

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	June Caul							
2. Conference/Seminar Attended	ROMA 2020							
Location (Facility and City)	Toronto							
Dates	Jan. 18 - 21 (inclusive)							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast	20.00	20.00	—					40.00
Lunch	25.00	—	25.00					50.00
Dinner	45.00	45.00	95.00				35.00	160.00
Per Diem	160.00	160.00	160.00				80.00	560.00
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No	Reason					Total
Mileage Claimed	KM x CRA rate =							
6. Approved				Total Expenses				\$ 810.00
				Advance Received				\$ —
				Balance Claimed				\$ 810.00
				Balance Refunded				

The agenda must be attached to process payment

① - 560.
250.00

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Jan. 23, 2020
Date

June Caul
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	June Caul
Conference / Seminar Attended	ROMA 2020
Location	Toronto
Dates	Jan. 18 - 21 (inclusive)

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Jan. 20	Jan 21				Monday Jan. 18	Jan. 19	3 1/2
Amount	160.-	160.-				80.-	160.-	560.-

Name (Please Print)	Signature
June Caul	June Caul
Approved	Date

To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <i>June Caul</i>	Signature <i>June Caul</i>
Approved	Date

2020 ROMA CONFERENCE - PROGRAM



Rural Ontario: Moving Forward promises a dynamic and educational program. While the program continues to be developed, please see below for what you can expect at the conference this year.

SUNDAY, JANUARY 19

11:00 am - 6:00 pm

REGISTRATION OPEN TO DELEGATES

- Sponsored by Smart Serve

1:00 - 6:00 pm

EXHIBIT HALL OPEN

1:00 - 2:15 pm

CONCURRENT SESSIONS A

- Cannabis in Your Community: Medical Grows - Challenges and Opportunities
- Sustainable Economic Development
- Slow Down
- Environmental Assessment Reform - New Opportunities for Streamlining Approvals and Local Control
- Asset Management in Action: Success Stories from Rural Ontario

2:45 - 4:30 pm

PLENARY PROGRAMMING

2:45 - 3:00 pm

- Welcome Remarks

3:00 - 3:20 pm

- ROMA Update and AGM
 - Allan Thompson, ROMA Chair
 - Afshin Majidi, Secretary Treasurer

3:20 - 3:45 pm

- Using Foresight to Foster Discussion of Rural Challenges
 - Norman Ragetlie, Executive Director, Rural Ontario Institute

3:45 - 4:30 pm

- **The Power of Storytelling**
 - Opening Keynote: Terry O'Reilly

4:30 - 6:00 pm

ROMA Welcome Reception**MONDAY, JANUARY 20**

7:00 am - 5:00 pm

REGISTRATION OPEN TO DELEGATES

- Sponsored by Smart Serve

7:30 am - 3:00 pm

EXHIBIT HALL OPEN

8:30 - 9:45 am

PLENARY PROGRAMMING

8:30 - 8:45 am

- AMO President, Jamie McGarvey

8:45 - 9:00 am

- The Hon. Christine Elliott, Ministry of Health

9:00 - 9:15 am

- Laurie Swami, President and CEO, NWMO

9:15 - 9:30 am

- The Hon. Ernie Hardeman, Minister of Agriculture, Food, and Rural Affairs

9:30 - 9:45 am

- The Hon. Doug Ford, Premier of Ontario

10:15 - 11:45 am

CONCURRENT SESSIONS B:

- Connecting Communities: The Importance of Broadband Access
- Issues in Rural Health Care

12:00 - 12:45 pm

SPONSORED LEARNING LUNCHES

- MPAC Values Ontario. Sponsored by MPAC
- Virtual Care: Making a Difference in Rural Ontario. Sponsored by OMA
- Building your Community through Smart Energy Choices. Sponsored by IESO
- Improving Community Healthcare: A Regional Approach to EMS. Sponsored by Medavie
- Autonomous Driving - Challenges Ahead. Sponsored by Frank Cowan

12:45 - 1:15 pm

Dessert with Exhibitors

- Sponsored by 4S

1:15 - 2:30 pm

CONCURRENT SESSIONS C

- New Types of Housing
- Comply When you Buy! Sponsored by LAS
- Preserving Home Values in a Time of Climate Change. Sponsored by Insurance Bureau of Canada
- Sea Change: The Blue Box under Full Producer Responsibility
- What Does Senior Leadership Support for Psychological Health and Safety Really Mean?

