

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #007

April 8, 2015

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on April 8, 2015 from 8:30 a.m. to 9:12 a.m.

PRESENT: June Caul, Mark McCaig, CAO and Doug Brown, Manager, Operations & Facilities

ALSO PRESENT: Mayor Avis

#### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 Mayor Roy Avis declared a conflict of interest on Item 5.2 - Tender 15-OF-09 - Supply of Three Half Ton Trucks.

#### **3 Approval of Previous Committee Minutes**

3.1 The minutes from the meeting of this Committee on March 4, 2015 were approved as circulated.

#### **4 Non-agenda Items**

4.1 Project Petunia - Mark McCaig explained that the Chamber of Commerce will not be organizing the hanging flower baskets along Central Avenue and King's Hwy this year. Mark thinks that the Chamber should reconsider this decision as it helps to improve the looks of the Town.

#### **5 New Business**

5.1 February 2015 Drinking Water Systems Monthly Summary -The Monthly Drinking Water Systems Report for February 2015 was reviewed and will be forwarded to Council for approval.

5.2 Tender 15-OF-09 - Half Ton Trucks 2015 - As a result of Mayor Avis declaring a conflict of interest on this item, the administrative report was not discussed and will be forwarded directly to Council for the Council meeting scheduled for April 13, 2015.

5.3 Strategic Plan Initiatives for Upcoming Strategic Planning Session - CAO to expand - Mark McCaig explained the Upcoming Strategic Planning Session scheduled for June 11, 2015 at Sunny Cove. As a result that there were two members; Councillors Doug Kitowski and Paul Ryan absent from this meeting this item will be placed on the next Operations & Facilities Executive committee scheduled for April 22, 2015. However there were 4 initiatives to be considered by Council from the Operations & Facilities Executive committee:

- 1) Expansion of the existing landfill site.
- 2) Acceleration of the rehabilitation of the municipal infrastructure within the community.
- 3) Redesignation of certain green space properties to residential development.
- 4) Expansion of municipal boundaries.

5.4 Training Opportunity - Airport Familiarization - The email dated March 31, 2015 was

discussed. In order to make a recommendation to Council additional information is required. This item will be placed on the next Operations & Facilities Executive committee agenda.

**6 Information**

- 6.1 Aircraft Landings 2015 - as of March 31, 2015 - The airport statistics spreadsheets as of March 31, 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 6.2 Operations and Facilities Division - Environmental Area - Operations Statistics - February 2015 - The operations statistics for the Environmental Area of the Operations & Facilities Division were reviewed and will be forwarded to Council as information only. No action required.
- 6.3 2015 Tonnage at the Landfill Site - up-dated April 1, 2015 - The landfill site date spreadsheet as of the end of March 2015 was reviewed and will be forwarded to Council as information only. No action required.

**7 Adjourn / Next Meeting Date**

- 7.1 The meeting was adjourned at 9:12 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities