500.00 payable to Mr. Heayn in each year of the agreement. The fees for Mr. Heayn's service have been calculated at \$50.00 per hour. Neither the retainer nor the hourly service fee has been increased since the contract was entered into in 2008.

The Clerk's office recommends re-appointment of Mr. Heayn to December 31, 2022.

<p><b>Council's approval of this report</b> will appoint Mr. Paul Heayn as Meeting Investigator for the Town of Fort Frances and will direct the Clerk to bring forward a by-law with supporting agreement with Mr. Paul Heayn, for his services as a closed meeting investigator to December 31, 2022.</p>
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