2:30 - 3:00 pm

Coffee Break with Exhibitors

3:00 - 5:15 pm

PLENARY PROGRAMMING

3:00 - 3:15 pm

- Andrea Horwath, Leader of the Official Opposition

3:15 - 3:45 pm

- An Overview of the Grand River Conservation Authority - Building Resiliency through Collaboration

3:45 - 4:10 pm

- Preparing for Ontario's 2020-21 Provincial Budget

4:10 - 4:25 pm

- The Honourable Steve Clark, Minister of Municipal Affairs and Housing

4:25 - 5:30 pm

- Ministers' Forum

5:30 - 6:30 pm

Ontario Reception**TUESDAY, JANUARY 21**

7:00 - 10:00 am

REGISTRATION OPEN TO DELEGATES

7:30 - 8:15 am

SPONSORED LEARNING BREAKFASTS

- Making More Possible through Investments. Sponsored by ONE Investment
- Cybersecurity and Closed Meetings. Sponsored by LAS
- Funding for Growth. Sponsored by Mitacs
- Investing your Communities and Planning for the Future. Sponsored by Hydro One
- Municipalities, The Unsung Heroes for Broadband Connectivity. Sponsored by Shaw Communications

8:30 - 11:45 am

PLENARY PROGRAMMING

8:30 - 9:30 am

- Rural Social Policy Panel

9:30 - 9:45 am

- John Fraser, Interim Leader, Ontario Liberal Party

9:45 - 10:45 am

- Michael J. Smither Question Box Panel

10:45 - 11:00 am

- Mike Schreiner, Leader, Green Party of Ontario

11:00 - 11:45 am

- Closing Keynote: Andrew Coyne
 - The Political Landscape: Where are we Headed?

11:45 am

Closing Remarks and Wrap Up Prize Draw

- Sponsored by Air Canada

› 2020 ROMA Conference

Program

Registration

Hotels

Exhibitors

Delegations

Sponsorship

Speaker Presentation Upload Form

› 2019 ROMA Conference

ROMA Conference Coordinator

events@roma.on.ca

T 416.971.9856 x315

TF 1.877.426.6527

F 416.971.6191



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Kathryn Lawson
320 Portage Ave
Fort Frances, ON P9A 3P5
Canada

Caul, June

Company Name: Township of Fort Frances

Group Name:

INFORMATION INVOICE

HST No.: 10009 4077 RT 0004

Room No. 516
Arrival : 01/18/20
Departure : 01/19/20
Invoice No. :
Conf. No. : 510362
Cashier No. : 43
Purchase :
Order :
A/R No. :

Date	Description	Charges	Credits
01/18/20	Room Charge	155.00	
01/18/20	Municipal Accommodation Tax (4%)	6.20	
01/18/20	HST on MAT (13%)	0.81	
01/18/20	Harmonized Sales Tax (13%)	20.15	
01/19/20	Visa - Front Desk		182.16

Total Charges	182.16	
Total Credits		182.16
Balance		0.00

Page No. 1 of 1

Signature: _____

I agree to the charges and understand that any outstanding charges will be charged to my credit card after departure.

Valhalla Inn

Sheraton Centre Toronto Hotel
 123 Queen Street West
 Toronto, ON M5H 2M9
 Canada
 Tel: (416) 361-1000 Fax: 416-947-4854



June Caul
 320 Portage Avenue
 Fort Frances, ON, P9A3P9
 Canada
 AS1830 - ROMA AGM AND ANNUAL CONFERENCE

Page Number : 1
 Guest Number : 7412610
 Folio ID : B
 Arrive Date : 19-JAN-20 08:51
 Depart Date : 21-JAN-20 12:03
 No. Of Guest : 1
 Room Number : 2319
 Marriott Bonvoy Number :

Invoice Nbr : 1209638

Copy Tax Invoice

Tax ID : 737124495

Sheraton Centr YYZTC JAN-22-2020 11:34 KDRUM080

19-JAN-20	DEPOSIT	Deposit-VI-8250		-259.72
19-JAN-20	RT2319	Room Chrg - Grp - Association	221.00	
19-JAN-20	RT2319	Room HST	28.73	
19-JAN-20	RT2319	Municipal Tax	8.84	
19-JAN-20	RT2319	HST Municipal Tax	1.15	
20-JAN-20	RT2319	Room Chrg - Grp - Association	221.00	
20-JAN-20	RT2319	Room HST	28.73	
20-JAN-20	RT2319	Municipal Tax	8.84	
20-JAN-20	RT2319	HST Municipal Tax	1.15	
21-JAN-20	VI	Visa-8250		-259.72

For Authorization Purpose Only

xxxxxx8250

Date	Time	Code	Authorized
21-JAN-20	12:40	028114	259.72

** Total	519.44	-519.44
*** Balance	-0.00	

Continued on the next page

Sheraton Centre Toronto Hotel
123 Queen Street West
Toronto, ON M5H 2M9
Canada
Tel: (416) 361-1000 Fax: 416-947-4854



June Caul
320 Portage Avenue
Fort Frances, ON, P9A3P9
Canada
AS1830 - ROMA AGM AND ANNUAL CONFERENCE

Page Number	:	2	Invoice Nbr	:	1209638
Guest Number	:	7412610			
Folio ID	:	B			
Arrive Date	:	19-JAN-20	08:51		
Depart Date	:	21-JAN-20	12:03		
No. Of Guest	:	1			
Room Number	:	2319			
Marriott Bonvoy Number	:				

HST Summary

Amount (CAD)

HST Room:	57.46
HST Food and Beverage	0.00
HST Telephone:	0.00
HST Other:	2.30
HST Total	59.76

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Bring the Sheraton sleep experience home with you. Visit SheratonStore.com.

Kathy Lawson

From: events@amo.on.ca
Sent: Thursday, November 21, 2019 10:10 AM
To: Kathy Lawson
Subject: Transaction Confirmation

Transaction Confirmation
200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Dear Kathryn of Town of Fort Frances,

A transaction has been made on our website using your log-in credentials. The details of this transaction are below. If you did not make this transaction please contact events@amo.on.ca as soon as possible to cancel. If this is a valid transaction an official confirmation and receipt will be sent to you shortly. **If this is a valid transaction an official confirmation will be sent to all individuals registered.** Thank you for your support of our educational programming.

Order Number: 78806
Order Date: Nov 21, 2019 11:03 AM
Bill To: Kathryn Lawson
Order Total: 694.95
Payment Method: Visa (ROMA) *****8250
Name on Card: Kathryn Lawson

Item	Price	Qty	Total
2020 ROMA AGM and Annual Conference - June Caul <i>When:</i> Jan 19, 2020 - Jan 21, 2020 <i>Where:</i> Sheraton Toronto Centre Hotel 123 Queen Street Toronto, ON Canada <i>Registration option:</i> Jan 18, 2020 - (REG) Full Conference	615.00	1	615.00

Item Total	615.00
Shipping	0.00
Handling	0.00
Tax	79.95
Item Grand Total	694.95
Transaction Grand Total	694.95

1/22/2020

TripCase - eInvoice

Invoice paid prior
to flight changes.

INTERNATIONAL TRAVEL
Phone: 807-274-9895
PHERR@SHAW.CA

Electronic Invoice

Prepared For:

CAUL/JUNE MS
MCTAGGART/JOHN MR
BROWN/DOUGLAS MR

SALES PERSON	66
INVOICE NUMBER	0054643
INVOICE ISSUE DATE	07 Jan 2020
RECORD LOCATOR	VFDWTN

Client Address TOWN OF FORT FRANCES
--

DATE: Sun, Jan 19

Flight: AIR CANADA 1513			
From	THUNDER BAY ON, CANADA	Departs	11:00am
To	TORONTO ON, CANADA	Arrives	1:00pm
		Arrival Terminal	1
Duration	2hr(s) 0min(s)		
Type	AIRBUS INDUSTRIE A321 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

DATE: Tue, Jan 21

Flight: AIR CANADA 1512 Operated by: /AIR CANADA ROUGE			
From	TORONTO ON, CANADA	Departs	2:20pm
To	THUNDER BAY ON, CANADA	Arrives	4:20pm
Departure Terminal	1		
Duration	2hr(s) 0min(s)	Cabin	Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

DATE: Tue, Jan 21

Others
THUNDER BAY ON AIR CANADA REFERENCE IS RV44LV/SI-NON REFUNDABLE/SI- CHANGE FEES APPLY/SI- BAGGAGE FEES MAY APPLY

1/22/2020

TripCase - eInvoice

Serv Chgs 012

V.A.T./G.S.T./H.S.T.

CAD 40.00

CAD 6.50

Ticket Information

Ticket Number	AC 3733447461	Passenger	CAUL JUNE MS	CAD	411.25
			V.A.T./G.S.T./H.S.T.	CAD	53.46
Ticket Number	AC 3733447462	Passenger	MCTAGGART JOHN MR	CAD	411.25
			V.A.T./G.S.T./H.S.T.	CAD	53.46
Ticket Number	AC 3733447463	Passenger	BROWN DOUGLAS MR	CAD	411.25
			V.A.T./G.S.T./H.S.T.	CAD	53.46

SubTotal CAD 1273.75**Total V.A.T./G.S.T./H.S.T.** CAD 166.88**Total Amount Due** CAD 1440.63**INVOICE NOTES:**

THANK YOU FOR BOOKING WITH INTERNATIONAL TRAVEL.
ALL TIMES LOCAL AND SUBJECT TO CHANGE.
ENSURE VALID PASSPORT IN YOUR POSSESSION.
TRIP CANCELLATION/OUT OF CANADA MEDICAL INSURANCE
HAS BEEN DECLINED OR STATED
OTHERWISE. LIVING STANDARDS AND PRACTICES AT THE DESTINATION
MAY DIFFER FROM THOSE IN CANADA. ENTRY TO ANOTHER COUNTRY MAY
BE REFUSED EVEN WITH COMPLETED TRAVEL DOCUMENTS. HAVE A SAFE
AND ENJOYABLE TRIP. ANY QUESTIONS PLEASE CALL ABOVE NUMBER.
HST REGISTRATION R106346745
TICO REGISTRATION 2392278

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

INTERNATIONAL TRAVEL SERVICES

Addition Invoice to cover
flight charges.
Invoice

TOWN OF FORT FRANCES

Invoice No: 54666
Invoice Date: 13 Jan 2020
Client No: 171
Agent: MAC MACHINE
PNR: VFDWTN

Passenger(s) BROWN/DOUGLAS MR
CAUL/JUNE MS
MCTAGGART/JOHN MR

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	01511	19Jan20 06:00 am	19Jan20 08:00 am	THUNDER BAY - TORONTO PEARSON
AC	01512	21Jan20 02:20 pm	21Jan20 04:20 pm	TORONTO PEARSON - THUNDER BAY

Please review your itinerary to ensure that all information is correct. Check-in 2-3 hours prior to departures. Re-confirm flight times at least 24hrs prior to departures as they are subject to change. Tickets fully non-refundable unless otherwise stated.

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
SERVICE CHARGES 012	40.00	5.20	0.00	45.20
Ticket # 3733447505 for CAUL/JUNE MS	153.00	19.89	0.00	172.89
Ticket # 3733447506 for MCTAGGART/JOHN MR	153.00	19.89	0.00	172.89
Ticket # 3733447507 for BROWN/DOUGLAS MR	153.00	19.89	0.00	172.89
Total Fares:				499.00
Total Taxes:				0.00
Total GST/HST:				64.87
Invoice Total:				563.87
Payment(s):				
Balance Due (CAD):				563.87

INVOICES SENT ON THE 15TH AND LAST DAY OF EACH MONTH. BALANCE DUE UPON RECEIPT. 2.5% INTEREST ON ALL ACCOUNTS 30 DAYS PLUS OVERDUE.

TERMS AND CONDITIONS

It is strongly recommended that all passengers purchase both medical and cancellation coverage at the time of booking. Travelling without proper coverage can result in unexpected costs and interruptions to your holiday. Rates and policy details are available from your agent.

The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or federal GST/HST, the customer has the right to cancel the contract and obtain a full refund.

Passengers are responsible to obtain the necessary documentation(s) such as: (i) Valid passport, (ii) required entry visa, and (iii) medical immunization, vaccination, etc. Please note that entry to another country may be refused even if the required information and travel documents are complete.

Living standards and practices at the destination and standards and conditions there with respect to the provision of utilities, services and accommodation may differ from those found in Canada.

If your travel agent booked via a tour operator, further terms and conditions may be found in the tour operator's brochure.

Thank you for booking with INTERNATIONAL TRAVEL SERVICES.
We wish you a safe and enjoyable trip.

INTERNATIONAL TRAVEL

Phone: 807-274-9895

PHERR@SHAW.CA

Electronic Invoice

Prepared For:

CAUL/JUNE MS
MCTAGGART/JOHN MR
BROWN/DOUGLAS MR

SALES PERSON

PH

INVOICE NUMBER

0054666

INVOICE ISSUE DATE

13 Jan 2020

RECORD LOCATOR

VFDWTN

Client Address

TOWN OF FORT FRANCES

DATE: Sun, Jan 19

Flight: AIR CANADA 1511

From THUNDER BAY ON,
CANADA
To TORONTO ON,
CANADA
Duration 2hr(s) 0min(s)
Type AIRBUS INDUSTRIE
A319 JET
Stop(s) Non Stop

Departs 6:00am
Arrives 8:00am
Arrival Terminal 1

Meal Food for Purchase

DATE: Tue, Jan 21

Flight: AIR CANADA 1512 Operated by: /AIR CANADA ROUGE

From TORONTO ON,
CANADA
To THUNDER BAY ON,
CANADA
Departure Terminal 1
Duration 2hr(s) 0min(s)
Type AIRBUS INDUSTRIE
A319 JET
Stop(s) Non Stop

Departs 2:20pm
Arrives 4:20pm

Cabin Economy
Meal Food for Purchase

DATE: Tue, Jan 21

Others

THUNDER BAY ON
AIR CANADA
RV44LV/SI/NON
REFUNDABLE/SI-
CHANGE FEES
APPLY/SI-
BAGGAGE FEES
MAY APPLY/SI-
CHANGE OF TIME
ON 19 JAN/SI-CRF